



Agenda
Town of Faro Regular Council Meeting
July 7, 2026, at 7:00 p.m.
Council Chambers

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
 - 2.1 Council Meeting Agenda
- 3. DELEGATIONS & HEARINGS**
 - 3.1 Grace Bowers, Chair, Del Van Gorder (DVG) School Council re: Request for Collaboration on Government Staff Housing Shortages
- 4. BUSINESS ARISING FROM DELEGATIONS & HEARINGS**
- 5. ADOPTION OF MINUTES**
 - 5.1 Minutes of the June 16, 2026, Regular Meeting of Council
- 6. BUSINESS ARISING FROM MINUTES**
- 7. FINANCIAL**
 - 7.1 Finance Report
- 8. REPORTS**
 - 8.1 Mayor's Report
 - 8.2 Council Reports
 - 8.3 Administration's Reports
 - 8.3.1. Chief Administrative Officer
 - 8.3.2. Manager of Operations
 - 8.3.3. Manager of Recreation and Culture
- 9. BYLAWS**
 - 9.1 2025-08 – Procedures Bylaw – Third Reading
 - 9.2 2026-05 – Official Community Plan Bylaw – First Reading
- 10. UNFINISHED BUSINESS**
 - 10.1 Community Development Fund (CDF) Funding Agreement for Faro Weight Room Upgrades (Project No. CDF-2-1182)
 - 10.2 Donation Policy – Draft
 - 10.3 Road Naming Policy – Draft

11. NEW BUSINESS

- 11.1 Removal of Caveat for Lot 32, Plan 31525
- 11.2 Recreation Rules Policy (2026-07-P) – Proposed Amendment
- 11.3 Fee Schedule Amendments
- 11.4 Council's Review of Potential Pecuniary Interests re: Faro Mine Remediation Project's Tse Zul Camp Potable Water and Septic Project
- 11.5 Request for Detailed Vendor Information re: 2025 Financial Statement Note 16.
- 11.6 Code of Conduct for Employees – Draft Bylaw

12. CORRESPONDENCE FOR INFORMATION (OUT & IN)

13. PUBLIC QUESTION PERIOD

14. IN-CAMERA

- 14.1 Land Matter – in accordance with Municipal Act Section 213 (3)(e) re: Proposed Disposition of Land Lot 19-1, 19-2 and 19-3
- 14.2 Employment Matter - in accordance with Municipal Act Section 213 (3)(c&d) re: Employment Matter
- 14.3 Employment Matter - in accordance with Municipal Act Section 213 (3)(d) re: Performance Appraisal

15. ADJOURNMENT

Del Van Gorder School Council
Faro, Yukon

June 19, 2026

Subject: Request for Collaboration on Government Staff Housing Shortages

Dear Town of Faro Mayor and Council,

The Del Van Gorder School Council is writing to formally request your collaboration in addressing the critical shortage and mismanagement of government staff housing in our community. This crisis directly impacts our ability to retain qualified educators and support staff, which ultimately threatens the stability and quality of our children's education.

Government staff housing should serve as a vital safety net. However, the current lack of available units and systemic management inefficiencies have left essential positions unfilled. We frequently see vital teaching staff decline job offers or leave our community prematurely due to housing insecurity.

Because this issue crosses multiple jurisdictional lines, municipal action alone cannot solve it. We respectfully urge Town of Faro Council to spearhead a joint advocacy initiative by bringing a key territorial minister to the table:

- **Honorable Scott Kent, The Minister of Education and The Minister of Yukon Housing:** To address how housing instability directly impacts school staffing, operational funding, and student learning outcomes. To review current staff housing allocations, address maintenance backlogs, and invest in dedicated units for public servants.

As a municipal leadership body, your voice carries significant weight with territorial authorities. By aligning Town Council's advocacy with the immediate concerns of the School Council, we can build a compelling case for immediate intervention and long-term infrastructure investment.

We welcome the opportunity to meet with you at the next council session to discuss how we can jointly approach this issue. Thank you for your time, leadership, and continued dedication to our community's future.

Sincerely,

Grace Bowers
Chair, Del Van Gorder School Council
Faro, Yukon
dvgcouncil@mail.com

Attached: Yukon Government Employee Housing Policy:
<https://yukon.ca/sites/default/files/2025-01/GAM%203.30.pdf>

GOVERNMENT OF YUKON
GENERAL ADMINISTRATION MANUAL
VOLUME 3: HUMAN RESOURCE POLICIES
TITLE: EMPLOYEE HOUSING
EFFECTIVE: May 28, 2019

Policy 3.30

1 SCOPE

1.1 Authority

- 1.1.1 This policy is issued under authority of Cabinet Minute No. 94-40, dated October 27, 1994, and amended by the Deputy Ministers' Review Committee on July 30, 2013, and May 28, 2019.

1.2 Application

- 1.2.1 This policy applies to all Yukon government departments and all Yukon government employees hired under the *Public Service Act* and *Education Act*, in relation to housing administered by Yukon Housing Corporation (YHC) for the benefit of Yukon government employees and departments.
- 1.2.2 YHC and employees receiving housing under this policy are subject to the *Residential Landlord and Tenant Act* as well as any applicable legislation administered by the Canada Revenue Agency (CRA).

1.3 Purposes

- 1.3.1 The purposes of this policy are to:
- a) provide guidance on the provision of housing to employees in Yukon communities, other than Whitehorse; and
 - b) facilitate the provision of housing to employees in a consistent, fair, and transparent manner.

1.4. Definitions

- department means a department of Yukon government as set out in Policy 3.1 of the General Administration Manual.
- employee means an employee of Yukon government, and includes a contract employee and a casual employee.

housing	means any form of housing provided to an employee under this policy including, but not limited to a house, duplex, apartment, suite, condominium unit, or mobile home.
employer	means Government of Yukon.
market-based	
rent	means the rent established by YHC for a housing unit taking into consideration the local or territorial market.
premises	refers to the housing unit occupied by a tenant under a tenancy agreement.
spouse	refers to a person to whom the employee is legally married, or with whom the employee has cohabited as a couple throughout the previous twelve months.
tenancy	means a tenant's right to possession of a rental unit under a tenancy agreement.
tenancy agreement	means an agreement between a tenant and YHC respecting possession of a rental unit.
tenant	means an employee who has entered into a tenancy agreement with YHC.
housing benefit	means a good or service given, or arranged for a third party to give, to an employee in relation to employee housing administered by YHC under this policy. This includes, but is not limited to, an allowance or a reimbursement of an employee's personal expenses in relation to their housing.

1.5 Principles

- 1.5.1 Access to employee housing is not an entitlement of, or benefit owing to employees.
- 1.5.2 Employees are normally expected to provide for their own housing.
- 1.5.3 The availability, affordability, suitability and quality of housing in Yukon communities is integral to the delivery of Yukon government programs and services.
- 1.5.4 The employer's role in providing housing for employees, is to help address a lack of affordable housing options resulting from market and infrastructure gaps that may exist in Yukon communities, and that may hinder the recruitment and retention of employees.
- 1.5.5 The employer's approach to housing for employees should, where feasible, facilitate economic growth opportunities in affected Yukon communities.

1.6 Eligibility

- 1.6.1 An employee is eligible for housing under this policy if:

- a) the employee is hired from outside of their community of employment; and
 - b) the employee is hired into a position considered critical (as set out in Annex 1 to this policy) to the delivery of a Yukon government program in a Yukon community other than Whitehorse; and
 - c) the employee, either by themselves or with their spouse or others, does not have a legal interest in a residential dwelling in the community in which the housing is being sought or provided; and
 - d) the employee has no tenant arrears with YHC or evictions by YHC within the three years preceding the date of the application to YHC for housing for the employee.
- 1.6.2 An employee who is a tenant on May 28, 2019 may, despite non-compliance with section 1.6.1, continue to occupy their premises subject to the terms of their tenancy agreement, for a period not to exceed the three-year tenancy duration limit set out in section 6.
- 1.6.3 Despite section 1.6.1, and on recommendation from the deputy head of the employee, the Public Service Commissioner (Commissioner) may deem an employee eligible for housing based on special circumstances.
- 1.6.4 In exercising the authority provided under section 1.6.3, the Commissioner's decision will be guided by the principles set out in section 1.5 and the best interests of the Yukon public service as determined by the Commissioner.
- 1.6.5 The Commissioner's decision under section 1.6.3, including reasons, to approve or deny a request for eligibility will be provided to the employee's deputy head.
- 1.6.6 The decision of the Commissioner under section 1.6.3 is final and binding.

2 *ASSIGNMENT OF EMPLOYEE HOUSING*

- 2.1 YHC is responsible for the assignment to employees of employee housing units from within YHC's available housing.
- 2.2 Except as provided by section 5.3, the assignment of employee housing will be determined based on the prioritization of positions considered critical to the delivery of program services in Yukon communities and where employee residency in the community is essential to effect program delivery, as set out in Annex 1 to this policy.
- 2.3 YHC will determine the availability of housing units, and define the purpose for which the units may be utilized (e.g., short-term, family, single, shared). This may include setting aside specific housing units in a community for a specific need (e.g., employees undertaking temporary, relief or seasonal work, or where a unit has been modified for a specific program delivery purpose).

- 2.4 Shared housing may only be provided to an employee who consents, in writing to YHC, to sharing the premises with one or more employees.
- 2.5 Employees eligible for housing will be prioritized for the next available, suitably-sized, vacant housing unit in accordance with the process set out in Annex 1 to this policy.
- 2.6 Subject to section 2.7, YHC may allocate housing to eligible employees that exceeds the type and size of housing that would typically be provided based on employee family size and other factors, as determined by YHC.
- 2.7 Employees shall first be given the option to accept or decline a YHC offer of housing that exceeds the type and size of housing that would typically be provided based on employee family size and other factors, as determined by YHC. Such offers shall include notice of the provision of section 2.10.
- 2.8 Subject to all other eligibility requirements, an employee who declines an offer of housing that exceeds the type and size of housing that would typically be provided based on employee family size and other factors, as determined by YHC, remains eligible to later receive from YHC an offer of suitably-sized housing.
- 2.9 YHC may, at its discretion, relocate over-housed employees upon suitably-sized housing becoming available.
- 2.10 Tenants are responsible for their own relocation costs, whether relocation occurs at their own request, or is required by YHC.
- 2.11 An employee who chooses not to accept an offer of suitably-sized housing will no longer be eligible for employee housing for the position they currently occupy.
- 2.12 A tenant will not be required to vacate their premises for the sole purpose of providing housing to another employee in need of housing whose position is categorized in Annex 1 as having a higher priority housing rating.

3 ESTABLISHMENT AND IMPLEMENTATION OF RENTAL RATES

- 3.1 YHC will establish and charge market-based rents for all housing in Yukon communities.
- 3.2 Rents will be reviewed annually by YHC, and may be adjusted.
- 3.3 Utilities are charged separately from rent and are the responsibility of the tenant.
- 3.4 As of May 28, 2019, rental rates will be implemented as follows:
 - a) new tenants – will pay market-based rent;

- b) existing YTA/YEU member/tenants – rent will be increased by the maximum rate permitted annually under the applicable collective agreement until it reaches the market-based rent for the unit occupied; and
- c) existing tenants who are not YTA or YEU members – rent increases will follow those applicable to YEU member/tenants.

4 **HOUSING BENEFITS**

- 4.1 It is recognized that departments may need the flexibility to provide housing benefits to attract and retain employees in certain communities.
- 4.2 A housing benefit provided to an employee is a form of compensation that must be reported as taxable and pensionable income to the employee and which is subject to applicable deductions.
- 4.3 When considering whether to provide a housing benefit to an employee, a department should consider:
 - a) the principles set out in section 1.5;
 - b) the impact of the benefit on other employees within the department and the community, and across Yukon government, including employees not in receipt of employee housing;
 - c) the precedent established by providing the benefit;
 - d) whether the benefit will result in a taxable housing benefit to the employee; and
 - e) the annual cost of providing the benefit.
- 4.4 For information on the administration of taxable housing benefits, contact your department finance officer or your human resource advisor.

5 **TENANCY AGREEMENTS**

- 5.1 Prior to occupying housing, an employee and YHC must enter into a written tenancy agreement that complies with the requirements of the *Residential Landlord and Tenant Act* and that contains all of the terms and conditions of the tenancy.
- 5.2 Leases that may exist between the YHC and a department will be phased out within 12 months following the approval of the policy revisions made May 28, 2019.
- 5.3 Despite section 5.2, YHC may establish, in consultation with any such affected departments, special arrangements to govern irregular tenancy situations, as defined by YHC, and to which the housing allocation process established by Annex 1 shall not apply.

6 DURATION OF EMPLOYEE HOUSING

- 6.1 As of May 28, 2019, housing may be provided to eligible employees for a maximum of three consecutive years, subject to section 6.2.
- 6.2 Where special circumstances exist, a deputy head may request an extension of a tenancy duration limit for an employee in their department or corporation. The request must:
- a) be provided, in writing, to the Commissioner, not later than ninety days prior to the date upon which the employee's tenancy will end; and
 - b) provide a detailed description of the special circumstances for requesting the extension.
- 6.3 The Commissioner may authorize an extension to a tenancy duration limit.
- 6.4 In determining whether an extension is warranted, the Commissioner will be guided by the principles set out in section 1.5 and the best interests of the Yukon public service as determined by the Commissioner. The Commissioner may, in addition to the reasons put forward under section 6.2, consider any other information the Commissioner determines is appropriate in the circumstances.
- 6.5 The Commissioner's decision under section 6.3 to approve or deny the deputy head's request, including reasons, will be provided to the deputy head.
- 6.6 The decision of the Commissioner under section 6.3 is final and binding.

7 TENANCY DURING PERIODS OF LEAVE

- 7.1 Tenants are responsible for their premises, including rent, utilities and any other applicable fees or expenses, as set out in their tenancy agreements, during a period of leave, regardless of the length or nature of the leave or whether they are absent from their premises during the leave period.

8 TRANSFERS

8.1 Voluntary Transfers

- 8.1.1 If a tenant voluntarily leaves their premises to move to different premises, the tenant will be required to pay the market-based rent for their new premises from the date of occupancy of the new premises, in addition to all related removal and relocation costs.

8.2 Employer or YHC Requested Transfers

- 8.2.1 If a tenant is transferred to other premises, within the same community or in a different community, the tenant will be required to pay, subject to any limitations set out in a

collective agreement applicable to the tenant, the market-based rent for the new premises.

9 ROLES AND RESPONSIBILITIES

9.1 Public Service Commission (PSC)

9.1.1 The PSC is responsible for:

- a. the development, maintenance, and interpretation of this policy and the Annex; and
- b. assisting departments and YHC with the interpretation and application of this policy and the Annex.

