



Agenda
Town of Faro Regular Council Meeting
February 18, 2025, at 7:00 p.m.
Council Chambers

1. CALL TO ORDER
2. ADOPTION OF AGENDA
 - 2.1 Council Meeting Agenda
3. DELEGATIONS & HEARINGS
 - 3.1 Catherine Peeling – Seniors' Carpet Bowling
4. BUSINESS ARISING FROM DELEGATIONS & HEARINGS
 - 4.1 Community Lottery Program – Funding Application
5. ADOPTION OF MINUTES
 - 5.1 Minutes of the February 4, 2025, Regular Meeting of Council
6. BUSINESS ARISING FROM MINUTES
7. FINANCIAL
 - 7.1 Finance Report
8. REPORTS
 - 8.1 Mayor's Report
 - 8.2 Council Reports
 - 8.3 Administration's Reports
 - 8.3.1. Chief Administrative Officer
 - 8.3.2. Operations Manager
9. BYLAWS
 - 9.1 Bylaw 2025-01 – Water & Sewer Bylaw (2nd Reading)
10. UNFINISHED BUSINESS
 - 10.1 Code of Conduct – Schedule "A" – Statement of Code of Ethics and Conduct
11. NEW BUSINESS
 - 11.1 Development Permit – New Catholic Church of the Apostles
 - 11.2 Request to Waive Recreation Centre Rental Fees
12. CORRESPONDENCE FOR INFORMATION (OUT & IN)
 - 12.1 Letter to Premier Pillai
13. PUBLIC QUESTION PERIOD
14. IN-CAMERA
15. ADJOURNMENT

This is a **DRAFT** Document until approved by Council.



**Community Lottery Program
Application Form
Schedule B**

Personal information is collected under the authority of the Public Lottery Regulations and will be used only for the purpose of administering the Community Lottery Program.

Complete the following to the best of your ability. Attach additional information if needed.

Name of Organization or Individual: SENIORS' CARPET BOWLING

Address FARO Phone _____

Contact Person CATHERINE PEELING Phone 867-994-2525

Number of Members _____

Is your Organization registered under the Yukon Societies Act Yes _____ No

Dates of Event and/or Travel JANUARY through MARCH and October through December 2025
EVERY Tuesday and Thursday that REC. CENTER is open.

Project Description: (please be thorough and attach another sheet if necessary)

CARPET bowling twice a week. Sponsored by FARO SENIORS, but open to ALL Adults with training and mentoring included. SENIORS SET UP & TAKE DOWN EQUIPMENT, PROVIDE COFFEE & TEA, and usually bring SNACKS FOR AFTER GAMES: SOCIAL TIME! TEAMS and individuals from FARO have competed in SEVERAL territory-wide (AND WON 1ST PLACE) EVENTS AND AT NATIONAL LEVEL, TOO. WE HAVE ALSO ORGANIZED & HOSTED TOURNAMENTS in FARO WHEN FUNDS ARE AVAILABLE. ALL VOLUNTEER / ALL FUN!

Community Lottery Program is possible with support from Lotteries Yukon.

For Office Use Only

Grant Amount Approved \$ _____ Resolution # _____ Date: _____

Accountability Statement Received & Reviewed _____ YES _____ NO

Project Budget Information

Estimate, to the best of your ability, the total expenses that will be incurred for the event that you are seeking funding for. Revenue includes all sources of financing.

Expenses: estimate the cost of each category. (Include additional expenses not listed in the "other" category and specify the expense)

Revenues: Include all sources of revenue you expect, including the private sector, government funding, fundraising and volunteer in-kind contribution.

Total expenses and total revenues must be equal.

EXPENSES			AMOUNT	REVENUES		AMOUNT
Accommodation	# of participants			Funding provided by you or your organization (e.g. Self or Parental contribution)		192.-
	# of chaperones					
	# of rooms					
Mileage (.08/km)	# of participants			Funding from fundraising (e.g. bake sales, bottle drives, etc.)		
Other Transportation (e.g. flights)	# of participants			Funding from other sources (e.g. sponsorships, sports Yukon)		
Registration				In-Kind, Volunteer contributions e.g. (number of hours at a rate of \$20.00 per hour)		480.-
Facility Fees	72 @ \$40.-		\$2880.-	<u>Funding requested from the Community Lottery Program</u>		2688.-
Equipment						
Contractor Fees						
Equip. setup & take down Other plus snacks, etc						
Volunteer time	24 hrs @ 20.-		\$480.-			
TOTAL EXPENSES			\$3360.-	TOTAL REVENUES		\$3360.-

We, the undersigned, acknowledge that we have read the application guidelines and that the information contained in this application is correct; and further, that should this request be accepted in part or in whole, the funds granted will be spent for the stated purpose only.

Name: CATHERINE Peeling Position: member / PARTICIPANT

Signature: Peeling Date: 13 FEBRUARY / 2025

Name: ELAINE LEWIS Position: MEMBER

Signature: Elaine Lewis Date: 13 FEBRUARY / 2025



**Town of Faro
Regular Meeting Minutes
February 4, 2025, at 7:00 p.m.
Council Chambers**

PRESENT:

Mayor	Jack Bowers	CAO	Larry Baran
Councillors	Gary Jones	GM of Finance	Lenka Kazda
	Michelle Vainio	Op. Manager	Paul Medvid
	Wendy Michell-Larocque	Manager Rec. & Culture	Tina Freake
	Neil Yee	Executive Assistant	(excused)

Delegation: RCMP – Cpl Bayden Austring
Cst Noah Rochefort
Cst Martin Ouellet

Public Present in Gallery: 13

Public on Zoom: 4

1. CALL TO ORDER

Mayor Bowers called the meeting to order at 7:05 p.m.

2. ADOPTION OF AGENDA

Resolution 25-019

Jones/Michell-Larocque

THAT the agenda of the February 4, 2025, Regular Meeting of Council be adopted as presented.

Carried

3. DELEGATIONS

Resolution 25-020

Jones/Yee

THAT Council do now move into Committee of the Whole to hear from the delegations.

Carried

Cpl Bayden Austring introduced Cst Rochefort & Cst Ouellet and reviewed the November & December 2024 monthly reports with Council.

Resolution 25-021

Yee/Jones

THAT Council do now move into Regular Meeting of Council.

Carried

4. BUSINESS ARISING FROM DELEGATION

Nothing Presented.

5. ADOPTION OF MINUTES

Resolution 25-022

Vainio/Jones

THAT the minutes of the January 14, 2025, Regular Meeting of Council be adopted as amended.

Carried

6. BUSINESS ARISING FROM MINUTES

Nothing Presented.

7. FINANCIAL

7.1 Finance Report

Resolution 25-023

Michell-Larocque/Jones

THAT Council receive for information the Finance Manager's report, including the Payment Register Summary and acknowledge the Cheque Register for the period January 9, 2025 -January 29, 2025.

Carried

7.2 TL-1 (2025 Tax Lien Process)

Resolution 25-024

Jones/Yee

THAT Council accept the 2025 Tax Lien List -TL2 as presented and move that it be authenticated by signing and affixing the Town seal.

Carried

8. REPORTS

8.1 Mayor's Report

Mayor Bowers provided written Report.

8.2 Council Reports

Councillor Yee provided a verbal report.

Councillor Michell-Larocque provided a verbal report.

Councillor Vainio provided a verbal report.

Councillor Jones provided a verbal report.

8.3 Administration's Reports

8.3.1 Chief Administrative Officer

CAO Baran summarized his written report and responded to questions from Council.

8.3.2 Operations Manager

Manager Medvid summarized his written report and responded to questions from Council.

8.3.3 General Manager of Recreation and Culture

Manager Freake summarized her written report and responded to questions from Council.

9. BYLAWS

9.1 Bylaw 2024-03 - Council Procedures Bylaw

Resolution 25-025

Michell-Larocque/Yee

THAT Council confirm a workshop meeting on March 26, 2025 at 7:00pm for a review of Bylaw 2024-03 - Council Procedures Bylaw.

CARRIED

10. UNFINISHED BUSINESS

Nothing Presented.

11. NEW BUSINESS

11.1 Zoning Bylaw Review

Resolution 25-026

Jones/Vainio

That Council accept the January 13, 2025 proposal by Elevator Yukon, as reviewed during the January 14, 2025 Regular Council Meeting, for a Zoning Bylaw rewrite and direct Administration to commence this project immediately.

Carried

11.2 Authorization for Travel – Mayor to attend Chiefs & Mayors Forum

Resolution 25-027

Jones/Vainio

THAT Council also provide travel authorization for Mayor Bowers, or the delegated alternate, to attend all Chiefs & Mayors Forum meetings during this 2024 to 2028 election term.

Carried

11.3 Set Additional Dates for Budget Discussions

Resolution 25-028

Jones/Michell-Larocque

THAT Council set February 25, 2025 & February 27, 2025 as additional dates for Council & Administration to review and discuss the 2025 Operating and Capital Budgets.

Carried

11.4 Fees & Charges Bylaw - Renovation Tipping Fees

Resolution 25-029

Jones/Yee

THAT Council direct Administration to amend and provide clearer wording in the Fees & Charges Bylaw to allow for the consideration of waiving of tipping fees in support of homeowners completing their own residential renovations.

Carried

12. CORRESPONDENCE FOR INFORMATION (OUT & IN)

Nothing Presented.

13. PUBLIC QUESTION PERIOD

Resolution 25-030

Jones/Yee

THAT Council do now move into Committee of the Whole for public questions.

Carried

Council responded to questions and listened to the comments from the gallery, which included topics of Water Well #6, the Yukon Quest, and the Yukon Arctic Ultra.

Resolution 25-031

Jones/Vainio

THAT Council do now revert into Regular Meeting of Council.

Carried

14. IN CAMERA

Resolution 25-032

Jones/Vainio

THAT Council do now recess and reconvene *in-camera*.

Carried

In Camera Discussion to discuss land and legal matters.

Resolution 25-033

Jones/Michell-Larocque

THAT Council do now revert into Regular Meeting of Council.

Carried

15. ADJOURNMENT

Resolution 25-034

Jones/Michell-Larocque

THAT the January 14, 2025 Regular Meeting of Council be adjourned at 10:18 p.m.

Carried

Approved at the Regular Meeting of
Council held on _____ by
Resolution # 25-____

Jack Bowers, Mayor

Larry Baran, CAO



**TOWN OF FARO
MEMORANDUM**

To: Mayor & Council, CAO
Date: February 12, 2025
From: Lenka Kazda, General Manager, Finance
Re: Report to Council Meeting February 18, 2025

We are still experiencing challenges with the Web Forms, CRA's T4 filing system. I have tried to call CRA numerous times, but I do not have a solution yet. The filing deadline is February 28th.

Payroll:

02/05/2025	Town Employees	\$ 37,352.73	Jan 20 – Feb 2, 2025 Pay Period
02/05/2025	Council Indemnities	\$ 5,850.98	January 1 - 31, 2025 Pay Period

Payment Register Summary January 30 – February 12, 2025

Administration	1,575.71
Environmental Services	6,886.31
Professional Fees & Remittance	42,652.90
PW and Gardening	3,127.28
Recreation and CRIC	1,075.00
Total	55,317.20

Resolution: 24-___

THAT Council receive for information the Finance Manager's report, including the Payment Register Summary and acknowledge the Cheque Register for the period January 30 – February 12, 2025.

Moved: _____

Seconded: _____

Any discussion?

All in Favour?

Carried/Defeated



TOWN OF FARO MEMORANDUM

To: Mayor & Council
From: Larry Baran, CAO
Re: CAOs Report to Council

February 18, 2025

As Council reviews my current CAOs Report, if you have any questions, I will be happy to provide more information.

Rest Stop on the Robert Campbell Highway

Council may remember from previous CAOs reports that the Town of Faro has LONG been negotiating with YG Highways to install a proper rest stop between Faro and the Sternwheeler Columbia Disaster pull-out. That pull-out is situated at km 555 on the Robert Campbell Highway, and the Mitchell Road intersection is situated at km 414, so that's over 140 kms without a rest break, which is difficult for parents with small children and older folks (like *moi*).

After 2 years of lobbying, YG relented in 2024 and agreed to install a combination EV Charger and Rest Stop location at the gravel pit at Drury Creek, even though the Town had lobbied for a rest stop at a much more beautiful location at km 477.

Council (& the community) will be pleased to know that I was advised on February 6th, that YG Hwys has agreed to forego the EV Charger aspect and install the Rest Stop at the much nicer location at km 477 as requested. They are submitting the paperwork to YESAB, and this project is included in their budget for 2026.

Community Emergency Management Plan – POSTPONED Tabletop Exercise

Faro had planned to host another tabletop exercise in January, however the extreme cold weather that was forecast around that time restricted travel for a number of planned attendees. It was suggested that the tabletop be postponed, so I contacted Cody Goulin of YG EMO, and we have set a **new date** of Thursday, March 27th ... and hopefully the weather will accommodate.

Recruiting of New CAO

Because I have requested not to be part of the recruitment process, I will leave any CAO Recruitment progress reports to be provided by Council. I will note that the position posting began on February 10th and the first review of submissions will be on March 3rd.

Initial Workshop Budget Meetings

After the Faro Town Managers met in January to assist Lenka in collecting the DRAFT 2025 budget information, the next step was to review information with Council. While the initial budget meetings need to be confidential, due to discussions about legal and labour issues, there will be more public meetings, culminating in formal bylaws planned for late March. Council will need to determine which projects may need to be delayed and/or which service levels adjusted.

Strategic Planning Session

It is always preferable for Council to complete a Strategic Planning exercise *before* Council gets too deep into budgeting. Sometime in 2025, however, Council will need to address revisiting the 2022-2027 Strategic Plan. By reviewing and updating a new Strategic Plan, Council will be better prepared for achieving your goals and objectives for 2026 and beyond.

Chiefs & Mayors Forum – February 19th

This meeting was initially planned for January but, due to anticipated cold temperatures (-40c or lower), it was postponed until February 19th.

Housing Accelerator Fund (HAF) – Second Round Announcements

Although the Town of Faro was not successful in the First Round of Housing Accelerator Fund (HAF) applications, the Town applied for funding consideration in the Second Round, and I understand that the formal announcement is coming within the next week or so.

New Zoning Bylaw

As Council has been previously advised, with the recent approval of the 2024 Official Community Plan, the Town must now initiate and complete a Zoning Bylaw review and update. I think that Council wisely commissioned Elevator Yukon to complete this project because they are so thoroughly familiar with our OCP and some of the goals and objectives that were proposed in the OCP process ... whether included in the final product or not.

New Water & Sewer Bylaw

Administration is planning to have this bylaw ready for 2nd Reading at the February 18th Council Meeting. Should Council have any questions about the bylaw, or any part therein, I encourage Council to ask their questions in advance of the Council Meeting so Administration can have the information available for Council at the meeting.

Website Training

Working with the website provider, we have coordinated self-directed on-line training for staff in Administration and Recreation. This will become available in February and hopefully address some of our issues of keeping our website up-to-date and providing more current information for the community.

Canada Community-Building Fund (CCBF)

I am pleased that we have been able to submit claims for 2024, which will have a positive impact on our 2024 year-end. Before taking on too many new projects, I will be working with our Departmental Managers to concentrate on completing outstanding projects prior to my departure.

Small Communities Fund (2016) – Landfill Projects

Well before my arrival in 2022, the Town had successfully applied for funding for a series of projects at the Landfill. Regrettably, due to a succession of staffing changeovers, there had been no progress on those proposed projects. Fortunately, as a result of negotiations with YG, we were able to keep the grant open & get some significant time for performance extensions. PW had planned to complete the final projects with that funding last Fall, however weather & a problem with our contractor, resulted in the need to extend the project completion deadlines (again) to June 2025. Paul can speak to the projects, but I want to THANK Ryan Brown at YG Community Services for his assistance in securing this last extension.

Anvil Range Arts Society (ARAS) – Regional Arts Centre Pre-Feasibility Study

Elevator Yukon has been assisting ARAS and the Town of Faro with developing a study that will determine (a) whether a Regional Arts Centre is possible in Faro and, (b) how it could be self-

financing. Jordan Stackhouse held a virtual meeting with the ARAS executive and the CAO on February 10th to review information collected to-date, and ARAS has tentatively set Monday, March 24th for a community meeting to review more information. Then, based on the information collected after that meeting, Elevator Yukon plans to have a report by mid-April, with recommendations on whether it is possible to move forward and, if so, how.

AYC Board Meeting in March

The AYC will hold a virtual meeting for CAOs (March 7th) and Board Members (March 8th). The question was asked whether other Council members can attend the Saturday Board session, and there is no issue, although only the appointed Board Member can vote.

AYC Conference & AGM in April

Council & Administration have received the updated calendar appointments from AYC direct to our calendars. The 2025 Conference and AGM is scheduled for Friday, April 25th through Sunday, April 27th. Formal Conference agenda updates will start arriving prior to the events as the AYC finalizes topics and presenters. CAOs will be attending the conference a day earlier, Thursday - April 24th, for the Administrators Forum.

2024 FireSmart

As Council is aware, the Town of Faro was successful in completing our 2024 FireSmart project while other communities were not able to. As such, the Yukon Government had surplus funds available, and they contacted Paul to see if Faro could quickly organize another FireSmart project. While I will ask Paul to provide more details, this is a compliment to Faro Staff and workers. It also reminds me of a 2023 letter that Mayor Jack Bowers sent to the Minister asking for more funds for FireSmart projects. At that time, Faro was only receiving \$20,000/year. In 2024, that amount was increased to \$25,000. Now, with this additional \$20,000 injection, equaling \$45,000 in 2024/2025, Paul & I believe that our staff can demonstrate that amount as being needed.

YG Land Leases – Mt Mye – Sheep Viewing Cabin

Administration has completed the land lease renewal process for the Mt Mye cabin site. We were able to have the lease term extended from the previous 5-year cycle to 10 years, so the Town will not need to worry about this renewal until 2035. I also understand that YG now has a calendaring system to remind them a few months ahead of lease expirations so, hopefully, neither YG nor Faro will be caught again with addressing an expired lease after the fact.

YG Land Leases – Dena Cho Trail

Administration has also completed the land lease renewal process for the Dena Cho Trail, however this lease was only renewed for a 5 year term with renewal in 2030.

Land: Faro Golf Club – Subdivision of Property

The subdivision process of the large Lot 415 is nearing completion. This topic will need to be discussed more *in camera* at a later date.

Land: Lot 42 (Murray Hampton Park)

The Town has been contacted by Energy, Mines, & Resources to discuss this property, as it is currently leased by the Town. I will provide more information as it becomes available.

Facility Lease: Service Canada

Each year, the Town renews a Memorandum of Understanding (MOU) with Service Canada for the use of the Council Chambers to provide local services to the community residents. That MOU was recently extended to March 31, 2026.

Faro Search & Rescue

With my discussions with Jason Hudson of Yukon Search & Rescue, we will want to move this initiative forward later this Spring. Re-establishing a volunteer Faro Branch of YG Search & Rescue is a topic that will involve more research and community promotion to solicit for volunteers.

Recreation Centre Kitchen Project

In early 2024, the Town of Faro successfully applied for CDF funding to initiate a significant renovation project in the Recreation Centre. The objective was to reduce the size of the Youth Lounge area and push the small kitchen area out to create a community kitchen facility capable of feeding a large number of people in case of an emergency where the Recreation Centre become a Regional Emergency Reception Centre. A CDF Tier 3 funding application was completed and funding for this first phase of the project was approved. While initial demolition was supposed to begin shortly after Christmas, it was delayed due to the Yukon Quest and Yukon Arctic Ultra activities. The demolition phase has since begun. A more detailed electrical assessment was carried out in January, with remedial work beginning in February, along with some HVAC investigation. This project represents the 1st phase of a multi-year initiative, with much of the work to be completed by our own forces. Additional grant applications will need to be submitted to further this project in 2026-2027 and beyond. For those who are not aware, this has been an initiative dating back to 2012, so staff are excited to see this project finally moving forward.

Regional Waste Management Agreement (DRAFT)

Negotiations between the Town and YG were not successful in 2024. I have some information that I will need to review *in camera* with Council, however it will be important for this Council to prepare to approach the Yukon Government again to re-open negotiations.

Other Projects in 2025

While the following topics are still being monitored and considered active, Administration has nothing new to report at this time.