9.2 YHC

9.2.1 YHC is responsible for:

- a. establishing, and charging market-based rents for all housing in Yukon communities;
- b. reviewing and updating rents on an annual basis;
- c. administering tenancy agreements;
- d. managing, maintaining, and administering the process of providing housing, in accordance with this policy, on behalf of Yukon government;
- e. providing the Commissioner with any housing or market related information that the Commissioner may require to inform a decision on a request for extension of a tenancy duration limit;
- f. dealing with tenants on issues relating to their tenancy agreements or occupancy of the tenant's premises;
- g. communicating YHC housing policies or directives to tenants; and
- h. determining what constitutes 'suitably-sized' housing for an employee, for housing allocation purposes.

9.3 Departments

9.3.1 Departments are responsible for:

- a. making application to YHC for employee housing in compliance with this policy and in the manner prescribed by YHC;
- b. communicating in a timely manner with YHC on their housing needs;
- c. advising YHC, in a timely way, of proposed new, reduced or expanded programs in a community that may impact current or future housing needs or availability in the community;

- d. determining the nature and extent to which an employee may be provided with housing benefits, bearing in mind subsection 1.5 and section 4;
- e. advising employees of the amount and nature of any housing benefits provided to them; and
- f. ensuring that any taxable housing benefit provided to an employee pursuant to this policy, is reported to the Department of Finance as income to the employee.

9.4 Tenants

9.4.1 Tenants are responsible for:

- a. upholding and fulfilling their obligations as set out in their tenancy agreements, and any other directive or policy of YHC or Yukon government that is relevant to the provision of housing to the employee.

10 ***IMPLEMENTATION AND AMENDMENT***

10.1 Supplementary Policy and Procedures

10.1.1 This policy includes an Annex to address the administrative process for the assignment of employee housing.

10.1.2 The Annex may be approved and amended, as required, by the PSC and YHC.

References

Residential and Landlord and Tenant Act

Housing Corporation Act

Public Service Act

Education Act

Collective Agreement – Government of Yukon and the Public Service Alliance of Canada

Collective Agreement – Government of Yukon and the Yukon Teachers' Association

Annex 1
Administrative Procedures for the Assignment of Housing
Last updated: December 2020

A. Prioritization of Critical Positions

1. The assignment of housing will be based on the prioritization of positions considered critical by the PSC in consultation with YHC and departments, to the delivery of program services in Yukon communities and where residency in the community is determined to be essential to effect program delivery.

B. Application Process

1. Departments are responsible for making application for housing to YHC.
2. Except as set out in paragraph 3, applications for housing will only be accepted from departments on behalf of an existing employee, which includes an employee who has accepted an offer of employment but has not yet commenced work.
3. When an employee occupying a Priority 1 position retires, resigns or otherwise terminates their tenancy agreement, YHC may, at the request of the employee's hiring department, hold the premises for the tenant's successor for a reasonable period of time, normally not exceeding three months.
4. Applications for employee housing must be in the manner set out and directed by the YHC.

C. Allocation Process

1. YHC will assign suitably-sized employee housing on a first come, first served basis, to eligible employees, subject to paragraph D3, and in accordance with the following priorities:

Priority 1 (no specific order)

- Teacher
- Nurse
- Regional Social Worker
- Community Counsellor
- Community Addictions Worker
- Paramedic
- Probation Officer
- Victim Services Worker

Priority 2 (no specific order)

Health and Social Services

- Healthy Families Worker

Energy Mines and Resources

- Natural Resource Officer
- Senior Natural Resource Officer
- Mining Recorder
- Mining Administration Officer
- Mining Lands Officer
- District Client Services Representative

Environment

- Conservation Officer
- Biologist
- Fish & Wildlife Technician

Community Services

- Community Operations Plant Operator
- Water and Waste Water Supervisor

Highway and Public Works

Airport maintenance:

- Heavy Equipment Operator I & II
- Airport Supervisor
- Regional Manager, Observer Communicators

Weigh scales

- Carrier Compliance Officer
- Assistant Manager, Carrier Compliance

Facilities management

- Carpenter
- Electrician
- Plumber
- Area Superintendent
- Building Maintenance Worker

Road maintenance

- Heavy Equipment Operator I & II
- Heavy Equipment Mechanic
- Heavy Equipment Mechanic Foreperson
- Lead hand/HEO II
- Foreperson
- Superintendent

Water and Education Services

- Operator, Supervisor, Water and Education Services

2. Only when there is no demand for employee housing from an employee in a Priority 1 position will an employee in a Priority 2 position be considered.

D. Waitlists

1. There will be two waitlists – one for employees occupying Priority 1 positions and one for employees occupying Priority 2 positions.

2. If housing is not available at the time an application for housing is made, YHC will place the employee on the appropriate waitlist in accordance with the time and date their application was received (i.e., the first application received is first on the applicable waitlist).
3. Where a request for housing is received in respect of two or more employees occupying positions with the same priority level and within the same department, the department may direct that housing be offered to their employee who is lower on the waitlist. In this circumstance the higher-ranked employee will exchange places on the waitlist with the lower-ranked employee who will then be offered housing. There should be no adverse impact to the overall ranking of employees in other departments who are on the waitlist.
4. At the end of 12 months on a waitlist, an employee will be removed from the waitlist unless their department reapplies for housing for the employee at least 30 days prior to the end of the 12-month period and the employee continues to meet the eligibility criteria for housing at that time.

E. Conflict Resolution

1. In the event of a disagreement between a department and YHC with respect to the application of this Annex, the Public Service Commissioner will decide the matter.
2. The decision of the Public Service Commissioner is final and binding.



Minutes
Town of Faro Regular Council Meeting
June 16, 2026, at 7:00 p.m.
Council Chambers

PRESENT:

Mayor	Jack Bowers	CAO	Kimberly Ballance
Councillors	Gary Jones	Executive Assistant/	Trudy Amos
	Wendy Michell-Larocque	Finance Assistant	
	Michelle Vainio	Manager of Finance	Akram Shah
	Neil Yee		

Delegation: Stephen Webber, CPA, Metrix Group (electronically), Sgt Cedric Proulx, RCMP Ross River/Faro Detachment Commander

Public Present: 5

Public on Zoom: 4

1. CALL TO ORDER

Mayor Bowers called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Council Meeting Agenda

Resolution No 26-233

Yee, Michell-Larocque

RESOLVED THAT the Agenda for the June 16, 2026, Regular Meeting of Council be adopted as presented.

Carried

Resolution No 26-234

Jones, Vainio

RESOLVED THAT Council do now move into Committee of the Whole to hear from the delegations.

Carried

3. DELEGATIONS & HEARINGS

3.1 Stephen Webber, CPA, Metrix Group LLP re: 2025 Financial Statements

3.2 Sgt Cedric Proulx, RCMP Ross River/Faro Detachment Commander

Delegates were not present at this time.

Resolution No 26-235

Vainio, Jones

RESOLVED THAT Council do now revert into Regular Meeting of Council.

Carried

4. BUSINESS ARISING FROM DELEGATIONS & HEARINGS

5. ADOPTION OF MINUTES

- 5.1 Minutes of the June 2, 2026, Regular Meeting of Council
Resolution No 26-236 Vainio, Michell-Larocque
RESOLVED THAT the Minutes of the June 2, 2026, Regular Meeting of
Council be adopted as presented. Carried
- 5.2 Minutes of the June 4, 2026, Special Meeting of Council
Resolution No 26-237 Michell-Larocque, Vainio
RESOLVED THAT the Minutes of the June 4, 2026, Special Meeting of
Council be adopted as presented. Carried
- 5.3 Minutes of the June 9, 2026, Special Meeting of Council
Resolution No 26-238 Vainio, Yee
RESOLVED THAT the Minutes of the June 9, 2026, Special Meeting of
Council be adopted as presented. Carried

6. BUSINESS ARISING FROM MINUTES

None.

Both delegates arrived at this time.

Resolution No 26-239 Jones, Yee
RESOLVED THAT Council do now move into Committee of the Whole to hear from the
delegations.
Carried

3. DELEGATIONS & HEARINGS

- 3.1 Sgt Cedric Proulx, RCMP Ross River/Faro Detachment Commander
Sgt Proulx noted that it was a pretty quiet month in Faro. RCMP members
attended the local graduation event and continued to provide highway
patrols. Staffing updates were provided with one member leaving at month
end, two new members arriving and one member returning to work from a
leave.

Council requested clarification on a shared open-house opportunity and road
conditions by Coffee Lake.
- 3.2 Stephen Webber, CPA, Metrix Group LLP re: 2025 Financial Statements
Stephen provided a review of the Independent Auditors report in accordance
with the Canadian Public Sector Accounting Standards (PSAS) and Generally
Accepted Auditing Standards (GAAS). Everything within the Town of Faro's
statements was found to be in compliance.

Stephen provided an in-depth review of the:

- Statement of Financial Position
- Statement of Operations and Accumulated Surplus
- Schedule of Changes in Accumulated Surplus (Schedule 1)
- Audit Findings Report

He recognized and thanked municipal staff for their assistance throughout the audit process, and if Council approves the draft statements as presented, he will proceed to issue the Management Letter to the CAO and Manager of Finance.

Council requested clarification on Note 16.

Resolution No 26-240

Vainio, Michell-Larocque

RESOLVED THAT Council do now revert into Regular Meeting of Council.

Carried

4. BUSINESS ARISING FROM DELEGATIONS & HEARINGS

4.1 2025 Financial Statements

Resolution No 26-241

Jones, Vainio

RESOLVED THAT Council accept the 2025 Financial Statements as presented.

Carried

7. FINANCIAL

7.1 Finance Report

Resolution No 26-242

Yee, Michell-Larocque

RESOLVED THAT Council receive for information the Finance Manager's report, including the Budget vs. Actual Summary, Payment Register Summary and acknowledge the Cheque Register for the period May 27 – June 9, 2026.

Carried

8. REPORTS

8.1 Mayor's Report

- Attended the Special Meeting on June 4, 2026, regarding the progress on the Feasibility Study for a Protected Area
- Attended the Special Meeting on June 9, 2026, with Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC) which included an update on the Faro Mine Remediation Project's Camp Services and Water / Sewer Treatment Systems and the Yukon Water Board licensing process.
- Attended the June 10, 2026, Elders on Campus open house at Yukon University which was very good.
- Attended a meeting with Town of Faro Administration on June 11, 2026, with Infrastructure Development Branch representatives. Discussed the Phase 2 and 3 Investing in Canada Infrastructure Program (ICIP) work and other engineering assessment work that the

Branch may be able to assist with, such as the Recreation Centre Roof assessment.

8.2 Council Reports

Councillor Yee

- Attended the Special Meeting on June 4, 2026, regarding the progress on the Feasibility Study for a Protected Area and noted that the process is very slow in its advancement. The representative from the Yukon Government did confirm that the process would not include the expropriation of private property.
- Attended the Del Van Gorder (DVG) School Graduation event which was very good.
- Attended the Special Meeting on June 9, 2026, with CIRNAC, and noted that Council may need to discuss potential conflicts of interest before proceeding with any further actions relating to the Water Licence Application and its review process.
- June 21 is Indigenous Peoples Day
- Glad to hear that Boyd Benjamin and Kevin Barr will be performing in Faro on the evening of June 30, 2026 as part of our Canada Day programming.

Councillor Michell-Larocque

- Was away on a Ranger Exercise on Drury Lake for the past week, participating in a search and rescue exercise.

Councillor Vainio

- Attended the ParticipACTION BBQ at the ballfield and was pleased to see such a great turnout.
- Attended the DVG Graduation and gave a message to the seven graduates on behalf of the Mayor. The Faro Golf Club cooked dinner for the graduates.
- The Community Clean-up has been rescheduled for June 20th after the June 6th event was cancelled due to bad weather.
- The Planting Day and Plant Sale was great, and it has been so great to see such good volunteerism in the community, including by members of Town staff and their families.
- There was a Public Service BBQ held at the Recreation Centre on June 15, 2026 which was well attended.

Councillor Jones

- The DVG Graduation event was great.
- There is a hiring process underway for a new school principal, and there will likely be some new teachers needed for the next school year as well. Faro Town Council may want to coordinate with DVG School

Council to discuss and advocate the Yukon Government on the issue of teacher housing as this may be an issue in Faro this fall.

8.3 Administration's Reports

8.3.1. Chief Administrative Officer

Responded to questions from Council, and noted that the news release did not go out on June 15, 2026 as planned because one applicant has not yet signed their agreement.

8.3.2. Manager of Operations

8.3.3. Manager of Recreation and Culture

The CAO responded to questions from Council on Item 8.3.2 and 8.3.3.

9. BYLAWS

9.1 2026-04 – Noise Bylaw – Third Reading

Resolution No 26-243

Michell-Larocque, Yee

RESOLVED THAT Council provide Third Reading of Bylaw 2026-04, being the Noise Bylaw. Carried

10. UNFINISHED BUSINESS

Mayor Bowers declared a pecuniary interest in Item 10.1 and recused himself at this point.

10.1 Business Grant Bylaw

Administration advised that they were seeking clarification on this bylaw, because it appeared to have received two readings in 2025, but the Minutes did not clearly reflect the direction on it since the second reading appeared to have been approved, then voted on a second time and defeated. Council discussed the matter and recalled that it was defeated at second reading and that there was no appetite to reinstate it going forward.

Mayor Bowers returned to the meeting at this point.

10.2 Secondary Security Network

Council discussed this project and the Canada Community Building Funding associated with it (Project No. 2025-002) and directed Administration to close the file on the CCBF Project and may reapply in the future. Council discussed the overall Information Technology services for the town and requested Administration bring back a public purchasing process for it to ensure pricing remains competitive.

Councillor Vainio declared a pecuniary interest in Item 10.3 and recused herself at this point.

- 10.3 Airport Fuel Tank Lease – Limited Phase II Environmental Site Assessment (ESA)
Resolution No 26-244 Jones, Michell-Larocque
RESOLVED THAT Council declares the Airport Fuel Tanks surplus to the needs of the Town of Faro; and,
FURTHER THAT the CAO is hereby authorized and directed to proceed with the sale of the Airport Fuel Tanks.

Carried

Councillor Vainio returned to the meeting at this point.

- 10.4 Communications / Media Training for Council
Resolution No 26-245 Michell-Larocque, Jones
RESOLVED THAT Council accepts the quote from Merren Communications for Media Training Workshops dated June 2026.

Carried

- 10.5 Draft Letter to YESAB re: Project No. 2026-0029 – Chateau Jomini Structural Demolition, Lot 158
Resolution No 26-246 Michell-Larocque, Yee
RESOLVED THAT the CAO is authorized and directed to submit the letter to the Yukon Environment and Socio-economic Assessment Board re: YESAB Project No. 2026-0029 – Chateau Jomini Structural Demolition, Lot 158, as presented.