1. **Phase 2 Infrastructure Work**
2. **Mitchell Industrial Development (New Industrial Subdivision for Faro)**
3. **Adaptive Management Plan (AMP) for Faro**
4. **Land: Expansion of Current Landfill Property**
5. **New Country-Residential Subdivision for Faro**
6. **YG Land Leases – Arboretum**
7. **YG Land Leases – Ski Chalet**
8. **Bylaws - Property Maintenance Bylaw (2017-09)**
9. **Policies - New Council Purchasing Policy**
10. **Recreation Centre Agreements for Temporary Storage Space**
11. **Animal Shelter**
12. **Civic Addressing**
13. **Asset Management System (AMS)**
14. **Proposed Pilot Training – Flight School in Faro**
15. **Recovery of Properties**
16. **Yukon Housing Corporation (YHC) - Housing Needs Assessment**
17. **Town-Owned Property (Council Direction Required)**

CAOs Administration Calendar (*incl Mayor & Council meeting dates & times*)

- Feb 18 Council Workshop Session w-Christina Benty (*afternoon*)
- Feb 18 Regular Council Meeting
- Feb 19 Chiefs & Mayors Forum (*Whitehorse*)

- Feb 20 Mtg w Samantha Kenway - Parsons
- Feb 20 Joint Health & Safety Committee Meeting
- Feb 20 Virtual Mtg w Ryan Brown (YG Project Mgmt)
- Feb 21 Heritage Day – Office Closed
- Feb 25 Council Budget Workshop
- Feb 27 Council Budget Workshop
- Feb 28 - Mar 01 Ice Worm Squirm 2025

- Mar 03 First Review Date for CAO Position submissions
- Mar 04 Regular Council Meeting
- Mar 05 Circuit Court in Faro
- Mar 05 Virtual CTTS Meeting
- Mar 07 AYC – Administrators Forum (*ZOOM meeting for CAOs*)
- Mar 08 AYC – March Board Meeting (*ZOOM meeting*)
- Mar 10-21 Faro – Spring Break
- Mar 15 Tentative – Ice Fishing Derby (*Fisheye Lake*)
- Mar 18 Regular Council Meeting
- Mar 24 ARAS Community Meeting re Regional Arts Centre Feasibility
- Mar 26 Council Workshop – Bylaw 2024-03 Review
- Mar 27 Community Emergency Management Plan Tabletop Exercise

- Apr 01 Regular Council Meeting
- Apr 15 Regular Council Meeting
(*NOTE: 2025 Budgets MUST be passed no later than this date*)
- Apr 17 Quarterly Housing Accelerator Fund (HAF) Review Date
- Apr 18 Good Friday – Office Closed
- Apr 21 Easter Monday – Office Closed
- Apr 24 AYC Administrators’ Forum(*CAO – Haines Junction*)
- Apr 25 & 26 AYC Conference (*Council & CAO – Haines Junction*)
- Apr 27 AYC Board Meeting (*Council & CAO – Haines Junction*)
- Apr 30 Circuit Court in Faro

- May 02-04 Crane & Sheep Festival 2025 weekend
- May 04-10 National Emergency Preparedness Week
- May 06 Regular Council Meeting
- May 15 Joint Health & Safety Committee Meeting
- May 19 Victoria Day – Office Closed
- May 20 Regular Council Meeting

- Jun 03 Regular Council Meeting
- Jun 10-12 Faro Mine Remediation Project Regulatory Working Group
(*Effluent Quality Standards and the Remediation Plan Design*)
- Jun 17 Regular Council Meeting
- Jun 19 Joint Health & Safety Committee Meeting
- Jun 21 National Indigenous Peoples Day (Saturday)
- Jun 23 In Lieu of National Indigenous Peoples Day - Office Closed
- Jun 25 Circuit Court in Faro

- Jul 01 Canada Day - Office Closed
- Jul 08 Regular Council Meeting
- Jul 22 Regular Council Meeting

- Aug 12 Regular Council Meeting
- Aug 18 Discovery Day - Office Closed

- Aug 20 Circuit Court in Faro
 - Sep 01 Labour Day - Office Closed
 - Sep 02 Regular Council Meeting
 - Sep 16 Regular Council Meeting
 - Sep 30 National Day for Truth and Reconciliation - Office Closed

 - Oct 07 Regular Council Meeting
 - Oct 13 Thanksgiving Day - Office Closed
 - Oct 15 Circuit Court in Faro
 - Oct 21 Regular Council Meeting

 - Nov 04 Regular Council Meeting
 - Nov 11 Remembrance Day - Office Closed
 - Nov 18 Regular Council Meeting

 - Dec 02 Regular Council Meeting
 - Dec 16 Regular Council Meeting
 - Dec 25 Christmas Day - Office Closed
 - Dec 26 Boxing Day - Office Closed
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**Town of Faro
MEMORANDUM**

To: Mayor & Council

Feb.14, 2025

From: Paul Medvid, Operations Manager

Re: PW report to Council for February 18, 2025

Landfill – Please do not put metals, E-waste, and Hazardous Waste into our Hyd-A-Way Bins around town. All these items are free to dispose of at our landfill. Items such as fluorescent bulbs, oil jugs with oil or oil residue, and any e-waste such as vacuums, old DVD players, or anything with electrical connection, is considered E-waste. Please stop in and talk with our friendly landfill operator (Francois) and he will be able to direct you to the proper locations for disposal. If he happens to be away fulfilling his bylaw role, metal goes in the metal pile, old oil goes into the white tank next to the Hazardous waste shack, oil filters, batteries, fluorescent lights, and anything hazardous can be put in the hazardous waste shack next to the Landfill Office.

Roads – Snow removal remains ongoing, and we would like to remind Council and the public to avoid parking on thoroughfares during snow events. As we have accumulated volume throughout the first half of winter, we will begin removing some of the piles that are staged in various areas. Sanding of travel zones will continue as well to ensure safe access & egress around town. We have also begun pulling ditches and tramming snow in an effort to reduce snow volume and this will occur once more before spring thaw hits.

Wells – Well 6 is functioning very well and is providing exceptional water quality and quantity. One final trench and cable run remain unfinished along with reinstatement of the protective fencing around Well House 1, but this work will be completed in the Spring. The well is protected via locked cage for the winter season, however once the earth works has settled out and been brought to final grade, the shack can be built. We are working closely with EHS to provide the highest quality of water to the residents. The extended cold snap caused our water temps to drop below a degree Celsius, forcing the usage of our water distribution system boiler unit to ensure safe operation of the town supply. During this period, we have also assisted to defrost many frozen service lines.

Property Development – The Mitchell Rd industrial infrastructure work will begin in the spring after survey verification of Right of Way to build the road and begin service installation.

Pumphouse 3 Backup Generator – This project is now gaining traction after many supply chain issues caused delays for the required parts and all critical spares. The generator and ATS (auto transfer switch) have now arrived in Edmonton and will be travelling to Faro approximately Feb.20th. Related contactors and hardware will be inbound as well, and CMP Engineering has been instrumental in progressing the controls issue and we have made progress sorting out the issues caused by power delivery fluctuations. We have been able to utilize a great deal of the local talent pool to sort out many of the issues and have also learned that, with Yukon Energy's assistance, we need to step down the transformers to prevent over voltage issues in the future.

FireSmart – Crews had completed the 2024 FireSmart program and it went very well. The trail upgrades are not only functional but vastly increase the safety of our community in the event of wildfire. We have recently learned that Faro was one of only a small number of communities that fully utilized the available funding, and that more funding is now available. This funding allows us to almost double the duration of this very beneficial program. Saturday, May 03, 2025 is Wildfire Community Preparedness Day and we plan to have a table set up at the Crane & Sheep Festival where we can discuss and further educate and inform people on wildfire safety.

Upcoming immediate projects not mentioned –

- We are continuing various internal safety and operational audits of our infrastructure and our process and will be looking at best management practices associated with the activities or tasks we complete. We have utilized CMP Engineering to assist us with building a new safety system.
- Each department has begun the budgeting process. In conjunction, we are putting a lot of focus on tracking efficiencies, increasing productivity, and making every effort to bring value added services to the community.
- As a group, we have increased focus on preventative maintenance and sourcing of critical spares as we proactively deal with an aging infrastructure.
- Brushing around our buildings and structures along with many of our walking trails is on-going.
- During our facilities audits, we recognized the need for energy efficient lighting and some retrofits to our facilities such as increased service intervals of furnaces, doors in need of replacement, or emergency lighting and new smoke detectors and have undertaken those projects as not only improved safety and compliance but asset protection.
- The process of using FLIR and various other inspection methods has begun on all ToF buildings and assets in an effort to recognize and prevent any issues before they cause concern.
- Crews are planning for the spring and have already completed much of the maintenance required on seasonal equipment such as mowers, trimmers, and gardening equipment. We have also begun building items such as picnic tables and many other carpentry projects in an effort to continually improve our community.
- As we approach spring, we are confirming our ability to screen, test and then make composted topsoil available for sale to the public in the spring.
- Reminder to that annual pet licenses should be renewed. With it being the beginning of the new year, new pet owners are encouraged to get each pet an annual or lifetime dog or cat license through our Town office. With the landfill slowing down over the winter months, our Bylaw Officer will be out and about more making sure there isn't free roaming dogs or cats at large. Please keep your pets on leash or in your secure enclosed yard, thank you.
- The build of a new wildland fire rescue truck that was long planned has begun in preparation for the upcoming season.
- Mosquito control measures and funding are secured for the 2025 season.
- After many years of discussion, we are very pleased to say that work on the Rec Centre emergency kitchen, planned to accommodate many people in the event of an emergency or natural disaster, has begun thanks to countless hours current and past administrative work in planning and securing the required funding



Town of Faro Memorandum

To: Mayor & Council

February 18, 2025

From: Larry Baran, CAO

Re: Bylaw 2025-01 - Water & Sewer Bylaw

The Town of Faro's current Water & Sewer Bylaw was developed in 1992 and has experienced a series of amendments since. After 32 years, it was time for a full re-write which was initiated by Mark Vainio in early 2024. He commissioned Dennis Shewfelt and his associates to re-write the bylaw to be similar in nature to many of the references included in the City of Whitehorse bylaws.

Unlike many other Yukon communities, Faro has a sophisticated underground infrastructure for water and sewer services, more similar to Whitehorse than other communities. As such, it was wise to select a consultant who was also former planner and CAO from Whitehorse to assist Faro in this project.

Dennis and his associates provided a draft of the proposed bylaw to Paul Medvid in late November, after which Paul reviewed it with Adam Minder. Bylaw 2025-01 Water & Sewer Bylaw is being presented for Second Reading and represents the bylaw that the Faro Public Works Department would like to see replace the bylaw from 1992 (Bylaw 92-30).

As such, Administration respectfully requests that Council provide Second Reading of **Bylaw 2025-01 - Water & Sewer Bylaw**.



TOWN OF FARO BYLAW 2025-01

A Bylaw to provide for the supply and use of water, And relating to the municipal water distribution system and sewer system of the Town of Faro

WHEREAS Section 220 of the *Municipal Act*, Chapter 154, Statutes of the Yukon provides that Council may create bylaws;

AND WHEREAS under the provisions of the Municipal Act of the Yukon Territory, Council may by bylaw, provide for the construction, operation and maintenance of a sewer and water system, establish rates, terms and conditions of charges to be assessed against the users thereof, and provide for the enforcement of provisions of the said bylaw, and;

AND WHEREAS it is deemed expedient and in the public interest to establish, operate, maintain and control a water distribution system and a sewage collection and treatment system for the Town of Faro;

NOW THEREFORE the Municipal Council of the Town of Faro in the Yukon Territory, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1.0 Citation of Bylaw

1.1 This bylaw may be cited as the **"Water and Sewer Bylaw"**

2.0 Objectives

- 2.1 The objectives of this bylaw are to protect the water supply and distribution system, the sewage collection and treatment system, and the environment as follows:
- 2.1.01 Ensure the long-term, cost-effective supply and distribution of high-quality potable water to the public;
 - 2.1.02 Protect the water distribution system from damage, corrosion and misuse;
 - 2.1.03 Reduce water wastage and ensure fair and equitable allocation of related operational expenses;
 - 2.1.04 Minimize the potential risks associated with cross contamination;
 - 2.1.05 Ensure the proper operation of public sewer and storm collection systems and protect this infrastructure from corrosion, structural damage and obstruction;
 - 2.1.06 Protect the wastewater treatment process by reducing contamination;
 - 2.1.07 Protect the environment, people and property by eliminating hazardous or toxic conditions within the sewer and storm collection systems;

- 2.1.08 Optimize system efficiency by preventing uncontaminated water from entering the sewer system;
- 2.1.09 Protect the environment from contaminants that are not removed by the treatment system; and
- 2.1.10 Enable the Town of Faro to maintain compliance with the operational conditions established by the Yukon Water Board and *Yukon Environment Act*.