Carried

11. NEW BUSINESS

- 11.1 Transfer Payment Agreement – Mitchell Road Rest Stop Improvements
Resolution No 26-247 Jones, Yee
RESOLVED THAT the Mayor is authorized and directed to execute the Transfer Payment Agreement with the Government of Yukon for the Mitchell Road Rest Stop Improvement Project (T00031918).

Carried

Mayor Bowers declared a pecuniary interest in Item 10.1 and recused himself at this point.

- 11.2 Request for Donation – Tintina Gun Club
Resolution No 26-248 Jones, Yee
RESOLVED THAT Administration is authorized to provide a donation of Town of Faro Merchandise/Promotional items to the Tintina Gun Club for the 2026 ATV Poker Rally.

Carried

Mayor Bowers returned to the meeting at this point.

11.3 Donation Policy – Draft

Council discussed the creation of a policy to outline the process for donations to be authorized by Administration. A draft will be forthcoming for consideration.

12. CORRESPONDENCE FOR INFORMATION (OUT & IN)

13. PUBLIC QUESTION PERIOD

Resolution No 26-249

Jones, Yee

RESOLVED THAT Council do now move into Committee of the Whole for public question period.

Carried

Public Questions

Resolution No 26-250

Vainio, Yee

RESOLVED THAT Council do now revert into Regular Meeting of Council.

Carried

Resolution No 26-251

Michell-Larocque, Vainio

RESOLVED THAT Council recess at 9:10 p.m. for five minutes and reconvene in-camera.

Carried

14. IN-CAMERA

Resolution No 26-252

Vainio, Jones

RESOLVED THAT Council do now move into Committee of the Whole for a delegation.

Carried

**14.1 Land Matter – in accordance with Municipal Act Section 213 (3)(e) re:
Proposed Disposition of Land Lot 19-1, 19-2 and 19-3**

Resolution No 26-253

Michell-Larocque, Yee

RESOLVED THAT Council do now revert into the In-Camera Meeting of Council.

Carried

**14.2 Employment Matter - in accordance with Municipal Act Section 213 (3)(c&d)
re: Employment Matter**

Resolution No 26-254

Michell-Larocque, Yee

RESOLVED THAT Council revert into the Regular Meeting of Council at 9:48 p.m.

Carried

15.ADJOURNMENT

Resolution No 26-255

Michell-Larocque, Yee

RESOLVED THAT the June 16, 2026, Regular Meeting of Council be adjourned at 9:49 p.m.

Carried

Approved at the Regular Meeting
Council held on July 7, 2026, by
Resolution # 26-___

Jack Bowers, Mayor

Kimberly Ballance, CAO



TOWN OF FARO MEMORANDUM

To: Mayor & Council
From: Akram Shah, Manager of Finance
Re: Finance Report to Council – Jul 7, 2026, Regular Meeting

July 2, 2026

Payroll:

05/28/2026	- \$61,743.38	Covering Period 05/22 – 06/02
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Payment Register Summary Jun 10, 2026 – Jun 23, 2026

Administration	-18,424.93
Environmental Services	-1,600.20
Fire Dept and Protective Services	-2,565.71
Professional Fees & Remittance	-67,579.51
Public Works and Gardening	-4,225.21
Recreation and CRIC	-9,648.59
Utilities	-36,722.69

Total	-140,766.94
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TOWN OF FARO MEMORANDUM

To: Mayor & Council
From: Kimberly Ballance, CAO
Re: CAO's Report to Council – July 7, 2026, Regular Meeting

June 30, 2026

Communications Training

- Working to schedule the Media / Communications Training for Council and the senior management team. Currently considering dates in November.

Financial Procedures / Asset Management Planning

- Administration and Managers recently reviewed a digital timecard and scheduling program/application. The vendor was initially vetted by the Manager of Finance, based on operational needs/costs. The application would permit Managers to schedule staff, approve time-off and overtime requests, approve employee timecards and provide good financial / accountability procedures. The data could then be exported to the financial system eliminating duplication of several manual processes.
- An Asset Management web-based application is under review which would include a database of assets, links to GIS mapping, and a work order system. The system is currently being used to varying degrees, by two municipalities in the Yukon (Whitehorse & Watson Lake). Two potential funding sources for the implementation of this project are under review, and a recommendation will be forthcoming to Council.

Residential Caveat review

- Administration is reviewing ~40 potential residential building caveats to determine recommendations to Council for their removal (or maintenance). It appears likely that several will be coming forward with recommendations for removal, however each property must be reviewed individually so this will take some time to complete.

Housing Accelerator Fund (HAF)

- Residential Conversion Grant agreements have all been completed and returned. A news release went out to local media on June 23, 2026.
 - A reminder to Council and the public that no further grants under this program are available unless a rescission is forthcoming. If rescissions occur, the matter will be returned to Council for direction.
- Projects still to be completed:

- Zoning Bylaw (adoption)
- Development of Servicing Standards
- Housing Needs Assessment

Upper Bench Dust Control

- YG had planned for the completion dust control measures by the end of June, but it was not completed. No update has been provided at this time.

Promotional / Advertising

- Letters have been prepared for local/regional businesses to consider advertising in a future version of the Faro Guide. This will be a 2027 project, if desired by the business community.
 - Fees for advertising require approval from Council for the 2027 printing. This is included as a separate agenda item and is based on current printing costs.

Chateau Jomini Demolition

- The Town's response letter for YESAB was submitted on this project. The proponent was requested to submit additional information which is due by July 23, 2026.

Fire Department

- Administration has been working with the Deputy Chief to assist with operational requirements and purchasing in accordance with Budget.
- Requested assistance from Dimensions Tech (Delta 1) for the installation of the new radios.
- Will assist with ordering turn-out gear upon receipt of required measurements from the Deputy Chief.

Sale of Surplus Municipal Equipment / assets

- The Public Works and Recreation Departments are continuing to review assets for potential sale (some may require Council surplus approval). This would be in addition to the Public Works assets which were declared surplus by Council last year. A sale date will be set for the fall with two sale methods being used: silent auction (higher value assets) and over-the-counter sales (lower value items).

Bylaw Enforcement

- One active bylaw matter was initially heard in Circuit Court in Faro on June 24, 2026, and has been adjourned to the August 19, 2026, Circuit Court date.
- One dog was recently surrendered through Yukon Government's Voluntary Dog Surrender Program (VDSP), after being impounded by the Town four times for extended periods between March 2026 – June 2026, and several fines being issued. Seven days after the Town's submission of VDSP paperwork a space

became available at the Humane Society in Whitehorse. The dog was subsequently adopted from the Humane Society.

- Notably this timeline highlighted the need for a suitable Pound Facility in Faro. Work on this front is underway.
- Several warning letters have been issued for dogs running at large, zoning bylaw contraventions, and persistent animal noise.
- One recent animal control bylaw matter remains under review.

Action Items:

- Develop drafts of the following for Council's consideration:
 - Code of Conduct for Employees– draft is before Council; Code of Conduct for Council – draft is underway
 - Communications Policy – draft underway and planned for presentation to Council prior to training event.
 - Municipal Vehicle Use Policy – draft underway; insurance requirements are being reviewed
 - Snow Plowing Policy – draft underway; awaiting receipt of input from Public Works Department
 - Fit for Work Policy – new (and repeal current Alcohol and Drug Use Policy)
 - CAO Bylaw – new; it appears that the most recent version of this bylaw was mistakenly repealed in 2018.
 - Solid Waste Bylaw – review
 - Traffic / Speed Bylaw – review
 - Snowmobiles, Motorcycles, Vehicles Bylaw – review
 - Mobile Home Park - update
 - Firearms bylaw - review
 - Fire Department Enactment – review
 - Water and Wastewater Bylaw (2025 adoption) – amendment
 - Maintenance Bylaw - update
 - Cemetery Bylaw – update
 - Animal Control Bylaw – update



TOWN OF FARO MEMORANDUM

To: Mayor & Council
From: Danny Granberg, Manager of Operations
Re: Operations Report to Council – July 7, 2026, Regular Meeting

July 2, 2026

Current Priorities

- Roads: are in normal driving condition, pothole patch repairs ongoing
- Ball field preparation for grass seeding
- Circle of Trees - clean up debris and setup for concert
- Morgue servicing and inspection completed. Monitoring
- Tent #2 to be set up at Driving Range. Inspection and repairs to follow if necessary
- Water disconnects/connects as needed
- Fisheye Lake dock maintenance
- Town Office roof inspection. New chimney ordered for the Boiler.
- Mitchell Road Rest Stop - Faro Outhouse project underway
- Hydrant repairs ongoing, RCMP site completed.
- Mosquito control program. Monitoring and treatment ongoing.
- John Deere dozer: parts ordered, work to be completed at Blind Creek Farm
- Staff House at 363 Dawson Drive: electrician has completed inspection
- Upgrades to Public Works Shop's chain link fence ongoing.
- Lagoon continue to monitor water level and algae growth
- High water levels have caused some bank erosion around the Pelly River bridge, continue monitoring

Gardening Department

- Servicing of gardening equipment
- Mowing and brush work ongoing around town
- Fertilizer application to be done when weather improves
- Weeding and deadheading of flowers ongoing

Planning Work

- Garbage and debris clean-up at the landfill site
- Lagoon cell slope maintenance and inspection
- Well #121 fence and concrete project



TOWN OF FARO MEMORANDUM

To: Mayor & Council
From: Morgan Manuel, Manager of Recreation and Culture
Re: July 7, 2026 - Report to Council

July 1, 2026

Current Priorities

- Ball fields
 - Developing a plan for the grass outfield
- Summer Programs
 - Golf Pro visiting the Faro Golf Club
 - PGA of Canada Pro Daniel Sheriff will be offering free lessons and golf clinics at the Faro Golf Club July 9, 10, 11th
 - Jr Golf
 - Partnering with the Golf Club
 - Thursday nights from 5-7 – mid July start
 - Youth Softball/Girls at bat
 - June Girls at Bat sessions will be rescheduled for later in the Summer
 - Youth Softball will start in mid/late July and run for 6 weeks
 - Teslin Sports Camp (July 25-30)
 - Reassessing interest levels as the dates may not work for many families
- Summer Hiring
 - Lifeguard
 - Job posting will remain open in hopes we get a 3rd lifeguard
 - Recreation Programmer – Posted
 - Recreation Student - Posted

Planning Work

- Summer work at the Arena
 - Board repairs
 - Leveling sand pad
 - Zamboni Maintenance
- Birthday Party Packages at the Rec Centre
 - Nerf
 - Laser Tag
 - Bouncy Castle
 - Skating (Seasonal)

Program / Event Evaluation

Effy Croft Memorial Softball Tournament

- A successful weekend with 10 teams and close to 200 people at the ball fields
- A huge thank you to the PW crew and Gardening department for ensuring the fields were in good shape. We received a lot of positive feedback regarding the field conditions compared to past years
- We have heard from several local businesses that saw significant increases in business over the weekend

Canada Day

- 50-75 people in attendance for the BBQ and Open Swim
- 30-40 people attended the Boyd Benjamin & Kevin Barr event
- Thank you to the Fire Dept, EMS and RCMP for taking part in the parade
- The Recreation Centre purchased 3 new BBQs and 4 new pop up tent shelters with our Canada Day funding

Summer Day Camps

- We had 18 kids attend Sports Camp and 16 kids attend our Make it/Bake it camp
- We expect similar numbers for the remaining camps; all are at or exceeding capacity.
- Yukon U will be facilitating a STEM Camp at the Rec Centre June 6-9th

Community Clean Up Day

- Participation was not great this year
 - Poor weather/rescheduled event
 - Lack of notice regarding new dates
- Thank you to those that did come out!

Training

- WHMIS training is still being scheduled for all Rec Staff



**TOWN OF FARO
BYLAW 2025-08**

A Bylaw to Amend the Procedures Bylaw for the Town of Faro to regulate the proceedings of meetings and identify meeting procedures for the transaction of business

WHEREAS Section 210 of the Municipal Act, RSY 2002, c. 154 (the Act), provides that Council shall, by bylaw, make rules governing its meeting procedures; and

WHEREAS notice of a proposed amendment to the Procedures Bylaw must be given at the Regular Meeting preceding the Council Meeting at which the first reading of the amendment will occur (s. 210 (3)(b) of the Act);

NOW THEREFORE the Council of the Town of Faro in the Yukon Territory hereby enacts an amended Procedures Bylaw in the form attached in Schedule "A"; and,

FURTHER THAT Bylaw No. 2007-05 is hereby repealed; and,

FURTHER THAT that this bylaw shall come into full force and effect upon final passing thereof.

NOTICE OF INTENT: November 18, 2025

READ A FIRST TIME: December 2, 2025

READ A SECOND TIME: December 2, 2025

READ A THIRD TIME: July 7, 2026

Jack Bowers, Mayor

Kimberly Ballance, CAO

SCHEDULE "A"
PROCEDURES BYLAW

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1 PURPOSE

To establish the Town of Faro' procedures for governing the calling, place and proceedings of Meetings and provide notice of Meetings to the public.

2 DEFINITIONS

In this Bylaw, the following words shall have the meaning given herein:

"Acting Mayor" – shall mean the Member selected by Council to preside at a Meeting in the absence of the Mayor or Deputy Mayor.

"Administration" – shall mean the administrative and operational arm of the municipality, comprising of its various departments and including its employees who operate under the leadership of the CAO.

"Business Day" – shall mean a day on which the Town Office is open for business.

"CAO" – shall mean the Chief Administrative Office appointed by the Council of the Town of Faro, or person designated as the Acting CAO.

"Chair" – shall mean the Mayor, Deputy Mayor, Acting Mayor or person given the responsibility to direct the conduct of a Meeting.

"Committee" – shall mean any advisory or other Committee, Sub-Committee or similar entity that is carrying out a power, duty or function delegated by Council but excluding Committee of the Whole. Committees may only be created by a Resolution of Council which identifies its purpose, term, appointees and any other requirements deemed necessary by Council.

"Committee of the Whole" – shall mean all the Members of Council present at a Meeting while sitting in Committee.

"Consent Agenda" – shall mean items on an Agenda that may be dealt with by Council or Committee in accordance with Section 9 of this Bylaw.

"Council" – shall mean the Council of the Town of Faro.

"Delegation" – shall mean a person(s) addressing Council, Board or Committee at a Meeting for the purpose of making a request or recommendation.

"Deputy Mayor" – shall mean the person appointed as Deputy Mayor by Council.

"Mayor" – shall mean the person elected to the position of Mayor for the Town of Faro.

“In-Camera Meeting” – shall mean a Meeting closed to the public in accordance with Section 213 of the Municipal Act and Section 5.4 of this Bylaw.

“Majority” – shall mean more than half of the Members present and voting on an issue. The count shall include only those present including the Chair of the Meeting.

“Meeting” – shall mean any Regular, Special, In-Camera or other Meeting of Council or Committee.

“Member” – shall mean a Member of Council or a Committee as the case may be.

“Main Motion” – shall mean a question to be considered by Council or Committee which is moved, seconded, presented, read by the Chair and is subject to debate.

“Municipal Act” – shall mean *the Municipal Act, RSY 2002, C. 154*

“Presentation” – shall mean a person(s) providing information to Council, Board or Committee at a Meeting on an issue that impacts the community in a broad manner (e.g. RCMP Report).

“Point of Order” – may be called by any Member of Council and means to call attention to:

- (a) any breach of the Rules of Debate of Council; or
- (b) any defect in the constitution of any Meeting of the Council; or
- (c) the use of improper, abusive or offensive language; or
- (d) notice of the fact that the matter under discussion is not within the scope of the proposed motion; or
- (e) any other informality or irregularity in the proceedings of Council.

“Quorum” – shall be the minimum number of Members of Council or Committee that must be present at a Meeting to vote on motions and Bylaws. This number shall be equal to a majority of members of Council or Committee as the case may be. Quorum may be reduced to two (2) members if, due to a pecuniary interest of a member of council in relation to a matter, only two members of council are entitled to vote on the matter, those two members constitute a quorum for the matter.

“Recorded Vote” – shall mean the recording in the Minutes the name and vote of every Member present on any matter or question.

“Resolution” – shall mean a motion that has been voted on by Council or a Committee and represents a binding decision of Council.

“Special Circumstances” – shall mean a situation or the threat of an impending situation, which may affect the environment, the life, safety, health and/or welfare of the general public or the property of the residents of the Town of Faro, or to prevent serious damage, disruption of work, or to restore or to maintain essential service to a minimum level.

3 GENERAL PROVISIONS

- 3.1 Where rules are not provided within this Bylaw for the proceedings of the Council or Committees, Roberts Rules of Order shall prevail.
- 3.2 In the event of any conflict between the provisions of this Bylaw and those contained in any of the authorities set out previously, the provisions of this Bylaw shall apply.
- 3.3 Subject to the Municipal Act, the rules established in this Bylaw shall be the rules governing the proceedings of the Council and its Committees.
- 3.4 An amendment, suspension or repeal of this Bylaw shall be considered at any Meeting of Council, where Notice of the proposed amendment, suspension or repeal was given at a previous Regular Meeting of Council. Council may not waive such Notice.
- 3.5 Council may suspend the Notice Provisions of this Bylaw where there are Special Circumstances.

4 NOTICE OF COUNCIL MEETINGS

- 4.1 The CAO shall give Notice of each Inaugural and Regular Meeting to all residents of the Municipality by posting on the Municipal Office bulletin board, a notice which lists:
 - the type of Meeting
 - date and time of Meeting
 - location of Meeting
- 4.2 The CAO shall give 24 hours' Notice of each Special Meeting to the public by posting on the Municipal Office bulletin board a Notice which lists:
 - the type of Meeting

- date and time of Meeting
- location of Meeting
- the issue(s) to be discussed

4.3 The CAO shall give Notice of each Meeting to all members of Council and to other persons as the CAO deems advisable in writing.

4.4 The CAO may provide additional notifications and may create procedures to identify other methods of notice (online, digital sign, additional posting locations etc.) which may vary based on legislative requirements or the nature of the Meeting.

5 MEETINGS

5.1 Inaugural Meetings

5.1.1 The Inaugural Meeting of Council shall be held within 14 days after a General Election.

5.1.2 The date, time and location of the Inaugural Meeting will be set at the discretion of the CAO.

5.2 Regular Meetings

5.2.1 Regular Meetings of Council shall be held in the Municipal Council Chambers as follows:

- on the first and third Tuesday of each month at 7:00 p.m. with the following exceptions:
 - the Meeting scheduled for the first Tuesday in January will be cancelled;
 - the Meeting scheduled for the first Tuesday in August will be cancelled;
- on such other day and place as may be determined by a majority of Council upon the passing of a Resolution.
- when the day for a Regular Scheduled Meeting of Council falls on a Holiday, Council shall meet at the established hour on the next following day which is not a Holiday, Saturday nor Sunday.

5.2.2 Regular Meetings of Council may continue after 10:00 p.m. with a motion carried by a majority vote by Council.

- 5.2.3 Regular Meetings of Council may continue past 11:00 p.m. with a motion carried by a unanimous vote by Council.

5.3 Special Meetings

- 5.3.1 In accordance with Section 214 of the Municipal Act, the CAO shall call a Special Meeting of Council when requested in writing by the Mayor or any two (2) Council Members.
- 5.3.2 The CAO may call a Special Meeting if they can confirm that a quorum is available for the meeting, and subject to the notice requirements in Section 5.3.3 and Section 214(2) of the Act being provided.
- 5.3.3 Twenty-four (24) hours' notice shall be provided to all Members of Council by the CAO. Notice shall be provided in writing and must state the nature of the business to be discussed.
- 5.3.4 The only business to be dealt with at a Special Meeting is that which is given in the Notice of the Meeting.
- 5.3.5 Special Meetings of Council may continue beyond 3 hours with a motion carried by a majority vote by Council. **No such vote shall be required when a start- and end-time have been set out during the initial scheduling of the meeting.**
- 5.3.6 Special Meetings of Council may continue beyond 4 hours with a motion carried by a unanimous vote by Council. **No such vote shall be required when a start- and end-time have been set out during the initial scheduling of the meeting.**

5.4 In-Camera Meetings

- 5.4.1 All Meetings shall be open to the public except that a Meeting or part of a Meeting may be closed to the public in accordance with Section 213(3) of the Municipal Act.
- 5.4.2 No Member, Officer or employee of the Town shall disclose the content of the matter or substance of the deliberations of a Closed Meeting, unless expressly authorized to do so by Council or as required by law.
- 5.4.3 The CAO shall be present at all Closed sessions.

6 DUTIES AND ROLES OF THE CHAIR

6.1 Role of Chair

6.1.1 It shall be the role of the Chair to:

- a) open the Meeting by taking the Chair and calling the Members to order.
- b) advise that anyone present may not record (video or audio) without permission.
- c) announce the business before Council in the order in which it is to be acted upon.
- d) receive and submit, in the proper manner, all motions presented by the Members.
- e) put to a vote all motions which are moved and seconded, or necessarily arise in the course of the proceedings and to announce the result.
- f) decline to put to a vote, motions that infringe upon the rules of procedure.
- g) designate the Member who has the floor when two (2) or more Members wish to speak at the same time.
- h) restrain the Members within the rules of order when engaged in debate.
- i) make any decision required to maintain order and decorum.
- j) call by name any Member persisting in breach of the rules of order of the Council and order the Member to vacate the Council Chambers.
- k) authenticate by signature all Bylaws, Resolutions and Minutes of the Council.
- l) inform the Council, when necessary or when referred to for the purpose, on a Point of Order.
- m) represent and support the Council, declaring its will and obeying its decisions in all things.
- n) adjourn the Meeting without the question being put in the case of grave disorder arising in the Council Chambers.
- o) order any individual or group in attendance at the Meeting to cease and desist any behaviour which disrupts the order and decorum of the Meeting, and to order the individual or group to vacate the Council Chambers where such behaviour persists.
- p) adjourn the Meeting when the business is complete.
- q) shall vote on all motions.

7 CONDUCT OF MEMBERS AND GUESTS

7.1 Role of Members

7.1.1 It shall be the role of the Members to:

- a) participate in Council Meetings and Committee Meetings to which the member is appointed by Council;
- b) keep in confidence matters that are discussed at In-Camera Meetings

7.2 No Member shall:

7.2.1 speak disrespectfully of:

- a) the reigning Sovereign or any of the Royal Family;
- b) the Governor-General of Canada;
- c) the Government of Canada;
- d) the Government of the Yukon;
- e) a current or previous member of Council; or
- f) a current or previous employee of the Town of Faro.

7.2.2 use indecent, offensive or insulting language;

7.2.3 speak on any subject other than the subject in debate;

7.2.4 disobey the rules of Council or a decision of the Chair regarding order or practice or upon the interpretation of the rules of Council. If a Member persists in any such disobedience after having been called to order by the Chair, the Chair shall forthwith put the question "that such Member be ordered to leave his / her seat for the duration of the Meeting of the Council", and there shall be no amendments, debate or adjournment allowed on the question, but if the Member apologizes, he/she may, by vote of the remaining Members of Council, be permitted to retake his/her seat.

7.3 No Member or Guest shall:

- a) record (video or audio) any Meetings without the prior permission of the Council;
- b) use offensive words or unparliamentary language in or against the Council or against any member, staff or guest;
- c) disturb the Council, staff or guest, by any disorderly conduct disconcerting to the speaker or the Assembly;
- d) speak on any subject other than the subject in debate;

- e) disobey the rules of Council or the decisions of the Chair on questions of order or practice or upon the interpretation of the rules of Council; or
 - f) be permitted to retake their seat after being ordered to vacate, having committed a breach of any rule of the Council, until the next Meeting and without making an apology to Council.
- 7.4 Members of the public attending the meeting electronically must truthfully identify themselves by name or by turning on their video. Persons who fail to comply with this requirement upon request by Council will be removed from the Meeting.
- 7.5 Persons shall be allowed to address Council or Committee with the permission of the Council or Committee. The Chair shall be permitted to authorize such persons to address Council or Committee, however the Chair's determination may be appealed by the remaining members of the Council or Committee by Resolution.

8 CALL TO ORDER / ATTENDANCE

- 8.1 Within fifteen (15) minutes after the time set for a Meeting, and if the Chair does not attend, the designate shall call the Members to order if a quorum is present and shall preside during the Meeting or until the arrival of the Chair. Where the Chair has advised the CAO that he/she will not be at the Meeting the designate will be advised as soon as practicable.
- 8.2 If no quorum is present within twenty (20) minutes after the time set for a Meeting, the CAO shall record the names of those present and the Meeting shall stand adjourned until the same time on the following day which is not a Holiday, Saturday nor Sunday. If no quorum is present at the rescheduled Meeting, the Meeting shall stand adjourned until the next Regular Meeting.
- 8.3 A Member shall contact the CAO to advise that he/she will not be present at the Meeting as soon as practicable. Should a Member advise that they will be absent for two (2) or more consecutive Regular Meetings, the CAO will include on the next Regular Agenda, a Motion to authorize a Leave of Absence for the Member. The absence of a Council Member from one (1) Regular Meeting or Special Meeting shall not require a Council Approval for a Leave of Absence nor will it impact their remuneration.
- 8.4 If the CAO has been notified by a sufficient number of Members prior to the scheduled Meeting that there will be no quorum; the CAO may cancel the Meeting of Council or Committee. The CAO shall post the Notice of Cancellation on the Municipal Office bulletin board as soon as practicable.

9 PROCEEDINGS OF COUNCIL MEETINGS

- 9.1 The CAO shall have prepared, for the use of Members, an Agenda as set out below for Regular and Special Meetings. Amendments to the Agenda format may be made by the CAO for Committee Meetings.

9.1.1 Agenda for a Regular Meeting of Council

AGENDA

Town of Faro – Regular Council Meeting

Month / Day / Year @ Time

Council Chambers

- 1 CALL TO ORDER**
- 2 ROLL CALL**
- 3 DISCLOSURE OF PECUNIARY INTEREST**
- 4 DELEGATIONS AND PRESENTATIONS**
- 5 BUSINESS ARISING FROM DELEGATIONS AND PRESENTATIONS**

PART I – CONSENT AGENDA

- 6 MINUTES**
 - 6.1 The review and passing of the Minutes of the previous Meetings.
 - 6.2 Minutes of Committees
- 7 MISCELLANEOUS MOTIONS**
 - 7.1 Financial Report
 - 7.2 Administrative Reports
 - 7.2.1 Chief Administrative Officer
 - 7.2.2 Manager of Operations
 - 7.2.3 Manager of Recreation and Culture
 - 7.3 Correspondence
 - 7.4 Other

PART II – OTHER ITEMS

- 8 BYLAWS**
- 9 ITEMS FOR DIRECTION**

- 10 REPORTS FROM MEMBERS OF COUNCIL**
- 11 PUBLIC QUESTION PERIOD**
- 12 IN-CAMERA MEETING**
- 13 IN-CAMERA MEETING REPORT**
- 14 ADJOURNMENT**

9.1.2 Agenda for a Special Meeting of Council

AGENDA

Town of Faro – Special Council Meeting

Month / Day / Year @ Time

Council Chambers

- 1 CALL TO ORDER**
- 2 ROLL CALL**
- 3 DISCLOSURE OF PECUNIARY INTEREST**
- 4 MATTER(S) FOR WHICH SPECIAL MEETING WAS CALLED**
- 5 ADJOURNMENT**

- 9.2 The CAO is responsible for the creation of Agendas for all Meetings of Council. The CAO will coordinate its preparation with the Chair.
- 9.3 The CAO will maintain and update procedures for the distribution of the Agenda Package to Council and the public. The CAO will implement distribution processes that are appropriate for individual Members of Council and for the public.
- 9.4 The business of Council shall, in all cases, be taken up in the order in which it stands upon the Agenda, or unless otherwise decided by a majority of Council.
- 9.5 With the approval of Council, a matter of an urgent nature may be added to the Agenda for Council's consideration subject to compliance with any required notice provision set out in legislation or municipal bylaw. This will

be completed via a Resolution of Council. The item shall be provided in writing to the CAO prior to the commencement of the Meeting.

- 9.6 At each Meeting, the Minutes of the preceding Meeting(s) shall be submitted for adoption and, once approved by a majority of Members present, shall be signed by the Chair and the CAO.
- 9.7 A Consent Agenda shall be utilized for Regular Meetings of Council for items identified in the Agenda under PART I – CONSENT AGENDA. The process shall be as follows:
 - 9.7.2 The Chair shall introduce by way of a Motion, duly moved and seconded, the items contained in the Agenda under PART I – CONSENT AGENDA.
 - 9.7.3 The Chair shall then inquire whether any Members wish to debate any items set forth in the Motion.
 - 9.7.4 Any Member who wishes to debate or amend an item set forth in the Motion shall advise the Chair of the item(s) number.
 - 9.7.5 Any items that have been identified for debate or amendment shall be debated or amended by Council.
 - 9.7.6 If at the conclusion of the debate, no amendments have been proposed to any of the items the Chair shall then call the vote on the Consent Agenda Motion.
 - 9.7.7 If at the conclusion of the debate amendments have been proposed, the Chair shall report all amendments to Council. The Chair shall then call the vote on each amended Motion prior to a vote on the Consent Agenda Motion.
 - 9.7.8 The Chair shall separately introduce any item on which a Member has declared a Pecuniary Interest in accordance with The Municipal Act prior to a vote on the Consent Agenda.
 - 9.7.9 A Member may request a separate vote on an item listed in the Consent Agenda. These items will be dealt with prior to a vote on the Consent Agenda.
 - 9.7.10 All items that are identified for clarification, amendment, pecuniary interest or separate vote shall be addressed in the order the items appear on the Agenda.
 - 9.7.11 The Chair shall then call for a vote on the Consent Motion excluding the items that have already been resolved.
- 9.8 Each item contained in a Consent Agenda shall include its own appropriately worded and properly moved and seconded Motion.
- 9.9 The CAO is hereby authorized to make minor deletions, additions or other changes in form to any Resolution or Bylaw before it is signed or sealed for the purpose of ensuring complete implementation of the actions of Council

forming the subject matter. This includes minor amendments to the Minutes or as requested by Council prior to their approval of the Minutes.