3.0 Definitions

3.1 In this Bylaw, the following terms shall have the meanings shown:

- 3.1.01 "Applicant" means property owner or the approved agent of the property owner.
- 3.1.02 "Approved" means approved by the Manager of Operations.
- 3.1.03 "Approved Contractor" means a contractor authorized by the Manager of Operations in writing to complete utility installation work within Town rights-of-way. Authorization is granted annually by completion of the required form supplied by the Manager of Operations.
- 3.1.04 "Bleeder" or "Free Flow Bleeder" means a freeze protection device that allows the discharge of bleed water continuously.
- 3.1.05 "Bulk Water" or "Bulk Water Sales" means the sale of potable water from a bulk water delivery facility owned and operated by the Town.
- 3.1.06 "Consumer" means any person who receives water and/or sewer service supplied by the Town.
- 3.1.07 "Council" means the Municipal Council of the Town of Faro.
- 3.1.08 "Cross Connection" means any physical arrangement whereby the Town water supply is connected, directly or indirectly, with any non-potable or unapproved private water supply system, sprinkler system, sewer drain, conduit, well, pool, irrigation system, storage reservoir, plumbing fixture or any other device which contains, or may contain, contaminated water, liquid gases, sewage, or other wastes, of unknown or unsafe quality which may be capable of imparting contamination to the Town water supply as a result of backflow.
- 3.1.09 "Curb Stop" means the valve placed on the water service located on a Town street or lane or within an easement to control the flow of water to a lot. The valve will be located near the watermain in order to prevent freezing should the home or property be vacant during the winter months.
- 3.1.10 " Dwelling Unit" means one (1) or several rooms constituting a self-contained unit and used or intended to be used together for living and sleeping purposes by one (1) household.

- 3.1.11 " Dwelling Single Family" means a detached building containing only one (1) dwelling unit designed exclusively for occupancy of one (1) family and that includes a modular home.
- 3.1.12 " Dwelling Duplex" or "semi-detached" means a building designed exclusively and the occupancy of two (2) families living independently of each other either above or below or side- by-side.
- 3.1.13 " Dwelling multi-family" means a building devised of three (3) or more dwelling units as above described each of which is occupied or intended to be occupied as a permanent home or residence of one (1) family and shall be included amongst others, terrace or row houses, as distinct from a boarding or rooming house, hotel or motel.
- 3.1.14 " Fees and Charges Bylaw" means the Town of Faro Fees and Charges Bylaw as amended from time to time.
- 3.1.15 " Fixture" means an exchangeable device attached to the plumbing of a building to deliver and drain water for use, including but not limited to a sink, toilet, urinal, shower, tub, or drinking fountain; for further clarity, the following examples are considered to be a single fixture for the purposes of this bylaw: a sink with integral hot and cold water faucets, and a bathtub with integral faucets and shower head.
- 3.1.16 " Inspector" means a Building Inspector of the Government of Yukon.
- 3.1.17 " Leak Detection" means those works undertaken by the Manager of Operations in order to determine the location of a water or sewer line leak, obstruction or failure, which may include the opening up and excavating of a street, right of way or private property. The location of the leak, obstruction or failure will be determined by the Manager of Operations.
- 3.1.18 " Manager of Operations" means the Manager of Operations for the Town of Faro or their authorized representative.
- 3.1.19 " Person" includes a partnership, a firm, or a body corporate.
- 3.1.20 " Private service" or "private service pipe" means the portion of sewer or water pipe located between the property line and the building being served.
- 3.1.21 " Property line" means a line which defines the perimeter of a lot (a site or parcel of land) which has frontage on a highway/street and is legally defined either by registered plan or description.
- 3.1.22 " Rate Schedule" means the Rate Schedule included in the Fees and Charges Bylaw for the Town of Faro as amended from time to time.
- 3.1.23 " Owner" means any person registered as the owner of real property in the Land Titles Office for the Yukon Land Registration District and includes a person having any right, title, estate or interest in real property other than if occupier or a mortgagee.

- 3.1.24 "Servicing Standards Manual" means the City of Whitehorse Servicing standards Manual as amended from time to time and adopted by the Town of Faro, where relevant, for the purposes of standardizing the installation and servicing of the water supply and distribution system and the sanitary sewer collection and treatment system for the Town of Faro. The relevance of the Servicing Standards Manual to the Town of Faro infrastructure is determined by the Manager of Operations.
- 3.1.25 "Sanitary Sewer" or "Sanitary Sewer Service" means a pipe or conduit installed in the street that carries wastewater, ground water, clear water waste or uncontaminated process cooling water, but not storm water.
- 3.1.26 "Sanitary Sewer Prohibited Material" means any substance that may, directly or indirectly, obstruct the flow of water within the storm sewer or may have a negative impact on the environment or a water course and includes, but is not limited to:
- (a) soil, sediment, waste or other solid matter;
 - (b) fecal matter, animal waste, dead animals or animal parts;
 - (c) cooking oils and greases
 - (d) super-chlorinated water
 - (e) gasoline, diesel fuel, motor oil, transmission fluid, and antifreeze;
 - (f) solvents;
 - (g) paint;
 - (h) cement or concrete wastes;
 - (i) sawdust, wood, fiberboard or construction material;
 - (j) yard waste;
 - (k) pesticides, herbicides or fertilizers;
 - (l) biomedical waste;
 - (m) hazardous waste;
 - (n) industrial waste;
 - (o) soaps or detergents;
 - (p) water from hot tubs; and
 - (q) fish and aquatic fauna and flora.
- 3.1.27 "Sanitary Sewer System" means all sanitary sewers, lift stations, wastewater treatment facilities, outfalls and all associated appurtenances.
- 3.1.28 "Shared Water Service" means a single water service line connected to a duplex or multi-family dwelling that serves more than one dwelling within the building.
- 3.1.29 "Shut Off" means an interruption in or discontinuance of the supply of water.
- 3.1.30 "Sprinkling" means the distribution of water to the surface or subsurface or lawns, gardens or other areas situated outside buildings by pipes, hoses, sprinklers or any other method.
- 3.1.31 "Street" shall include all highways, roads, lanes, alleys, avenues, easements, thoroughfares, utility lots, drives, bridges and ways of public nature, sidewalks, boulevards, parks, public squares and other public places unless the contrary is expressed or unless such construction would be inconsistent with the context of this bylaw.

- 3.1.32 "Storm Sewer" means a pipe, conduit or ditch installed in the street for the collection and transmission of storm water, sub-surface water and clear-water wastes.
- 3.1.33 "Storm Sewer Prohibited Material" means any substance that may, directly or indirectly, obstruct the flow of water within the storm sewer or may have a negative impact on the environment or a water course and includes, but is not limited to:
- (a) soil, sediment, waste or other solid matter;
 - (b) fecal matter, animal waste, dead animals or animal parts;
 - (c) cooking oils and greases
 - (d) super-chlorinated water
 - (e) gasoline, diesel fuel, motor oil, transmission fluid, and antifreeze;
 - (f) solvents;
 - (g) paint;
 - (h) cement or concrete wastes.
 - (i) sawdust, wood, fiberboard or construction material;
 - (j) yard waste;
 - (k) pesticides, herbicides or fertilizers;
 - (l) biomedical waste;
 - (m) hazardous waste;
 - (n) industrial waste;
 - (o) soaps or detergents;
 - (p) water from hot tubs; and
 - (q) fish and aquatic fauna and flora.
- 3.1.34 "Town Utility" means the water system, sanitary sewer system and stormwater system owned and operated by the Town of Faro.
- 3.1.35 "Town" means the Town of Faro.
- 3.1.36 "Town Service" or "Town Service Pipe" means the portion of pipe, fittings, valves and valve boxes located between the sewer or water main and the property line.
- 3.1.37 "Utilities" means the systems of water supply and water works, and sewage collection and disposal, owned and operated by the Town, including mains, intermediate mains, service pipes, fire hydrants, valves, meters, services, and all other accessories and appurtenances, thereto.
- 3.1.38 "Water Main" means those pipes installed by the Town in streets for the conveyance of water throughout the Town to which a water service may be connected.
- 3.1.39 "Water Service" means the pipe used or intended to be used to supply water which extends from a water main to a meter or a building being serviced.

4.0 Operation of the Utility

- 4.1 The operation of the water and sewer utility of the Town together with the sale of water shall be under the management and control of the Manager of Operations.

- 4.2 The Manager of Operations shall exercise the powers and perform the duties with respect to the utility conferred and placed upon them by this and any other bylaw of the Town applicable thereto, and any order or direction of the Chief Administrative Officer and/or Council the respect thereto.
- 4.3 The Manager of Operations is authorized to shut off water to any consumer or consumers when, in the opinion of the Manager of Operations, it is necessary to do so to properly maintain, repair, renovate, or operate the water utility, provided that notice of shutting off water shall be given when it is practical to do so.
- 4.4 The Town does not guarantee the pressure or the continuous supply of water, and the Town reserves the right at any and all times without notice to change the operating pressure or to shut off water, and neither the Town, its officers, or employees, nor agents shall be liable for any damage or other loss caused by changes in water pressure or for the shutting off of water or by reason of the water containing sediments, deposits, or other foreign matter.
- 4.5 Where a shared water service exists, the Town does not guarantee the pressure or continuous supply of water for any dwelling connected thereto, and any associated liability shall be shared by the owners of the dwellings so served. The Town may accommodate the installation of separate water service to a dwelling pursuant to the Connections and Supply of Water provisions of this Bylaw.
- 4.6 Persons requiring a continuous and uninterrupted supply, constant pressure or temperature of water, or having processes or equipment that require particularly clear or pure water shall at their own cost provide such facilities.
- 4.7 The Manager of Operations may, as a condition of the supply of water, inspect the premises of any person who applies to the Town for such supply in order to determine if it is appropriate to supply water to such premises and whether such premises comply with the relevant bylaws of the Town.
- 4.8 The Manager of Operations may, with the permission of the owner and/or occupant, inspect the premises of any consumer in order to perform any tests on piping or fixtures in or on such premises in order to determine whether this bylaw is complied with, and in the event that such owner and/or occupant fails or refuses to give such permission, the supply of water to those premises may be shut off.
- 4.9 At the direction of the Town Council, the Chief Administrative Officer may at such times and for such length of time as considered necessary or advisable, regulate, restrict or prohibit sprinkling to reduce water usage during time of short supply.
- 4.10 The Chief Administrative Officer may cause the water supply to any person who causes, permits or allows sprinkling in contravention of any regulation, restriction or prohibition to be shut off unless such person undertakes to abide by and comply with such regulation, restriction or prohibition and has paid the Town the fee for reinstatement of service as designed in the Rate Schedule.

5. Purpose and Application

5.1 No, person, except those authorized by the Manager of Operations shall:

5.1.01 use, interfere with, obstruct, or impede access to the sewer and water utility or any portion thereof in any manner, or;

5.1.02 drill, cut, connect, join, excavate, bury, disturb or otherwise interfere with sewer and water utility, or;

5.1.03 operate any water main valves or water service valves, or;

5.1.04 remove or disable a backflow prevention device, or;

5.1.05 install a shared water service, or;

5.1.06 enter into any sewer and water utility structure whether underground or above ground or any sewer and water utility compound whether it is fenced or not.

5.2 No person shall cause, permit or allow the discharge of water so that it runs to waste or is useless, whether by reason of leakage from underground piping, faulty plumbing or otherwise.

5.3 Notwithstanding the previous articles, the Manager of Operations may under such conditions as they consider reasonable allow a person to discharge water so that it runs to waste if such person's water service would otherwise be in danger of freezing.

5.4 Any person who contravenes any part of this section shall forfeit any right to be supplied with water until such contravention has been corrected, after receipt of written notice from the Town where it is practical to give such notice.

6. Connection to Town Utilities

6.1 Any person or contractor who desires a sewer or water service connection or termination or desires to make any physical alteration, connection or change in land use will, not less than fourteen (14) working days prior to requiring the connection, termination or alteration, apply to the Town on a form supplied by the Town. The Town reserves the right to perform any of the required work with respect to the water system or water service connection within the right-of-way. The Manager of Operations may waive the right to perform the work with respect to the sanitary sewers or storm sewers, or water service for a subdivision requiring more than five (5) connections.

6.2 The applicant may agree to perform the work within the right-of-way subject to the concurrence of the Manager of Operations and such work shall be satisfactory in all respects to the Manager of Operations. All work performed by the applicant shall be at the cost of the applicant, and all costs of the inspection, testing and final connection costs shall be at the cost of the applicant. Subject to the availability of Town forces to perform the work, and prior to the installation of the sewer and water service, the cost of installation and service connection, as estimated by the Manager of Operations, shall be paid to the Town by the applicant.

6.3 If an applicant wishes to install a service themselves, they shall:

6.3.01 be permitted to do work to install service only during normal work hours of the Town of Faro Public Works Department; and

6.3.02 pay a deposit to the Town to ensure no damage is done to Town lines. If Town lines are damaged, Town forces will do the repairs, all cost of which will be borne by the applicant; and

6.3.03 use only material approved by the Manager of Operations; and

6.3.04 allow the inspector to be on-site at all times during the installation of the services; and

6.3.05 pay the cost of inspection. Costs shall be based upon current third-party rates. The inspection will involve viewing the work a maximum of four (4) times as the following stages of construction:

(a) when main is bare and has been tapped;

(b) when sand bedding is in place;

(c) when ditch is 50% full and is compacted; and/or

(d) when backfill is completed.

6.3.06 There shall be no more than one water and one sewer connection to each property except as approved in writing by the Manager of Operations.

(a) For existing multi-unit developments with a single water and sewer connection, the owner is required to install individual water and sewer service connections for each unit upon subdivision of the property. Such installations shall be the responsibility and cost of the owner.

6.3.06 The provision of sewer and water service to every consumer or property owner shall at all times be subject to the terms and conditions set out in this bylaw and the charges designated in the Fee and Charges Bylaw.

6.3.07 Sewer and water charges as designated in the Fees and Charges Bylaw shall remain in effect until the services have been discontinued at the request of the consumer or have been terminated by the Town in accordance with this bylaw.

6.3.08 If the owner wishes the Town to do the work to connect a property to water and/or sewer services, the estimate prepared by the Manager of Operations shall be based upon current third-party rates. Where there is a difference between the estimated cost and the actual cost as determined by the Manager of Operations, this difference shall be invoiced or refunded to the applicant upon completion of the work.

7. Water Supply

7.1 Application for initial water supply shall be made in writing to the Town upon the form supplied by the Town for that purpose.

7.2 Following notice, in writing, by a consumer to discontinue services, the Town shall shut off the water supply as soon as reasonably practical and the consumer or property owner

shall pay all of the rates and charges payable hereunder until the time of shut off, including the cost of such shut off, as designated in the Fees and Charges Bylaw.

- 7.3 The supply of water to any consumer may be shut off for any or all of the following reasons:
- 7.3.01 the existence of cross-connection,
 - 7.3.02 repair;
 - 7.3.03 want of supply;
 - 7.3.04 non-payment of account;
 - 7.3.05 defective piping;
 - 7.3.06 lack of backflow prevention;
 - 7.3.07 shared water service;
 - 7.3.08 breach of this bylaw where specified;
 - 7.3.09 for any reason necessary for the proper operation of a water supply system; and/or
 - 7.3.10 discontinued service.
- 7.4 If a consumer requires the supply of water to be shut off or turned on for their own purposes, they shall pay therefore the amount specified in the Fees and Charges Bylaw.

8. Cross Connections

- 8.1 No person shall cause, permit, or allow to remain connected to the water system any piping, fixture, fitting, container, or other appliance which may cause water from a source other than the Town water system, or any other harmful deleterious liquid or substance, to enter the Town water system.
- 8.2 Where the Manager of Operations believes that a cross-connection exists in contravention of clause 8.1 of this bylaw, the Manager of Operations may carry out an inspection during regular business hours with or without notice where the Manager of Operations believes a threat of contamination to the water system exists.
- 8.3 Where any cross connection is found, whether newly installed or previously existing, the Manager of Operations shall issue written notice to the owner to have such conditions corrected in compliance with these regulations within the time limit as set by the Manager of Operations.
- 8.4 If the cross connection continues to exist in contravention of this bylaw, the Manager of Operations may shut off the water service to the premises with reasonable notice or where the Manager of Operations believes that such a cross connection poses an

immediate threat of contamination of the Water System, the Manager of Operations may shut off the water service without notice.

- 8.5 Backflow prevention devices may be installed by the owner or may be required by the Manager of Operations. Should a backflow prevention device be installed or required:
- 8.5.01 The design, selection, installation, maintenance and field testing of backflow prevention devices shall comply with the *National Plumbing Code* and to **CSA – B64 Series Standards (B64.10-01/B64.10.1-01** as amended from time to time and shall be approved by the Manager of Operations.
 - 8.5.02 In the event that neither the *National Plumbing Code* nor the **CSA B64 Series Standards** clearly indicates the method of backflow prevention, the method to be used to protect the potable water supply shall be as specified by the Manager of Operations.
 - 8.5.03 All backflow prevention devices shall be installed so they are easily accessible for testing and maintenance as per **CSA – B64 Series Standards (B64.10-01/b64.10.1-01**.
 - 8.5.04 No bypass, jumper, or other devices shall be installed which may reduce the efficiency of or circumvent any backflow prevention device.
 - 8.5.05 An air gap separation shall be used wherever practicable, and in preference to any other method of backflow prevention.
 - 8.5.06 An air gap separation shall be mandatory and may be required in addition to a backflow prevention device on the water service pipe at sewage handling piping or equipment, non-potable water systems and where any lethal substances or condition may exist.
 - 8.5.07 Backflow prevention devices shall be field tested by a certified cross connection control and backflow prevention tester at the owner's cost upon installation, annually, after repair, overhaul, relocation, or cleaning, or as required by the Manager of Operations. If required, copies of the test results shall be submitted to the Manager of Operations within 48 hours of the request. Should the tests fail, the owner shall have fourteen (14) days to correct the problem to the satisfaction of the Manager of Operations. Should the required modifications not be completed after the period specified herein, the Manager of Operations may cause the water supply to be shut down.
- 8.6 The water service from the Town Water System shall not be turned on at the curb stop until the private plumbing system has been approved by the Manager of Operations, unless a temporary use of the water service for construction purposes has been approved for a limited time and the Manager of Operations is satisfied that adequate provision is made to prevent backflow into the Town water system.
- 8.7 The Manager of Operations has the right of access during regular business hours to any building or premise provided with a backflow prevention device for the purpose of inspection and testing.

9. Hydrants

- 9.1 No person shall operate a fire hydrant except an employee of the Town Public Works or Fire Department.
- 9.2 No person shall obstruct free access to any fire hydrant. In accordance with the Traffic Bylaw, a vehicle shall not be parked less than two (2) meters from a hydrant.
- 9.3 Fire hydrants may be used by employees of the Town for furnishing water for street sprinkling or flushing, flushing sewers, street repairs or any other purpose approved by the Manager of Operations.

10. Bulk Water

- 10.1 Any person wishing to establish a charge account for the purposes of obtaining water from any Town owned bulk water facility shall apply to the Manager of Operations in the prescribed manner and shall pay the water account charges as specified in the most recent Fees and Charges Bylaw.
- 10.2 Users of the bulk water fill station shall supply their own hoses, cam-lock couplings and fall arrest equipment for the overhead truck fill and the small barrel fill point and ladders. Any hose or equipment attached to the bulk fill station shall be clean and free of any potentially harmful substances.
- 10.3 Any person taking water from a Town bulk water fill station is responsible to safely load their own vehicle according to *Works Compensation Act 2008*, as amended from time to time.

11. Repair Of Service Failure Or Interruption Assistance Program

- 11.1 Property Owners or Consumers shall have a duty of care to maintain and use the water service in the manner in which they were designed to be used.
- 11.2 Any property owner or consumer experiencing a service failure or interruption of the water service shall report the matter to Manager of Operations.
- 11.3 Where the exact location of a leak or other service failure cannot be determined to be either within the Town right-of-way, or on private property, the owner shall sign a work order agreeing to cover costs should the failure be the owner's responsibility, and the Manager of Operations will undertake leak detection to determine the cause and location of the problem. The responsibility for the cost of repairs shall be as outlined in clause 11.5 of this bylaw.
- 11.3 The owner shall undertake repair work for service failure or interruption of the Water Service on the owner's property from the property line to the foundation line where the fault has been determined to be the responsibility of the consumer or owner. The responsibility of repairs shall be as outlined in clause 11.5 of this bylaw. The Town does not normally undertake repair work on private property but may do so if the property owner cannot arrange an approved contractor to undertake the repairs. The owner shall be required to sign a work order with the Town, agreeing to the repair and assuming the costs of the repairs deemed necessary by the Town.

- 11.4 Upon completion of repair work completed by Town forces, the Manager of Operations shall determine total costs and assign them to the Town or the property owner as described in clause 11.5 of this bylaw. Should surface restoration not be possible until the following construction season, the calculation of total cost shall use the cost of surface restoration as estimated by the Manager of Operations.
- 11.5 Responsibility for the cost of repair for any service failure or interruption in the water service are to be as follows:
- 11.5.01 The owner shall be responsible for all costs resulting from blockage, breakage, damage, and or failure between the water main and the property line that is caused by any action, inaction, misuse or negligence on the part of the consumer as determined by the Manager of Operations.
- 11.5.01 The owner shall be responsible for all costs resulting from blockage, breakage, damage, and/or failure between the property line and the foundation line of the building.
- 11.5.02 The Town shall be responsible for all costs resulting from blockage, breakage, damage, and/or failure between the water main and the property line that was not a result of any action, inaction, misuse or negligence on the part of the consumer as determined by the Manager of Operations.