10 DELEGATIONS AND PRESENTATIONS

- 10.1 A person who would like to appear as a Delegation or Presentation in a Meeting of Council, Board or Committee must complete and submit the prescribed form (Appendix "A") and a copy of their Delegation Report / Presentation Report to the CAO by noon on Wednesday, one week prior to a Council Meeting.
- 10.2 The subject matter of Delegation / Presentation must be a matter within municipal jurisdiction.
- 10.3 A Delegation / Presentation consisting of one (1) person shall have five (5) minutes to address Council. Members or Officers may ask questions or seek additional information from the presenter beyond the five (5) minute time limit.
- 10.4 A Delegation / Presentation consisting of more than two (2) persons shall be limited to two (2) speakers, and each shall have five (5) minutes to address Council. Members or Officers may ask questions or seek additional information from the presenter(s) beyond the ten (10) minute time limit.
- 10.5 Council may, but is not required to, make a decision in response to a Delegation / Presentation following the Delegation / Presentation. Council may request that Administration bring forward a recommendation at a subsequent Meeting.
- 10.6 Members of Council or a Committee may seek clarification from the presenter(s) but will not enter into debate on the subject matter.
- 10.7 A presenter shall be limited to two (2) Delegations / Presentations in a calendar year on the same subject matter, unless deemed appropriate by the CAO (i.e. RCMP presentations to Council).
- 10.8 The CAO shall have the discretionary authority to determine whether sufficient detail has been provided in the prescribed form (Appendix "A") and to request additional information as required from the presenter or an Employee of the Town.
- 10.9 The CAO shall have the authority to determine the Meeting at which a Delegation / Presentation will be scheduled, having regard to time sensitive issues.

10.10 The CAO reserves the right to deny a Regular Meeting Delegation / Presentation request where the subject matter includes content which falls within Section 213(3) of The Municipal Act. The CAO may schedule an In-Camera delegation / presentation as appropriate.

11 MOTIONS AND ORDER OF PUTTING QUESTIONS

11.1 All Motions must be properly moved and seconded and shall be in writing.

11.2 Notwithstanding Section 11.1 of this Bylaw, Motions that are properly moved and seconded may be introduced verbally, pertaining to the following:

- a) a Point of Order or Point of Personal Privilege;
- b) a Motion to defer; (see Section 11.9)
- c) a Motion to withdraw a Motion before the Chair;
- d) a Motion to recess;
- e) a Motion for the previous question which shall not be passed without a majority vote of all Members; (see Section 11.7)
- f) a Motion that the Council resolve itself into Committee of the Whole, and/or to rise into Council;
- g) a Motion to separate a question;
- h) a Motion to continue a Regular Council Meeting beyond 10:00 p.m. or a Special Meeting beyond 3 hours;
- i) a Motion to continue a Regular Council Meeting beyond 11:00 p.m. or a Special Meeting beyond 4 hours;
- j) a Motion to adjourn a Meeting.

11.3 Motions that have been introduced in accordance with Section 11.2 shall be duly recorded in the Minutes.

11.4 After a Motion is read or stated by the Chair, it shall be deemed to be in possession of the Council and can be withdrawn before decision or amendment, only with leave of Council expressed by a Motion put forth by the mover of the original Motion.

11.5 A Motion properly before Council for decision, must receive disposition before any other Motion can be received except a Motion to amend, defer (adjourn debate) for the previous question, to adjourn a Meeting, to extend the hours of closing proceedings, or on a matter of a quorum.

11.6 A Motion to amend:

- a) may be presented verbally or in writing;

- b) shall receive disposition of Council before a previous amendment on the question;
- c) the question shall be allowed only once;
- d) shall be relevant to the question to be received.

11.7 A Motion for the previous question (to call the question):

- a) cannot be amended;
- b) on the main Motion, cannot be proposed when there is an amendment under consideration;
- c) shall preclude all amendments of the main question;
- d) when resolved in the affirmative, the question is to be put forthwith without debate or amendment;

11.8 A Motion to adjourn the Council Meeting:

- a) shall always be in order, except as provided in this Section, and shall be put immediately without debate;
- b) when resolved in the negative, cannot be made again until after some intermediate proceeding has been completed by Council;
- c) is not in order when a Member is speaking, nor during the verification of a vote;
- d) cannot be amended; and
- e) is not in order immediately following the affirmative Resolution of a Motion for the previous question.

11.9 A Motion to defer:

- a) shall always be in order, except as provided in this Section and shall be put immediately;
- b) shall be debated only on the date or time to which the item will be deferred;
- c) when resolved in the negative, cannot be made again until after some intermediate proceeding has been completed by Council;
- d) is not in order when a Member is speaking, nor during the verification of a vote; and
- e) is not in order immediately following the affirmative Resolution of a Motion for the previous question.

11.10 After a question is finally put by the Chair, no Member shall speak to the question, nor shall any other Motion be made until after the vote is taken and the result has been declared.

11.11 If a Member disagrees with the declaration of the Chair on the result of a vote, such Member must object immediately after such declaration, and

request that the vote be retaken, and when so requested, the Chair shall have the vote retaken.

11.12 Debate shall be restricted to each proposal in its turn when a question has been separated upon the agreement of Council.

11.13 The manner of determining the decision of Council on a Motion shall be indicated by visual or vocal means as declared by the Chair, except for recorded votes.

11.14 Upon enactment, every Bylaw shall be endorsed by the Chair and the CAO with the date of enactment thereof and the Corporate Seal shall be affixed thereto.

12 RULES OF DEBATE

12.1 Every Member at a Council Meeting, including the Chair, shall vote when a question is put, except where he/she is prohibited by statute from voting or disqualified to vote by reason of a Declared Pecuniary Interest, or is absent from the Council Chambers when the question is put.

12.2 If any Member present at a Meeting of Council does not vote when a question is put, he/she shall be deemed as voting in the negative, except where he/she is excused by Council from voting on the matter, prohibited from voting by statute or disqualified by reason of a Declared Pecuniary Interest.

12.3 Any question on which there is an equality of votes shall be deemed to be negative.

12.4 Any Member who has declared a Pecuniary Interest in an Item on an Agenda shall leave the meeting during the time that the matter is being considered, or voted on, so as to not influence the discussion or determination by Council. Such action shall be noted in the Minutes.

Members who declare a Pecuniary Interest in an Item are not required to leave the room if the declaration relates to Section 193.02 (2) or 193.02 (3) of the Act (excerpt is provided below for ease of reference, but is subject to legislative amendments)

193.02 (2) If the matter with respect to which the member of council has a pecuniary interest is the payment of an account for which funds have previously been committed, it is not necessary for the member of council to withdraw from the council meeting.

193.02 (3) If the matter with respect to which the member of council has a pecuniary interest relates to a question on which, under this Act or another enactment, the member of council as an elector, taxpayer or an owner of property has a right to be heard by the council

- 12.5 Any Member who is not disqualified from voting by any Act may request that a recorded vote be taken prior to, or immediately subsequent to the taking of a vote.
- 12.6 Upon a recorded vote being requested by a Member on any matter or question, the CAO shall ask those Members voting in favour of the question to indicate in a vocal or visible manner until their vote has been recorded. The CAO shall then ask those Members voting in opposition to the question to indicate in a vocal or visible manner until their vote has been recorded. Any Member who does not indicate his/her vote at the time of a recorded vote shall be deemed to be voting in the negative.
- 12.7 The CAO shall record the manner in which each Member voted in the Minutes by listing the Members in alphabetical order by last name. The CAO will also record the name of any Member who was prohibited or excused from voting.
- 12.8 Every Member speaking on any question or Motion shall address the Chair.
- 12.9 When two (2) or more Members wish to speak, the Chair shall designate the Member who is to have the floor and the Member, who in the opinion of the Chair, first requested to speak shall have the floor.
- 12.10 Each Member shall be allowed to speak only once on the question for a maximum period of five (5) minutes, except the Member who has made a Motion and/or an amendment to such Motion, shall be permitted the final reply to close the debate, and such final reply shall be limited to three (3) minutes.
- 12.11 A Member may speak a second time to a question, upon the concurrence of the Chair, but only if the question has not yet been put to a vote, and the Member shall be permitted an additional three (3) minutes, after which the Member who moved the Motion being debated, shall be granted a final reply which shall be limited to three (3) minutes.
- 12.12 No Member shall interrupt the Member who has the floor, except to raise a Point of Order or a question of quorum.
- 12.13 When a Member raises a Point of Order, the Member shall ask leave of the Chair to raise a Point of Order, and after a leave is granted, shall state the

Point of Order to the Chair and the Chair shall then state and decide upon the Point of Order; and

- a) thereafter, the Member shall address only the Chair for the purpose of appealing to Council from the decision of the Chair; and
- b) if no Member appeals, the decision of the Chair shall be final; and
- c) Council, if appealed to, shall decide the question, without debate, and its decision shall be final.

12.14 No person except Members and Officers of the Town of Faro shall be allowed to come to the Council table during the sittings of Council without permission from the Chair or Council.

12.15 When the Chair is putting a question, Members shall remain in their seat and make no noise or disturbance.

12.16 When a Member is speaking to an issue, Members shall remain in their seat and make no noise or disturbance.

13 RECONSIDERATION

13.1 Any Member may bring forward a Motion for reconsideration.

13.2 An issue shall not be brought back for reconsideration for a period of 12 months from the date that the Motion was originally determined.

13.3 A request for reconsideration by a majority of members of Council will override the reconsideration rule set out in section 13.2. This will require the completion of the Form in Appendix B and submission of it to the CAO who will include it on the next Regular or Special Meeting of Council, as necessary.

14 ACCESS TO INFORMATION FOR COUNCIL

14.1 Members of Council shall have access to information through the CAO in order to fulfill their mandate as a Member, provided he/she is not prohibited by statute from having such information.

14.2 Files and documents may not be removed from the care and control of the CAO and, under no circumstances, shall such material be removed from the Municipal Office, except as required by Statute.

15 ELECTRONIC PARTICIPATION AT MEETINGS

- 15.1 Members of Council or Committee may participate electronically in Meetings that are open or closed to the public, and their participation will be included in determining whether a quorum of members is present at any point in time.
- 15.2 The CAO shall determine the method of electronic participation that will be utilized and will consider the method based on available technology, budgetary considerations and transparency of the method to the public.
- 15.3 Members of Council that wish to participate in a Meeting electronically shall make arrangements with the CAO as soon as possible prior to the Meeting. The CAO will endeavour to make this option available, however precedence shall be given to the Members participating in person.
- 15.4 The CAO and Council shall ensure that the Meeting is not unnecessarily delayed or interrupted due to a Member's participation via an electronic means including the following:
- if a telephone line is staticky making it difficult for Council or the public to hear the Member, who is participating electronically, the method will cease to be utilized at that Meeting;
 - if an internet or WIFI connection does not have sufficient speed to allow for viewing/hearing the Member, who is participating electronically, the method will cease to be utilized at that Meeting;
 - if a Member or Council is experiencing technical difficulties in setting up or keeping a connection with a Member who is participating electronically, precedence will be given to the Members participating in person and the method will cease to be utilized at that Meeting;
 - If a member(s), who is participating electronically, is required for the purposes of quorum, and their electronic connection is lost, the meeting shall be recessed for a period of not more than 15 minutes to re-establish the connection. If a connection cannot be re-established, then the meeting is deemed to be over.
- 15.5 A Member's electronic participation in a Meeting shall be recorded in the Minutes of the Meeting as such. Electronic participation shall be considered in determining Council Member attendance.
- 15.6 Members shall not be permitted to participate electronically for a period of more than two (2) consecutive, Regular Meetings without being authorized to do so by a Resolution of Council.

- 15.7 Members participating electronically in a In-Camera Meeting will take all measures possible to ensure that their participation does not permit non-members to hear, see or participate in the Meeting proceedings. Security of In-Camera Meeting information is paramount. If a Member is unable to abide by this provision, they should not participate in the In-Camera Meeting.

16 COUNCIL REPORTS

- 16.1 Verbal reports from Members may include:
- Summary of Meetings or Events attended by the Member that are relevant to the municipality's jurisdiction **or are of general interest to the community at large**
 - Summary of training undertaken by the Member in the performance of their duties
 - Notice of upcoming meetings, events or training that the Member will be attending
- 16.2 Verbal reports from Members shall not include:
- Matters which Council deems should be discussed In-Camera
 - Matters which Council deems to be outside of the scope of municipal jurisdiction **or are not deemed by Council to be of general interest to the community at large**
 - Matters that Council deems should be included as a stand-alone agenda item (i.e. complicated matters that should be presented with a staff report to ensure all members have quality background information).
- 16.3 Council reports **may be limited in duration by Council Resolution. ~~shall be limited to 10 minutes, unless otherwise approved by Council, by Resolution.~~**
- **Council reports will generally not exceed 10 minutes in length.**
 - **A Member may call a Point of Order to put forward a motion to limit the duration of another Member's report which, if approved, will immediately cause the reporting Member to cease their report.**

17 PUBLIC QUESTION PERIOD

- 17.1 Members of the Public must be recognized by the Chair to ask a question during the Public Question Period.
- 17.2 Members of the Public must identify themselves prior to asking their question / providing a comment.

17.3 No Member of the Public who has been authorized to ask a Question during the Public Question period shall:

16.4.1 speak disrespectfully of:

- a) the reigning Sovereign or any of the Royal Family;
- b) the Governor-General of Canada;
- c) the Government of Canada;
- d) the Government of the Yukon;
- e) a current or previous member of Council; or
- f) a current or previous employee of the Town of Faro.

16.4.2 use indecent, offensive or insulting language.

16.4.3 disobey a decision of the Chair regarding meeting procedures or decorum.

16.5 If a Member of the Public persists in any such disobedience after having been called to order by the Chair, the Chair shall withdraw the persons permission to speak for the rest of that Meeting's Public Question period.

16.6 The Chair is authorized to determine the number of questions that will be permitted from a Member of the Public as well as the total amount of time that will be provided for Public Question Period.