12. The Sanitary Sewer And Storm Sewer System

- 12.1 Any private storm sewer system connected to the Town storm sewer system or any private sanitary sewer system connected to the Town sanitary sewer system shall conform to the most recent Servicing Standards Manual.
- 12.2 Prior to use or activation of any private storm sewer system connected to the Town storm sewer system, or any private sanitary sewer system connected to the Town sanitary sewer system, the owner or developer shall submit a Plan of Record to the Manager of Operations for approval.
- 12.3 The Manager of Operations may, as a condition of connection to the Town utility, inspect the property or premises of any person who applies to the Town for such service in order to determine if it is appropriate to allow connection to such property or premises and whether such premises comply with the relevant Town bylaws.
- 12.4 Where water or waste which
- 12.4.01 is hazardous or creates an immediate danger to any person;
- 12.4.02 endangers or interferes with the operation of the storm sewer system or sanitary sewer system;
- 12.4.03 causes or is capable of causing an adverse effect; or
- 12.4.04 is a sanitary sewer prohibited material or storm sewer prohibited material;

is discharged into the Town sanitary sewer or storm sewer system, the Manager of Operations may, in addition to any other remedy available, disconnect, plug or seal off

the service discharging the unacceptable water or waste into the sanitary sewer or storm sewer system, or take such other action as is necessary to prevent such water or waste from entering the sanitary sewer or storm sewer systems.

- 12.5 The Manager of Operations may, with the permission of the owner, inspect the premises in order to perform any inspection or testing of equipment, piping or fixtures in or on such premises in order to determine whether this bylaw is complied with, and in the event that such owner fails to provide proof of compliance or refuses to give such permission, the supply of water to those premises may be shut off upon 14 days written notice.

13. Sanitary Sewer And Storm Sewer Services

- 13.1 The provision of sanitary sewer and storm sewer services to the consumer or owner shall at all times be subject to the terms and conditions set out in this bylaw and the charges designated in the Fees and Charges Bylaw.
- 13.2 Applications for sanitary sewer or storm sewer service connection, termination or alteration shall be made in writing to the Manager of Operations not less than 14 working days before the service is required, and in such form as is prescribed.
- 13.3 The applicant for a sanitary sewer or storm sewer service shall hire an approved contractor to complete service installation and/or alteration work, including the portion from the property line to the sewer or storm main. Should an approved contractor not be available, the applicant may request that the portion of work on Town property be completed by the Town. The applicant shall be responsible for all costs associated with service installation or alteration work. Contractors seeking approved contractor status shall apply in writing on a form approved by the Manager of Operations. Contractor approvals are valid for the application year only and may be cancelled at any time for just cause.
- 13.4 Where an applicant has requested a service termination the Town shall cap the storm or sewer service lines or decommission the service as soon as reasonably practicable. The applicant shall continue to pay the water and sewer charges specified in the Fees and Charges Bylaw until the termination has been completed and shall pay the costs of service termination as designated in the Fees and Charges Bylaw.
- 13.5 Service connections shall not cross property lines between adjacent private properties except by legally registered easement plans and agreements.
- 13.6 All proposed sewer service connections for garden suites shall be approved by the Manager of Operations prior to installation.

14. Plumbing

- 14.1 No person shall cause, permit or allow any apparatus, fitting, or fixture to be or to remain connected to his/her water supply system or allow his/her water system to be operated in such a manner as to cause noise, pressure surges, or other disturbances which result in annoyance or damage to other consumers or the water utility.

- 14.2 The Manager of Operations may cause the water supply to any person contravening the provisions of this section to be shut off provided that he shall, if it is practical to do so, give notice to such person prior to such water supply being shut off. The water supply to any such person shall not be restored until such time as the problem has been corrected and that person has paid the Town the fee for reinstatement of services as designated in the Rate Schedule.
- 14.3 No person shall cause, permit or allow to remain connected to his water supply system any apparatus which may extract or add heat to the Town water supply mains. Therefore, such devices as water cooled heat exchanges are not allowed.
- 14.4 Every building or premises used for the purpose of a commercial garage or service station, or for the business of washing or lubricating motor vehicles, shall be provided with a readily accessible oil separator, sand trap and sump. The design of such oil separator, sand trap and sump are to be approved by the Building Inspector.
- 14.5 Every building or premises used for the purpose of a café, restaurant, or other food service outlet shall be provided with a readily accessible grease trap or interceptor of a design approved by the Building Inspector.
- 14.6 The Building Inspector or the Manager of Operations may inspect any building or premises provided with a sand trap, sump, or grease trap or interceptor. In any building or premises provided with a sand trap, sump, or grease trap or interceptor:
- 14.6.01 under no circumstances shall a sump be used as a sand trap;
- 14.6.02 every sand trap shall be cleaned once per week or more often if necessary;
- 14.6.03 all oil, grease, or gasoline which accumulates on the surface of the water in a sand trap, sump, or grease trap or interceptor shall be skimmed off at least twice per week and disposed of in a manner approved by the Manager of Operations;
- 14.6.04 stirring up of a liquid in any sand trap, sump, grease trap or interceptor, or turning a hose into any one for the purpose of forcing out sand, mud, oil, gasoline or grease, is prohibited;
- 14.6.05 no heavy or permanent objects shall be places over any sump, sand trap, grease trap or interceptor in a manner which would hinder immediate access for inspection and cleaning.
- 14.7 No gasoline, oil, waste acid, or any inflammable liquid shall be poured or otherwise discharged into any sanitary sewer.
- 14.8 The owner of a dwelling where a shared water service enters the building shall not modify or cause to be interrupted or otherwise affect the water service to the adjacent dwellings, including but not limited to allowing the shared water service to freeze up, except for a repair or modification authorized by the Manager of Operations.

15. Frost Protection

- 15.1 The owner shall protect every water and sewer connection from blockage or damage due to frost. In the case of a single family residence in a single family residence zone, the owner shall maintain a bleeder method on the water connection unless otherwise authorized by the Manager of Operations.
- 15.2 Any persons complaining of a failure or interruption of a water supply or sewer service, the investigation of which complaint necessitates the opening up and excavating of a street, shall, prior to such opening up and excavating, sign a work order in the form prescribed by the Town. In the event that such failure or interruption was caused by a defect in the private service, or was a result of misuse or negligence on the part of the property owner or occupant as determined by the Manager of Operations, the actual cost of such work shall be paid by the person signing the work order, and shall be collectable in the same manner as water rates.
- 15.3 The method for thawing a frozen water service shall be the hot water thawing method only. Other methods such as thawing by use of electricity applied to pipes shall not be used. Thawing by the hot water method shall be done either by Town forces or by contractors or plumbers qualified in the method at the discretion of the Manager of Operations.
- 15.4 The cost of thawing a frozen water service shall be borne as follows:
- 15.4.01 Costs borne by the consumer if the Town's service or private service is frozen and such freeze- up is not a result of a frozen main or an interruption in the supply of water through the main as determined by the Manager of Operations.
- 15.4.02 Costs borne by the Town if the Town service or private service is frozen as a result of a frozen main or as a result of an interruption in the supply of water through the main as determined by the Manager of Operations.
- 15.5 The cost of thawing or clearing any obstruction in a sewer service shall be borne as follows:
- 15.5.01 Costs borne by the property owner if the Town service or private service is frozen or obstructed due to grease, dirt, or improper use of fixtures within the premises, or as a result of misuse or negligence on the part of the property owner or occupant, or for any other reason not related to failure or interruption of the Town service as determined by the Manager of Operations.
- 15.5.02 Costs borne by the Town if the Town service or private service is frozen or obstructed as a result of failure, malfunction or interruption of the Town service as determined by the Manager of Operations.
- 15.6 Where a circulator pump is installed in accordance with this bylaw the responsibility of such pump, and all maintenance and operating costs thereof, shall be borne by the consumer.
- 15.7 Existing bleeders may be used only for the purpose of preventing damage or blockage due to frost. Each bleeder shall:

- 15.7.01 be of sufficient size to pass not more than 3 liters per minute of water; and
- 15.7.02 be indirectly connected to a water pipe in the manner approved by the Manager of Operations.
- 15.8 Any existing oversize bleeder shall be corrected within thirty (30) days after the property owner receives notice from the Manager of Operations.
- 15.8.01 The Manager of Operations may, at their discretion, recommend or approve oversized bleeders for the purpose of protecting the integrity of the sewer system.

16. Payment of Accounts

- 16.1 There shall be paid, for all water supplied or service rendered, the amounts set out in the rate schedule in the Fees and Charges Bylaw as amended from time to time.
- 16.2 Where municipal water service has been provided and is available for connection to private services, Council may by resolution direct that a percentage of the minimum charge for water service set out in the rate schedule shall be paid by all property owners whose property is occupied for a purpose requiring the provision of sanitary facilities in accordance with the Zoning Bylaw, whether or not a private water service connection has been made and water is actually being consumed.
- 16.3 The Council may by resolution amend the rate schedule in the Fees and Charges Bylaw and impose any other charge related to the provision of water and sewer services from time to time.
- 16.4 There shall be further paid a sewerage charge levy, as set out in the rate schedule, by all property owners whose property is connected with or required to be connected with the sewerage system of the Town.
- 16.5 All accounts, including interim accounts for sewer and water services shall be due and payable when rendered.
- 16.6 A separate account shall be rendered in respect of each sewer and water service, or in respect of each unit on a shared service.
- 16.7 All charges for water and sewer services which remain unpaid in a water and sewer account for a period exceeding sixty (60) days from the due date shall be subject to a penalty charge of ten percent (10%) of the current unpaid amount.
- 16.8 The owner of real property within the Town shall be liable for all rates and fees chargeable or payable under this bylaw with respect to that property and the Town may treat the balance of any account in arrears over sixty (60) days in the same manner as an unpaid tax, per paragraph 248(2) of the *Municipal Act*.
- 16.9 The water supply to any consumer who fails to pay his/her account within sixty (60) days after the due date may be shut off without notice.

17. Penalties

17.1 Every person who violates any provision of this bylaw is guilty of an offence and liable on summary conviction to a fine not exceeding Two Thousand Dollars (\$2,000.00) or to imprisonment for a term not exceeding six (6) month, or to both fine and imprisonment as set out in the *Summary Convictions Act* of Yukon.

17.2 The invalidity of any section, clause, sentence or provision of this bylaw shall not affect the validity of any other part of this bylaw which can be given effect without such invalid part or parts.

18. Bylaw Shall Prevail

18.1 Where the provisions of this bylaw conflict with the provisions of any other bylaw of the Town, this bylaw shall prevail.

19.0 Effective Date

19.1 Upon Third and Final Reading, Bylaw 92-30, Bylaw 2018-08, Bylaw 2019-06, and Bylaw 2019-07 shall be rescinded.

19.2 This Bylaw shall come into effect upon Third and Final Reading.

READ A FIRST TIME this ____ day of _____, 2025.

READ A SECOND TIME this ____ day of _____, 2025.

READ A THIRD TIME and finally passed this ____ day of _____, 2025.

Jack Bowers, Mayor

Larry Baran, CAO



Town of Faro Memorandum

To: Mayor & Council

February 18, 2025

From: Larry Baran, CAO

Re: Code of Conduct - Schedule "A"
Statement of Code of Ethics and Conduct

As noted in **Bylaw 2022-01 Code of Conduct Bylaw**, Schedule "A" is the *Statement of Code of Ethics and Conduct* and, as noted in the Bylaw, all members of Council are invited to sign this document. The signed document is then displayed in the Council Chambers as a reminder to both Council and the public of the high standards that Council seeks to function during their term.

Mayor Jack Bowers will circulate a formal copy for signatures at the meeting.



SCHEDULE "A"

Statement of Code of Ethics and Conduct

Respecting the Town: Council will build and inspire public trust and confidence in local government by upholding high standards and ideals.

Communicating on behalf of the Town: Council promote public confidence by respecting the process established by Council for communicating with the public on behalf of Council.

Respecting the decision-making process: Council will support effective decision-making through the processes set out in legislation and local bylaws for making decisions.

Adherence to policies, procedures, and bylaws: Council will promote service to the public interest and show leadership in upholding legislation, local bylaws and policies established by Council.

Respectful interactions with Council, Employees, other Orders of Government, and the public: Council will promote the treatment of Council, Employees, other Orders of Government, and the public in general with dignity, understanding, and respect.

Confidential Information: Council will promote public trust by refraining from using information in a way that would be detrimental to the public interest.

Conflicts of Interest and Pecuniary Interest: Council will promote public trust by refraining from exploiting the position of Councillor for private reasons or that would bring discredit to the office.

Improper use of influence: Council will promote the priority of municipal interests over the individual interests of Councillors, and refrain from seeking to influence decisions for personal reasons.

Use of municipal assets and services: Council will promote stewardship and public trust by refraining from the use of municipal assets or resources for personal reasons.

Orientation and other training attendance: Council will promote effective leadership and personal development by accessing training opportunities.

We, as a Council for the Town of Faro, solemnly swear to uphold the Town of Faro *Council Code of Conduct Bylaw* at all times while serving as a municipal elected official representing the Town of Faro. We have read and understand the *Council Code of Conduct Bylaw* and further agree to abide by the Bylaw at all times.

Dated at the Town of Faro, Yukon this _____ of _____, _____

Mayor Jack Bowers

Councillor Gary Jones

Councillor Wendy Michell-Larocque

Councillor Michelle Vainio

Councillor Neil Yee

Larry Baran, CAO



Town of Faro Memorandum

To: Mayor & Council

February 18, 2025

From: Larry Baran, CAO

Re: Development Permit – Roman Catholic Diocese of Whitehorse

In most cases, Development Permit applications will be completed and submitted by developers, and it won't require any intervention by Council. The Zoning Bylaw does note, however, that Administration must bring certain Development Permits to Council IF the proposed development is considered a 'Discretionary Use'.

As noted in the attached letter from the Financial Administrator for the Roman Catholic Diocese of Whitehorse, they propose to tear down the existing church and build a new church in its place.

In this situation, the proposed development IS a 'Permitted Use' (Places of Worship) and does not require permission or approval of Council. The challenge is their request to complete the demolition process by burning the structure down in place, and then remaining debris would be trucked to the landfill. (see letter, proposed demo process, & photos attached)

The reason for the proposed demolition process is simply due to the anticipated costs associated with our tipping fees. I have asked the contractor for the Roman Catholic Diocese of Whitehorse, Mr Chris Potvin, to join the Regular Council Meeting via ZOOM and provide more of an explanation and more details.

I have also included photos of a similar church, built elsewhere, that is proposed for Faro.

Administration seeks direction from Council.

Suggested Motion of Council:

If Council supports this recommendation, a proposed Motion of Council might be worded as follows:

Resolution # _____

That Council _____

Moved: _____

Seconded: _____

Any discussion?

All in Favour?

Any Opposed?

Carried/Defeated



ROMAN CATHOLIC DIOCESE OF WHITEHORSE
Financial Administration Office
5119 – 5th Avenue
Whitehorse, YT Y1A 1L1
Phone: (867) 668-3826
Fax: (867) 667-4711
finance@rcdw.ca

January 21, 2025

Jack Bowers
Town of Faro
Box 580
Faro, YT Y0B 1K0

Re: Catholic Church of the Apostles

Dear Mr. Bowers,

This letter is to inform you that the Catholic Episcopal Corporation of Whitehorse, in consultation with parishioners at Catholic Church of the Apostles church, have decided that it makes more sense from an economical and pastoral point of view, to tear down the existing church and rebuild a new church in its place.

An application will be submitted shortly to the Town of Faro Council for an application to dispose of the existing church.

Should you have any further questions, please don't hesitate to contact me at 867-668-3826 or by email at finance@rcdw.ca.

Sincerely,

Michel Lefebvre, CPA, CA
Financial Administrator

Town of Faro Development Permit Application
Project Description

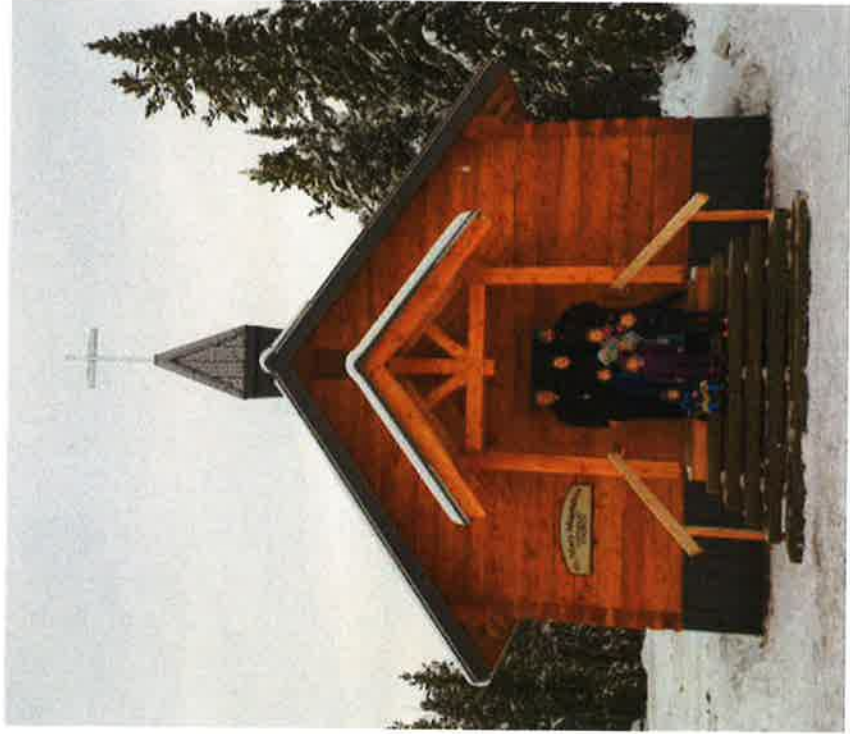
As stated in the January 21, 2025 letter to Mayor Jack Bowers, the intention of the Catholic Episcopal Corporation of Whitehorse is to replace the existing church with a new one, both for pastoral as well as economic reasons.

Based on a cost estimate provided to us by a local contractor, the much cheaper option would be to burn the church. The fire department has shown great interest in using it as a training opportunity for their crew. Tearing down the church and sending everything to the landfill would be cost prohibitive. Inclusive of tipping fees and levelling the lot afterwards with gravel, the "tear down" option would cost around \$180,000 while the "burn option" would be around \$40,000.

A general outline of the plan would be as follows. We would coordinate with Yukon Energy and Northwestel to disconnect old existing services and associated old telephone wiring. We would then coordinate with the Town of Faro regarding water and sewer disconnects. Any furnace oil from the tank and lines would be removed and disposed of safely, and the tank would also be removed and set aside for the new church. Any historical or precious items with interested parties would be respectfully salvaged prior to demolition. Any debris remaining after the building is burned down would be disposed of at the landfill. We would then truck in pit run gravel and compact in the old church basement and rectory crawl space. It would be topped off with 6" of ¾" crush road mulch and then graded accordingly.

Our hope is to have the lot ready for construction by June. Our intention is to build a log church starting in June or July. This would be a pre-assembled building, then trucked to Faro in pieces and then re-assembled on site. It would be similar in design to the church located in Dease Lake, BC, which is in the southern part of our Diocese. I have included a PDF document, which includes numerous pictures of its construction and completion. We are in the process of working out the logistical details of the church and have provided a very preliminary building design.