APPENDIX "A" TO BYLAW NO. 2025-08

DELEGATIONS AND PRESENTATIONS REQUEST

By completing and signing this form I agree that I have received and reviewed the rules for giving a Delegation or Presentation and understand that I will be required to follow the procedures laid out in the Town of Faro' Procedures Bylaw.

I understand that this Delegation / Presentation Request Form is a public document and will be part of the Agenda Package for Council and the public.

Presenter(s) Name(s): _____

Presenter(s) Signature(s): _____

Phone Number or Email: _____

Date Request Submitted: _____

Available Dates to Present: _____

(Note: Actual Presentation date to be determined by CAO)

Nature of Business (please attach additional information as required)

Delegation / Presentation Submitted: Yes / No

~~~~~

FOR CAO USE:

Delegation or Presentation (circle one)

Staff Report / Recommendation Required: Yes / No

Staff Person: \_\_\_\_\_

Delegation / Presentation Approved: Yes / No

Date of Meeting: \_\_\_\_\_

CAO: \_\_\_\_\_ Date: \_\_\_\_\_

## DELEGATIONS AND PRESENTATIONS

1. A person who would like to appear as a Delegation or Presentation in a Meeting of Council, Board or Committee must complete and submit the prescribed form (e.g. Appendix "A") and a copy of their Delegation Report / Presentation Report to the CAO by 12:00 noon on Wednesday, a week prior to a Council Meeting.
2. The subject matter of Delegation / Presentation must be a matter within municipal jurisdiction.
3. A Delegation consisting of one (1) person shall have five (5) minutes to address Council. Members or Officers may ask questions or seek additional information from the presenter beyond the five (5) minute time limit.
4. A Delegation consisting of more than two (2) persons shall be limited to two (2) speakers, and each shall have five (5) minutes to address Council. Members or Officers may ask questions or seek additional information from the presenter(s) beyond the ten (10) minute time limit.
5. A Presentation to Council will be provided with a time limit by the CAO.
6. Council may but is not required to make a decision in response to a Delegation / Presentation during the Delegation / Presentation. Members of Council or a Committee may seek clarification from the presenter(s) but will not enter into a debate on the subject matter.
7. A presenter shall be limited to two (2) Delegations / Presentations in a calendar year on the same subject matter, unless deemed appropriate by the CAO.
8. The CAO shall have the discretionary authority to determine whether sufficient detail has been provided in the prescribed form (e.g. Appendix "A") and to request additional information as required from the presenter or an Employee of the Town of Faro.
9. The CAO shall have the authority to determine the Meeting at which a Delegation / Presentation will be scheduled, having regard to time sensitive issues.
10. The CAO reserves the right to deny a Regular Meeting Delegation / Presentation request where the subject matter includes content which falls within Section 213(3) of The Municipal Act. The CAO may schedule an In-Camera delegation / presentation as appropriate.

**APPENDIX "B" TO BYLAW NO. 2025-08**

**COUNCIL REQUEST FOR RECONSIDERATION**

WHEREAS Section 13.3 of the Town of Faro' Procedural Bylaw requires that the majority of the Members of Council is required to Reconsider an Item prior to the 12 month timeline set out in Section 13.2.

NOW THEREFORE the following Members of Council of the Town of Faro, representing a majority of the Council, wish to reconsider the Resolution or Bylaw No.:

-----  
-----

| NAME OF MEMBER | SIGNATURE OF MEMBER |
|----------------|---------------------|
| 1. -----       | -----               |
| 2. -----       | -----               |
| 3. -----       | -----               |
| 4. -----       | -----               |
| 5. -----       | -----               |

|                                   |
|-----------------------------------|
| <b>CAO Use Only:</b>              |
| <b>Date:</b>                      |
| <b>Time Received: a.m. / p.m.</b> |



**TO:** Mayor and Council

**FROM:** Jordan Stackhouse, Elevator Yukon

**DATE:** July 2, 2026

**SUBJECT:** Final Progress Update – Proposed Amendments to the 2024 Faro Official Community Plan

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**PURPOSE:** The purpose of this final progress update is to advise Council that all amendments to the 2024 Faro Official Community Plan identified in the March 31, 2026 briefing (together with the additional items arising from the Planner's Zoning Bylaw consistency review) have now been completed and incorporated. Council has directed that the Future Country Residential (FCR) designation be reestablished for the Blind Creek Road area. A clean version of the amended OCP has been produced, including Appendix I (Land Use Designation Maps) and Appendix II (Summary of Community Engagement).

**BACKGROUND:** Faro's renewed OCP was completed in September 2024. The March 31, 2026 briefing to Council identified nine proposed amendments organized into Land Use changes (five items) and Other Changes (four items). Progress updates were provided on May 20, 2026 (with two revisions), incorporating Council's direction, the Residential designation amendment, Appendix II, and the results of the Planner's Zoning Bylaw consistency review, including nine mapping refinements. All items are now complete. The amendments have been consolidated into a single clean document dated July 2, 2026.

**DISCUSSION:** The tables below provide the final status of each item from the March 31, 2026 briefing, May 20, 2026 presentation, and the Planner's subsequent review. All items are complete and are reflected in the amended OCP attached to this memo.

## 1. LAND USE

| Suggestion                                                                     | Status   | Comments / Next Action                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------------------------------------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Remove current Future Country Residential (FCR) parcel and new FCR established | COMPLETE | The original FCR parcel has been formally dropped from the OCP. Following the Planner's review, Council has directed that the FCR designation be reestablished and applied to the Blind Creek Road area that Yukon Government Lands Development Branch (LDB) has been directed to investigate, with LDB to advance a land reservation application. The FCR designation text is being reincorporated into the amended OCP and the FCR parcel is shown on the re-issued map series. |
| Update Mitchell Rd land use designation with improved mapping                  | COMPLETE | The refreshed map series includes a dedicated Industrial Area detail sheet showing refined IC subdivision boundaries and individual lot lines along McQuesten Road and Stey Road. The new mapping reflects the further planning work completed since the original OCP was adopted.                                                                                                                                                                                                |
| Remove IC parcel along Mitchell Rd beside Yukon Energy                         | COMPLETE | The land application underlying the IC designation on the south side of Mitchell Road was withdrawn, and the IC designation has been removed by the Planner and the mapper.                                                                                                                                                                                                                                                                                                       |

|                                                                                               |                 |                                                                                                                                                                                                                                                                                                                                                                                          |
|-----------------------------------------------------------------------------------------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Update wording in Residential designation to permit smaller lots for mobile and modular homes | <b>COMPLETE</b> | New wording has been incorporated into the Residential (R) designation and now reads as regular body text in the clean amended OCP: <i>"Council supports the Zoning Bylaw permitting smaller lots within the R designation specifically to accommodate mobile, modular, and manufactured homes, with lot size, siting, servicing, and design standards set out in the Zoning Bylaw."</i> |
| Identify Community Use (CU) designation parcels                                               | <b>COMPLETE</b> | CU parcels are now mapped, including the community ski trail corridor south of the Pelly River (redesignated from CR by the Planner during the Zoning Bylaw consistency review).                                                                                                                                                                                                         |

## 2. OTHER CHANGES

| Suggestion                                                           | Status          | Comments / Next Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----------------------------------------------------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Add Statistics Canada and Yukon Bureau of Statistics population data | <b>COMPLETE</b> | Chapter 3 (Faro Community Profile) has been fully rewritten to incorporate all three population data sources — Statistics Canada 2021 Census (440), Yukon Bureau of Statistics June 30, 2025 estimate (422), and the Council-adopted 2024 Municipal Census (652) — with the geographic scope, methodology, and reference date of each identified inline, and a new comparison table (Table 1). The growth-rate inconsistency between the Housing chapter and the Community Profile has been reconciled at 87.4% (348 StatsCan 2016 to 652 Municipal Census 2024). |
| Add Appendix II to the OCP                                           | <b>COMPLETE</b> | Appendix II (Summary of Community Engagement) has been inserted at the end of the OCP, formatted to match the document's styling, with all twelve sections of the engagement record from the 2022–2024 OCP development process.                                                                                                                                                                                                                                                                                                                                   |

|                                           |                 |                                                                                                                                                                                                                                                            |
|-------------------------------------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Update OCP map series                     | <b>COMPLETE</b> | The full map series has been incorporated as Appendix I of the OCP (nine maps at scales from 1:25 000 to 1:1 000, each on its own landscape page with caption). All nine of the Planner's mapping refinements have been implemented in the Town's mapping. |
| Clean-up of wording, spelling, and syntax | <b>COMPLETE</b> | A clean-up pass was completed in the course of converting the redline to the clean document (internal annotations removed, figures reconciled, formatting normalized). Final typographic polish will occur during the design stage.                        |

### 3. ZONING BYLAW CONSISTENCY REVIEW

The Planner completed a Zoning Bylaw consistency review to confirm alignment between the draft Zoning Bylaw and the existing Goals and Policies of the OCP. The review found nothing contrary to or out of alignment with the OCP.

The one policy question identified during the review has been resolved, and all nine mapping refinements identified have been implemented, as summarized below.

#### 3.1. BLIND CREEK ROAD DESIGNATION

Council has directed that the Future Country Residential (FCR) designation be reestablished in the OCP and applied to the Blind Creek Road area that Yukon Government Lands Development Branch (LDB) has been directed to investigate for future country residential development. Reestablishing FCR most accurately characterizes the pre-feasibility planning status of the area and preserves the Country Residential (CR) designation for areas where surveying, servicing, and lot creation have progressed. Elevator Yukon is drafting the FCR designation text for incorporation into the amended OCP, and the FCR parcel will be shown on the re-issued map series. LDB will advance a land reservation application for the area.

#### 3.2. OTHER MAPPING REFINEMENTS IMPLEMENTED

The Planner, working with the mapper, implemented the following nine mapping refinements during the review. All are complete and reflected in the Town's mapping:

| Suggestion                                                                  | Status   | Comments / Next Action                                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (1) Added new polygon SE of Townsite along Blind Creek Road (FCR)           | COMPLETE | A new polygon has been added southeast of the Townsite along Blind Creek Road to direct LDB to begin feasibility work in that area. Per Council's direction, this polygon carries the reestablished FCR designation (see 3.1 above).                 |
| (2) Removed CR designation from area south of Pelly River                   | COMPLETE | The previously-mapped CR designation south of the Pelly River has been removed; the area is being re-purposed as CU (see next row).                                                                                                                  |
| (3) Updated old CR area with CU designation to capture community ski trails | COMPLETE | The area previously designated CR south of the Pelly River has been re-designated Community Use (CU) to capture the community ski trail corridor. This further completes the March 31 briefing item to identify CU parcels in the OCP.               |
| (4) Refined IC polygon for Mitchell Road Industrial Subdivision             | COMPLETE | The IC polygon boundary and lot lines for the Mitchell Road Industrial Subdivision have been further refined to reflect the most current planning work. This complements the Industrial Area detail sheet already produced (Map 4 at scale 1:1 000). |
| (5) Removed IC designation on south side of Mitchell Road                   | COMPLETE | Resolves the previously-pending direction item from the May briefing. The land application underlying the IC designation on the south side of Mitchell Road has been withdrawn, and the IC designation has accordingly been removed.                 |
| (6) Changed R and CF designations either side of Ross Road to IC            | COMPLETE | The parcels on either side of Ross Road that had been designated Residential (R) and Community Facility (CF) have been redesignated Industrial-Commercial (IC) to reflect their actual use and to align with the draft Zoning Bylaw.                 |

|                                                          |          |                                                                                                                                                                                                                                                        |
|----------------------------------------------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (7) Changed split MU/R designation of Lot 445 to MU only | COMPLETE | The split Mixed Use (MU) / Residential (R) designation of the lot at 445 at the northern intersection of Dawson Drive has been simplified to MU only. The split designation was a mapping artefact rather than a deliberate planning choice.           |
| (8) Changed P designation of Lot 409 to CF               | COMPLETE | Lot 409 contains municipal infrastructure and has accordingly been redesignated from Parks (P) to Community Facility (CF), which is the correct designation for parcels carrying municipal infrastructure.                                             |
| (9) Changed split UR/P of Lot 1023 to CF                 | COMPLETE | Lot 1023 has recently been surveyed as the parcel for the Golf Club clubhouse and storage buildings. The previously split Urban Reserve (UR) / Parks (P) designation has been changed to Community Facility (CF) to reflect the actual use of the lot. |

#### 4. NEXT STEPS

The remaining steps to bring the amendment package to first reading are:

- (1) Deliver the amended OCP to the designer for final design and text implementation, so the amended document matches the professional layout and visual identity of the published 2024 OCP.