St. Mary Magdalene Church Dease Lake, BC

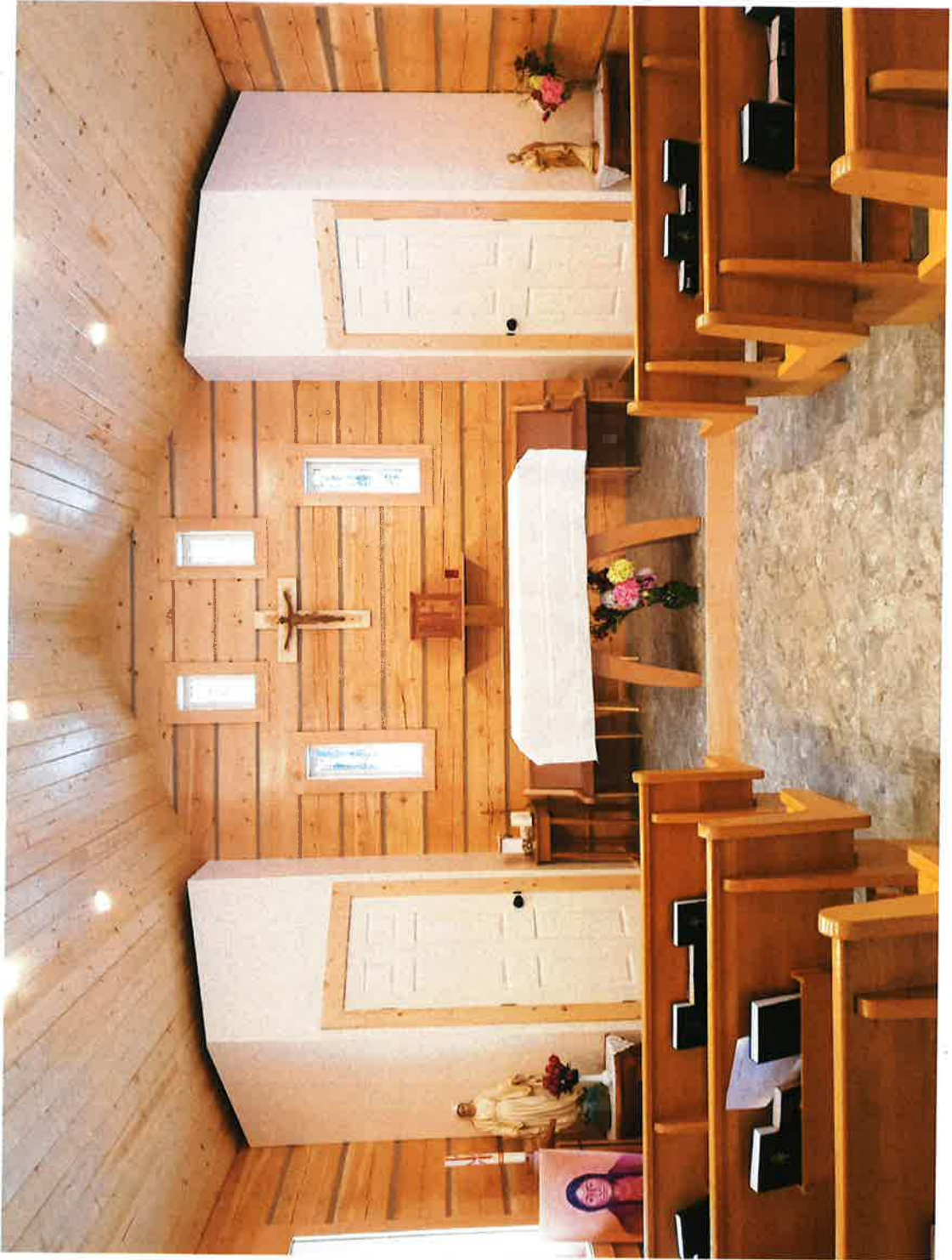


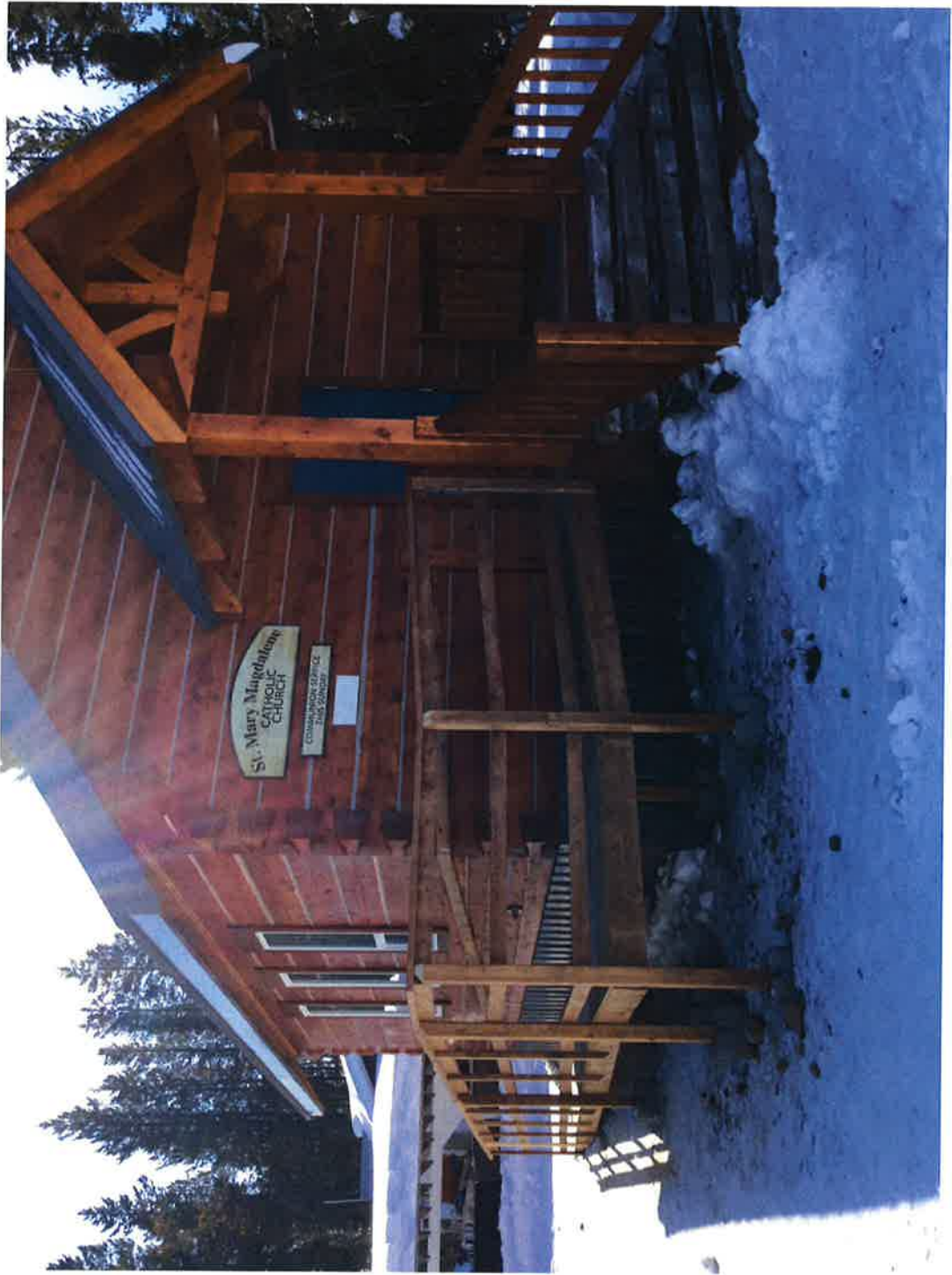
Construction



Construction









Town of Faro Memorandum

To: Mayor & Council

February 18, 2025

From: Larry Baran, CAO

Re: Request to Waive Recreation Centre Rental Fees

Council has again received a request from Ms Kitty Sperling to have the Recreation Centre rental fees waived in support of her volunteer services with the Canadian Volunteer Income Tax Program (CVITP) where she offers Income Tax Clinics for seniors and other individuals. *(see email request attached)*

Council should note that, in 2024, the fees waived totalled \$4,457.14, because Ms Sperling requested the Sportsman's Lounge area, which is larger with higher rental rates. In 2025, Ms Sperling is requesting the use of the Youth Lounge area, which has a lower rental rate.

Administration needs to note, however, that the Youth Lounge area is now under renovation and the area will NOT be available for rental for some time as the Kitchen Renovation Project will take that area out of service for the next year or more.

After discussion with Paul, Adam, & Tina, however, it was suggested that the Board Room in the new Community Services Building may be an alternative for Ms Sperling. It is on one level, fully handicap accessible, and is close to washrooms. While Council will need to establish a rental rate for the Board Room, it may be a better option for this request.

If the Board Room rates were comparable to the Youth Lounge rates, based on the dates and times that Ms Sperling is requesting, the estimated fees to be waived would total about \$1,680.00.

Administration seeks direction from Council. How do you wish to proceed?

Suggested Motion of Council:

If Council supports this recommendation, a proposed Motion of Council might be worded as follows:

Resolution # _____

That Council _____

Moved: _____

Seconded: _____

Any discussion?

All in Favour?

Any Opposed?

Carried/Defeated

Faro CAO

From: Kitty Sperling <ksperling@northwestel.net>
Sent: February 6, 2025 5:42 PM
To: Faro CAO; Tina Freake; Morgan Manuel
Subject: Income Tax Clinics Faro Kitty

Hello Larry, Tina, and Morgan,

It is February and time once again to consider Income Tax Clinics in Faro.

As a volunteer with the Canadian Volunteer Income Tax Program (CVITP), I am willing to offer Income Tax Clinics to seniors and those individuals needing their Income Tax returns completed and Efiled.

I did over 50+ income tax returns last year, and I am hoping that more people utilize my services this year.

The Recreation Centre did provide a very central location, and I would like to offer the clinics here again; however, I am hoping that perhaps the Youth Lounge will be available, so that seniors do not have to navigate the stairs this year up to the Sportsmen's Lounge.

I suggest that the clinics will operate every Thursday from 10 am to 3:30 (or 4?) pm, starting March 13 until April 17. I may include Fridays in April, if the room is available, should more people require this service, but I am hopeful that one day a week will be sufficient.

I am hoping Mayor and Council will look favourably upon this proposal and waive the room booking fees for these clinics, as I am a volunteer; I do think that the community members appreciate the opportunity to complete their tax returns locally.

As mentioned last year, should there be any way to include a nominal gasoline supplement to support my travel costs, I would be grateful.

Thank you again for this consideration. I look forward to hearing from you, so that posters can put up around town to advertise these clinics.

With thanks,
Kitty Sperling

Sent from my iPad



P.O. Box 580, Faro, Yukon, Y0B 1K0

Phone: (867) 994-2728 • Fax: (867) 994-3154 • cao-faro@faroyukon.ca • www.faro.ca

Premier Ranj Pillai
Government of Yukon
P.O. Box 2703
Whitehorse, Yukon
Y1A2C6

February 14, 2025

RE: Re-Scheduled Visit to Faro

Dear Premier Pillai,

As you may remember, you had initially planned to come to the Town of Faro and visit with Council in August 2024, but that visit had to be postponed and then, eventually, cancelled due to municipal elections.

Council for the Town of Faro wants to re-extend that invitation in the coming few months, at a time convenient to your schedule, so this new Council can build a closer working relationship with the Yukon Government, the various Ministers, and other government leaders.

As you may remember, there were a few topics that Council wanted to discuss, which may now be updated as follows:

1. The actions leading to the replacement of Water Well #6
2. The unsuccessful Regional Waste Management Agreement negotiations
3. CMG and Faro's Shadow Population
4. Community Training Trust Society (CTTS) - Impact of Discontinuing the Support
5. Ross River Area Park Reserve
6. Concern about delays in Land Lease Renewals (e.g.: Arboretum & Ski Chalet)

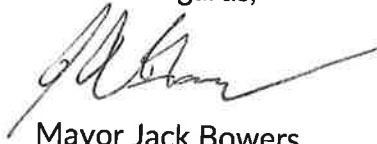
Note: As the time comes closer to a meeting, Faro would be happy to provide background briefing notes to your staff on each topic.

Faro Town Council also recognizes that there may also be topics that you would like to discuss on behalf of the Yukon Government and/or various departments. Council looks forward to an open discussion on all of those topics as well.

I had the honour of being Mayor for the Town of Faro during the previous term. It was my pleasure to work with the various Ministries, because we had developed honest, trusted, and clear communications. Now, with the new members of Council that we have this year, I look forward to this Council developing the same valuable relationships again this new term.

We look forward to hearing from your staff on dates where you might be available to meet in Faro in the next few months.

Kindest regards,



Mayor Jack Bowers
Town of Faro

- Cc: Stacey Hassard, MLA Pelly Nisuttlin
Richard Mostyn, Minister of Community Services
John Streicker, Minister of Energy, Mines, & Resources
Nils Clarke, Minister of Environment
Amanda Janssens, CS Municipal Advisor
Lauren Hanchar, AYC President