- (2) Prepare the OCP Amendment Bylaw for first reading, leading to the statutory public hearing, second and third readings, and submission to the Minister of Community Services for approval, in accordance with the *Municipal Act*.

#### SUBMITTED BY:

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**TOWN OF FARO  
BYLAW #2026-05**

**A Bylaw to Adopt an Official Community Plan  
for the Town of Faro**

**WHEREAS** Section 278 of the Municipal Act, RSY 2002, C. 154, as amended, provides that a Council shall pass a bylaw to adopt an Official Community Plan in accordance with Part 7, Division 1 of the Act; and

**WHEREAS** section 279 of the Municipal Act provides that an official community plan shall address the future development and use of land, the provision of municipal services and facilities, environmental matters, the development of utility and transportation systems, provision for the regular review of the official community plan, and any other matters the council considers necessary;

**NOW THEREFORE** the Council of the Town of Faro, in open meeting assembled, hereby ENACTS AS FOLLOWS:

**1. TITLE**

- 1.1. This bylaw may be cited as the "**Official Community Plan Bylaw**".

**2. GENERAL PROVISIONS**

- 2.1. The Town of Faro's Official Community Plan is hereby adopted as attached and forms part of this bylaw.
- 2.2. If any section, subsection, sentence, clause, or phrase of this bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be reversed and the decision that is invalid shall not affect the validity of the remainder.

**3. COMING INTO FORCE**

- 3.1. This Bylaw shall come into force and have effect from and after the date of third reading thereof.
- 3.2. That Bylaw No. 2024-01 is hereby repealed.

READ A FIRST TIME July 7, 2026

READ A SECOND TIME

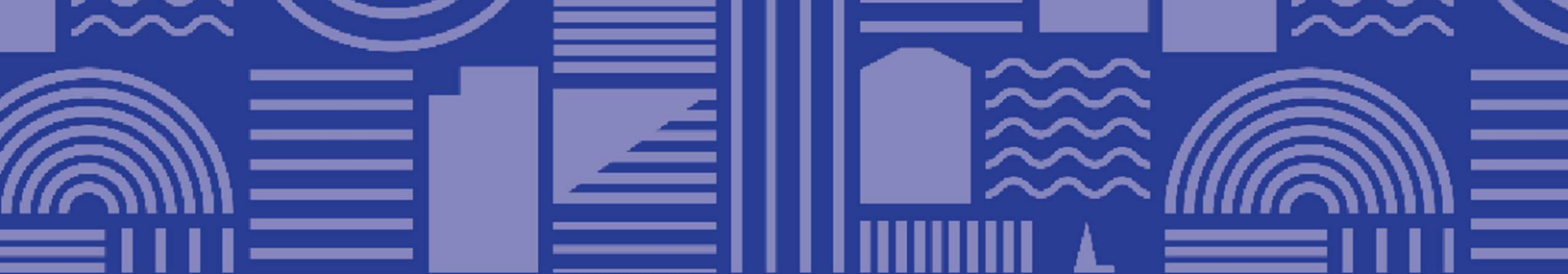
READ A THIRD TIME AND ENACTED

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Jack Bowers, Mayor

-----  
Kimberly Ballance, CAO



# OFFICIAL COMMUNITY PLAN



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The header features a solid olive green background on the left and a patterned olive green background on the right. The pattern consists of various geometric shapes and lines, including concentric circles, horizontal and vertical stripes, and stylized mountain peaks.

# Chapter 1

## Plan Overview



## Statement on Reconciliation & First Nations Partnerships

The Town of Faro is wholly situated within Ross River Dena Council's traditional territory and since time immemorial, the Kaska Dena have lived on and cared for this land, water, and air.

We recognize the deep connection that the Kaska Dena People have to the land and the vital role it plays in their culture, traditions, and way of life. We offer our gratitude and respect for sharing this land with us, and for their ongoing commitment to the well-being of Faro and its residents.

Faro makes this statement and acknowledges the importance of building meaningful relationships based on mutual respect and understanding with First Nations communities such as Ross River. We recognize the rich cultural heritage and the valuable contributions of the Dena people to our region, and, as we move forward, we are committed to exploring opportunities for collaboration and partnership, always with an open heart and mind.

Over time, we aspire to create a future where reconciliation is not just a concept, but a path we walk together, step by step.

Sógá sénlá (thank you)





## Welcome!

Welcome to Faro's Official Community Plan.

This official community plan (OCP) is a planning document that outlines Faro's vision for development and growth and serves as a framework for making decisions about things like land use, infrastructure, and community services.

This OCP is an important tool for the community to help guide and direct growth and, development in a way that is consistent with the community's vision and priorities and ensures that decisions are made in a transparent and accountable manner. Importantly, the OCP is also a bylaw that is recognized and enforced by the municipality. While the focus of an OCP is primarily land use, this plan covers a wide range of topics, including housing, social development, economic development, environment, and community facilities.

As per the *Municipal Act*, developing this OCP was a collaborative effort that involved extensive consultation with community members, staff, government stakeholders, and other parties. This engagement provides for a wide range of perspectives to be taken into consideration and ensures this plan reflects the needs and desires of the community.

## What is an OCP?

An OCP is a key tool for municipalities to guide growth and development in a way that meets the needs and desires of the community. It provides a clear framework for decision-making and ensures that development is consistent with the community's priorities. Faro's OCP was developed through a collaborative process that involved extensive consultation and public input.

The OCP's primary function is to set out the municipality's land use policies and regulations for the future growth and development of Faro. Its secondary function is to articulate a sense of purpose and direction for the community over the short and medium-term, with the OCP covering policies and strategies for a timeframe of approximately 10 years.

The OCP is related to, but different from Faro's zoning bylaw in that the OCP provides the overarching policy direction and vision for the municipality, while the Zoning Bylaw provides more specific regulations and standards for land use and development within specific zones or areas.

In addition to guiding development, an OCP also helps protect important community assets such as parks, heritage buildings, and natural areas, and preserves the look and feel of Faro.

## Legal Context

This plan was created in accordance with Part 7 of the *Municipal Act RSY 2002, c. 154*

## How to use this Plan?

- Get a copy of the OCP from **<https://www.faro.ca/p/files-and-documents>** or at the local municipal office.
- Review the OCP document to understand the land use policies and regulations for the area you are interested in. The plan outlines the goals, objectives, and strategies for managing growth and development, including important policies for things like housing, environment, economy and community services.
- Determine how the OCP applies to your proposed project or development. Understand how your project aligns with the policies and regulations set out in the plan.
- Consult with Faro staff or a planning professional to ensure that you are complying with the OCP's policies and regulations.
- Submit any necessary applications, such as zoning or development permit applications, to the municipality and/or Government of Yukon for review and approval. The municipality will assess your proposal against the policies and regulations set out in the OCP, Faro's Zoning Bylaw 2024-02, and any other relevant policies and bylaws.
- The Council of the Town of Faro has the final decision-making authority to approve OCP amendment requests.



## Guiding Principles

Guiding principles are a core set of values which guided the creation and implementation of this OCP. These principles help provide direction and a sense of purpose for this project.

**Engagement:** Community members are heard and we incorporate their input and feedback into this Plan.

**Sustainability:** This plan promotes sustainable development that balances economic, social, and environmental needs and protects Faro's unique heritage and natural environment.

**Achievable:** This plan includes clear and achievable policies and strategies, and a framework for implementation and monitoring; this plan needs to work within the Town of Faro's financial and organizational capacity.

**Equity:** This plan considers issues of social equity and inclusion and promotes equal access to services for all members of the community.

**Collaboration:** This plan encourages collaboration among different stakeholders, including community members, the private sector, First Nations, and government agencies.

**Resilience:** This plan prioritizes the resilience of the community and its ability to adapt to future challenges, such as climate change, natural disasters and economic fluctuations.

**Transparency:** This plan values transparency and openness in the planning process and in engagement with the community.

## Vision and Mission

### Vision

Faro is a special place where people from all walks of life come together to live in peace, prosperity, security, and surrounded by natural beauty. Our beautiful town thrives because of the collective strength and cooperation of our people. Changes will come, some planned, others unexpected, but what will remain constant is Faro's enduring spirit and our caring nature. It is our tight-knit community that will always stand strong, ready to welcome the future.

### Mission

The Town of Faro's mission is to serve our community, by providing high-quality and affordable public services that promote the health, happiness, and success of our residents. Our commitment is to deliver the programs and services that meet the unique needs of our people and make important decisions that prepare Faro for the future.

## Addressing Tradeoffs

Faro understands that this OCP might not account for every situation, and we may sometimes run into issues where rules and values clash. This can make decisions difficult, especially when trying to maintain Faro's community feel while also letting the Faro town grow to its potential. Holding back growth can have negative consequences like making homes pricier, limiting job opportunities, and reducing services. On the other hand, letting the community grow too fast could have unintended consequences and change what makes Faro special.

The OCP focuses on six main principles as a framework for making decisions: engagement, sustainability, achievability, equity, collaboration, and resilience. These lenses can guide choices regarding issues like housing and balancing natural environments with recreational use. Throughout the OCP development process, various challenges and trade-offs related to managing growth were discussed at length, highlighting the need for careful consideration by Faro Council and the community.





# Chapter 2

## OCP Creation Process and Public Engagement



## What is Public Engagement and Why is it Vital to this Process?

Public engagement is an important part of the OCP process where stakeholders including community members, organizations, the Town staff and elected officials and others come together to collaborate, discuss, and make decisions about issues that affect them and their community. It is a cornerstone of the democratic process and ensures that voices are heard, and that leadership understands the needs and aspirations of their community members. When it came to the creation of Faro's Official Community Plan, community engagement was not just beneficial—it was essential!

Imagine Faro 10 years from now. Maybe it's the same familiar town, but with subtle and beautiful changes. Maybe there's a new café on the corner where folks gather, or perhaps a revamped park where kids play under the summer sun. Faro's economy might diversify a bit, opening doors to fresh opportunities and faces. Wouldn't it be something if Faro had better internet or could leverage technology to improve our everyday lives? Perhaps new families will move in, bringing their own traditions and contributions to the community? This is the essence of public engagement to talk about what is probable and possible over the next ten years, and discuss realistic ways to achieve our collective potential and reach our community goals.

## Approach to Public Engagement for the OCP

To facilitate engagement for the creation of the OCP, the Town of Faro used an Appreciative Inquiry approach. This approach looks to build on the strengths and potential of a community, rather than focusing on its problems or deficits. As the town of Faro embarked on its journey to create this OCP, the consultant's goal with this approach was to generate a fresh perspective. By focusing on Faro's existing assets, successes, and the aspirations of its residents, we wanted to create a vision that resonates with the community and sets a sustainable path to achieve practical goals.

Appreciative Inquiry is structured around the "4-D" Cycle:

- **Discover:** Identify and appreciate the best in the current situation.
- **Dream:** Envision what might be by imagining a desired future.
- **Design:** Co-create and plan what should be by determining the ideal processes and structures.
- **Deliver:** Implement and sustain our ideal future by taking action to realize our vision

In the context of Faro's public engagement, the community narrative and conversations around the community plan were pivotal. By fostering dialogue, and ensuring the community was heard, the plan is directly reflective of the community's input.

## What We Heard

The Town of Faro's consultant team sought input from residents, staff, and other stakeholders to shape the draft OCP. We provided for numerous engagement opportunities such as open houses, one-on-one meetings, door knocking, Council presentations, workshops, and online and in-person surveys. Feedback we received emphasized a deep-rooted passion for Faro, a commitment to preserving its community essence, and an openness to changes that enhance the quality of life.

Our discussions were anchored in the understanding that communities inevitably change due to various factors. In Faro's case, it's currently experiencing growth. Stakeholders emphasized that the OCP needs to guide how Faro evolves, ensuring it mirrors the residents' values and aspirations, building resilience for the upcoming decade.

Conversations around change and growth can be divisive. Some question the need for development and growth, while others see that growth is needed to attract talent and motivate families and entrepreneurs to settle in Faro.

Mayor and Council provided the consultant team with a crystalizing statement when they noted that "while growth isn't a constant, change is inevitable." The community knows that the OCP is the strategic tool to navigate this inevitable change and are invested in its outcome. We understand that residents want to see a plan that echoes the values and aspirations of its residents and plans for their future.

Under direction from Council, the consultant team sought feedback on several important policy topics, including:

- Introduction of new land zones to facilitate speedier and less costly development.
- Establishing a commercial core to support a growing population with growing needs.
- Housing availability, type, and range through various strategies.
- Strengthening the Town of Faro's role in the Faro Mine remediation project, and
- Looking ahead to 2033, enhancing or replacing the Faro Recreation Centre.

These draft policy directions came from preliminary engagement and discussions with the community and Council about where Faro needs to act to sustain its future, and where there is opportunity to build on its strengths. While the timeframe of this OCP is approximately ten years, that is not an incredibly generous amount of time to put in place strategies, acquire and allocate resources, and execute plans.



## Feedback on Policy Topics

We heard that residents generally support adopting more flexible zoning practices. Our team focused on introducing measures like simplified zoning and improving administrative processes, costs and timelines which were understood and supported by stakeholders. Feedback about the pace of growth and how best to manage it was recurring, suggesting some apprehension to how the Town might proceed with this work.

Residents voiced their **support for a more intentional commercial core**, emphasizing connectivity to the rest of Faro and community engagement in the planning process. Safety, especially for children, and transparent planning were deemed vital. The Solar Complex was a significant discussion point, with varied opinions on its future. In 2023, Council decided to try and sell the Solar Complex to see if there was private interest before deciding on next steps with the building.

For lot development and future land needs, residents **support more commercial, industrial, and mixed-use options**. There was a broad sentiment that Faro is lacking in opportunities for commercial development, and residents would like to see increased services and private business in Faro. This sentiment was thoroughly reflected in stakeholder feedback throughout many areas of discussion.

On the recreation front, there was **no strong desire to replace the existing recreation center**. Residents would prefer to use the existing facilities to the fullest capacity

and focus on more outdoor recreation opportunities. There is agreement that some preliminary planning, like a Recreation Master Plan, would be important for the future. The community also expressed enthusiasm for an arts center, the Dena Cho trail, and other outdoor recreational spots.

In terms of housing, there **was support for providing dwellings which support aging in place and young families that are moving to Faro**. We also heard the desire to see new construction, and how new homes are symbolic of Faro's promising future. The balance between vacation homes and the needs of full-time residents was also discussed with no strong opposition to people having vacation and secondary homes in Faro.

Regarding remediation, there was a shared sentiment that **Faro is overlooked on a national level regarding the Faro Mine Remediation Project**. Suggestions here include Faro becoming a hub for remediation expertise, and Council using the tools at their disposal to make Faro relevant in conversations with other stakeholders around the remediation project.

Many residents support fortifying ties with the Ross River Dena Council, advocating for enhanced communication and cultural exchange. Community safety was an area of discussion with suggestions to collaborate with the RCMP and Ross River Dena Council on a Community Safety Planning exercise.

With respect to land use and development, residents **support the development of both Douglass Drive and Future Country Residential** (*see Appendix 1, Map 3*). There was a belief that these two developments, along with infill and the continued rehabilitation of Faro's abandoned homes could provide enough space for growth in the medium term.

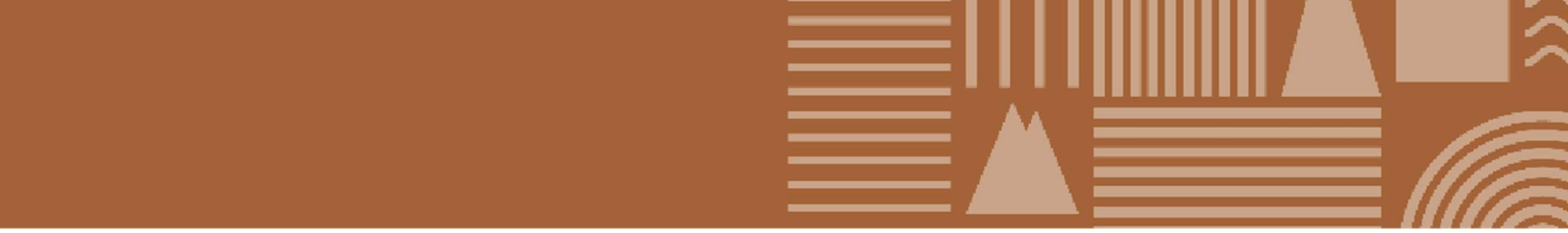
Other issues were also addressed. We heard the community emphasize the **importance of clear communication for engagement between the Town of Faro and its residents.** While many positives were mentioned here such as the Focused on Faro Newsletter, there may be opportunity to look at best practices to ensure residents have ample opportunity to be informed on issues that affect them.

The consultant team brought forward specific discussions about infrastructure and services, and the overwhelming feedback was that **residents are largely satisfied with the quality and cost of infrastructure and services.** The Town should continue forward with its capital, infrastructure, and operational plans, striving to provide exemplary services at a fair cost.

Another focus of discussion was around economic development and the need for more services and opportunities for private business. **Residents are supportive of the Town exploring their role in economic and housing development.** There was some concern about the Town stretching itself too thin while also maintaining a high level of services, but residents agree this is an area for action that the Town can explore further.

A full summary of survey responses, consultant notes and other community feedback can be found in *Appendix II* of this OCP. This feedback has been anonymized to protect the privacy of the participants.





## Key Themes from Public Engagement

After collecting feedback and opinions from folks in Faro, it's important to then identify and summarize common topics or themes that come up. This can make it easier to understand the points of emphasis and helps decision-makers to understand the collective wisdom of the community. Our emphasis here is on core themes, values, and learnings through the public engagement process. Although we've numbered these for clarity, the number does not reflect the level of priority.

1

**Faro is Evolving—Fast.** This is self-evident and likely always true to some extent for any community, but in Faro's specific context, immediate pressures are related to its very real population growth and demographic shift. There is an influx of new residents, including many young families, and seniors are also staying longer in the community. This increases demand for things like land, services, and infrastructure.

2

**Residents Want More Privately Offered Services and Amenities.** This is a very consequential and important theme for this OCP. We heard this talked about throughout our engagement, and Faro's ability to attract and host more private business will be a key challenge, and opportunity, over the next decade.

3

**More Employment and Benefits from the Faro Mine Project.** This is a complex and frustrating issue for the community where there is a broad sentiment that the benefit accruing to the community because of the remediation project could be improved. The community is asking for leadership to step up and take action on this issue.

4

**Faroites Want to be Engaged in Decisions that Affect Them.** We heard from the community that they would like to build trust and effective lines of communication with Council. The Town has already made strides in this regard and should continue to build on this momentum.



## How we Incorporate Feedback into the OCP?

Meaningful stakeholder feedback ensures that this OCP is comprehensive, well-thought-out, and represents the community's actual aspirations. Without this feedback, we might have missed important details or glossed over matters that were important to stakeholders.

This approach guarantees that the blueprint for the community's future is crafted not just by a handful of elected officials but has input from a wide cross-section and variety of community members and organizations. The most important feature of this approach is that it taps into the collective wisdom and on-the-ground knowledge of residents, enriching the plan with a variety of viewpoints and expertise. It also upholds the democratic principle that people should have a direct hand in shaping the places where they live, ensuring the plan reflects the community's actual needs and ambitions.

Having a plan that reflects the actual feedback received is key to gaining support and commitment, which is vital for the OCP to be put into action successfully!

What follows in the policy sections of the OCP is meant to reflect what the Town of Faro heard from its residents during this process. There are also some items that do not come from stakeholders or the community but reflect the Town of Faro's internal strategies or goals which are unique to the organization and operation.

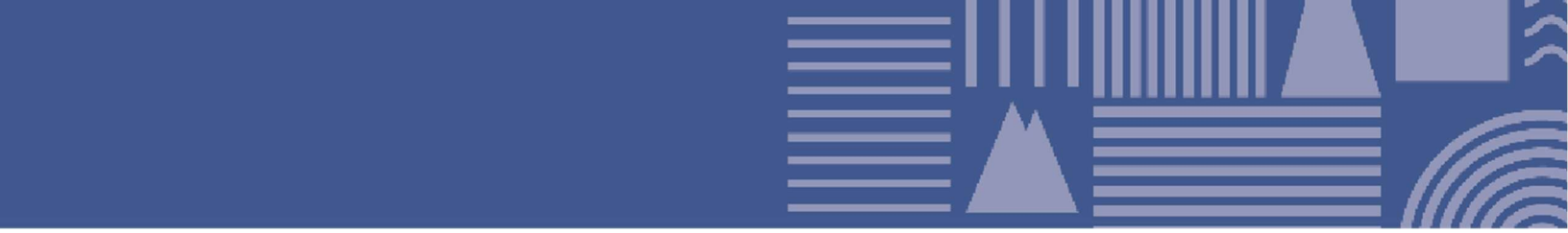


# Chapter 3

## Faro Community Profile

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## A Brief History of Faro

Faro is an incorporated town located in the central part of Yukon with a population of 440 (Statistics Canada, 2021 Census) / 422 (Yukon Bureau of Statistics, June 30, 2025) / 652 (2024 Municipal Census, Council-adopted)<sup>1</sup>. The Townsite is situated near the Pelly River, and close to the junction of the Robert Campbell Highway which provides Faro access to other communities in the Yukon and Northwest Territories. Faro is also located on the traditional territory of the Kaska Dena People.

The Faro townsite was originally established in 1968 to support the newly opened Anvil mine. While the mine was operating it was the single largest world producer of the base metals lead and zinc, as well as Canada's largest silver producer. Faro mine operated over a 29-year period, beginning in 1969, with final closure taking place in 1998. During that time, the mine was responsible for over 1500 jobs in both Yukon and Alaska. Cyprus Anvil Mining Corporation originally designed Faro as a company town, with the mine providing many of the town's services and facilities, including housing, a health centre, a school, and a recreation center. The company also eventually constructed an airport, power plant, and a road to connect Faro to the Alaska Highway. After the closure of the Anvil mine in 1998 the Townsite was effectively abandoned, and Faro lost approximately 75% of its population as many residents left the town in search of opportunities elsewhere. The town is currently still undergoing a period of significant transformation from the mine closure, diversifying its economy to other economic drivers such as tourism, and regrowing its population.

Faro is best known today for its outdoor recreation opportunities, including hiking, fishing, and wildlife viewing, and still for mining with the large Faro Mine Remediation Project ongoing. The town has several historical sites related to its mining past, including the Campbell Region Interpretive Centre.

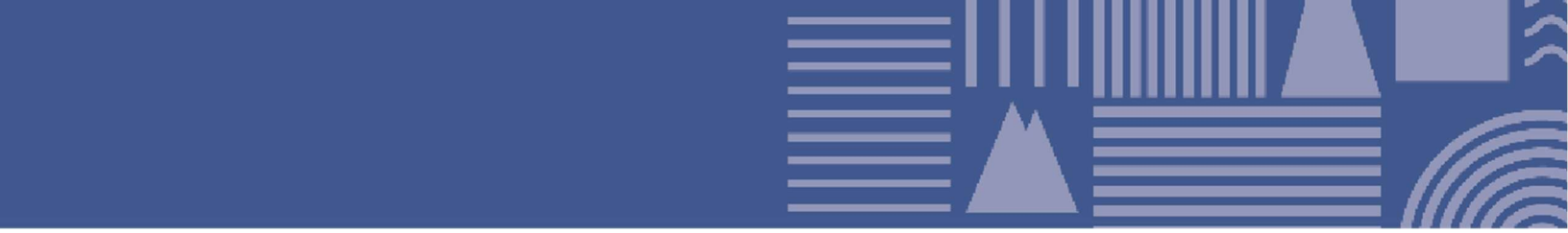
## Ross River Dena Council and the Kaska Dena People

Nearby Ross River (72km SE via the Robert Campbell Highway) is home to the Ross River Dena Council, which is a part of the larger Kaska Dena group of First Nations. Kaska Traditional Territory—on which Faro is wholly situated—is characterized by its forests, mountains, rivers, and lakes and many animals which are integral to the Kaska way of life. In the 1970s, the Ross River Dena Council was established to represent the interests of the Kaska Dena people in the region. Ross River Dena Council have been instrumental in promoting cultural revitalization through their many societies and groups, as well as land and resource management, and economic development through the Dena Nezziddi Development Corporation. Ross River leadership and people are also active in legal and political spheres, advocating for rights and working to protect their lands and resources.

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<sup>1</sup> Faro 2024 Municipal Population Census

<sup>2</sup> <https://www.rossriverdenacouncil.com/aboutus>



## Faro Economic and Social Snapshot

Throughout its history and today, one of the primary economic opportunities in Faro is mining. Although the Anvil mine, which was the primary employer in Faro, closed in 1998, there is an ongoing \$1.6B—and climbing—remediation project at the former Anvil Mine site, as well as opportunities for smaller mining operations in the area. Faro is situated in the heart of the Selwyn Basin, an area known to contain several rich mineral deposits. Controlling interests in two known deposits, the Grum and the Grizzly, are now held by the Ross River Dena Council and future mine development in both Faro and Ross River will very likely play a significant economic role in both communities.

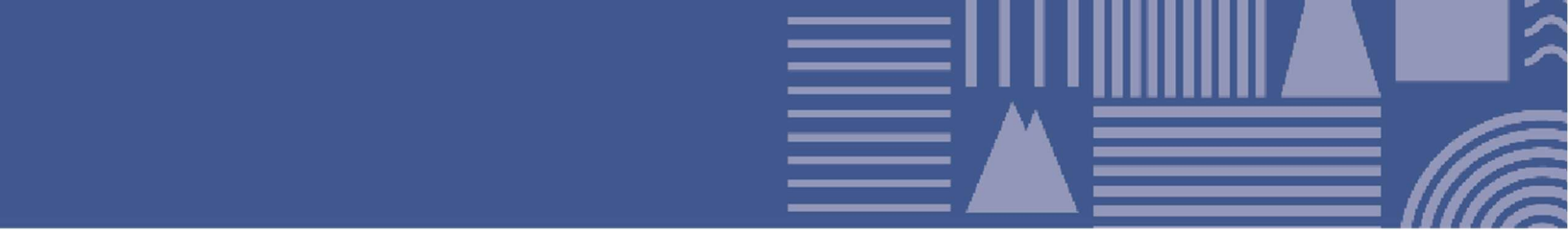
Another promising economic opportunity that Faro has been pursuing is tourism. The town is situated in a beautiful wilderness area that attracts visitors who enjoy outdoor activities such as hiking, fishing, canoeing, wildlife watching, and motorsport activities. Faro has several campgrounds, lodges, and outfitters that cater to tourists, and the town is working to develop its tourism industry further. Faro is also the site of a Renewable Resources office, which manages the surrounding wilderness area and can provide support for the local tourism industry. The town is known for its many community events, including the Crane and Sheep Festival, and its renowned 9-hole golf course and Faro Golf Tournament. There are endless opportunities for outdoor activities that promote physical fitness and well-being, such as hiking, biking, cross-

country skiing, snowshoeing, and water-based activities such as boating and fishing, which attracts a certain type of visitor and resident. Faro has a strong tradition of volunteerism, with many residents involved in community organizations such as the Faro Volunteer Fire Department and Faro Golf Club.

Cultural activities are also prominent in Faro. The town is home to several cultural organizations that promote the arts, such as the Anvil Range Arts Society, as well as the Campbell Region Interpretive Centre. These organizations—and many others—support, promote and sponsor events and exhibitions that showcase the talent and creativity of local artists and performers. Faro also has a modern health center that provides a range of healthcare services, including primary care, scheduled dental care, and mental health services. The Town of Faro also has a fully equipped recreation center that offers meeting spaces, equipment, fitness programs and wellness classes.

Faro is growing. All three population data sources used in this OCP indicate substantial growth since 2016: Statistics Canada's Census of Population recorded a 26.4% increase between the 2016 and 2021 Censuses (from 348 to 440 residents), and Faro's 2024 Municipal Census — which counts the seasonal and shadow population — records considerably higher growth still (652 in 2024, an increase of approximately 87% over the 2016 StatsCan baseline).

Growth of this magnitude has positive effects, including an increased tax base, increased core funding from the territorial government, increased federal funding (i.e., Canada Community-Building Fund), and higher property assessments. However, managing growth requires careful investment and planning from the community to sustain growth while maintaining the core feel of Faro.



## Looking at the Bigger Picture

Since the last OCP and over the course of the last decade Faro, has undergone significant changes, influenced not only by local factors, but also by global events. These events shaped all our daily lives and has had meaningful impacts on decision-making for this OCP.

Starting in 2019, the COVID pandemic introduced an unprecedented level of uncertainty, resulting in meaningful community impacts, both positive and negative. The pandemic prompted Faro to explore economic diversification, including tourism and the expansion of local industries. These initiatives were driven by a desire to enhance economic resilience in the face of an uncertain global economy. On the other hand, measures like social lockdowns had a pronounced effect on a community where interaction with neighbours and friends is part of the Faro's social fabric.

More recently, inflation has introduced uncertainty to Faro's community trajectory. Persistent and strong national inflation has meant that prices for things like food, housing, and energy have all gone up over the past three years. This has unknown impacts in Faro, but we assume it negatively affects the overall cost of living in an already remote and costly community. Faro relies on goods brought in from other places and when inflation happens, residents likely pay more for everyday items. Tourism and related industries are also important for Faro's economy and inflation can make it more expensive for people to travel,

which can hurt local businesses and jobs. Housing prices and rent can also be negatively affected by inflation and rising interest rates. Mortgages can be difficult to obtain at the best of times in Faro, and higher rates mean that fewer people will be able to purchase or build housing.

Climate change also poses significant long-term environmental, social, and economic concerns for Faro. Rising temperatures and changing weather patterns have already impacted regional ecosystems, including vegetation shifts and melting. These patterns can harm infrastructure and release greenhouse gases. Increased wildfire risk and disrupted wildlife habitats are also special concerns because of the community's remote location in the boreal forest. Economically speaking, industries like mining can face future access and operational cost issues, while tourism can be affected by altered landscapes and wildlife behavior. Infrastructure maintenance costs and the durability of infrastructure that wasn't designed for a changing climate are special areas of consideration for the Town as well.

Reconciliation with the Kaska Dene people of Ross River is an important and complex process that is top of mind for Faro. Council acknowledges there is much work to do across all orders of government toward reconciliation with First Peoples, and Faro is looking forward to collaborating and engaging with Ross River Dena Council wherever possible.



## Faro Economic Indicators<sup>3</sup>

### Population<sup>5</sup>

Faro has weathered a population roller coaster since its inception, so significant population swings are not a new concept to the community. Over the past decade, Faro has experienced a notable increase in population, though the size of that increase varies depending on the data source used. Three principal sources are referenced in this OCP, each capturing something different about who is living in and around Faro:

Statistics Canada (Census of Population, 2021) recorded Faro's population at 440 residents, a 26.4% increase from 348 in 2016. The StatsCan figure counts only people whose usual place of residence is within Faro's municipal boundary on Census Day. The Census is conducted every five years; the 2026 Census was conducted in May 2026, with first results expected from Statistics Canada beginning in early 2027.

Yukon Bureau of Statistics (YBS) produces quarterly population estimates based on Yukon Government administrative files. Beginning in June 2019, YBS community-level estimates include populations within the municipality and the surrounding area up to halfway to the next municipal boundary along the relevant highway. For Faro, that means the catchment extends approximately halfway to Carmacks along the Robert Campbell Highway / Klondike Highway and halfway to Ross River. The most recent YBS estimate at the time of writing was 422 residents (June 30, 2025). YBS does not include transient workers or other non-permanent residents.

Faro Municipal Census (2024) was conducted by the Town as an Administrative Census using a methodology recommended by YBS and adapted from the Northern Alberta Development Council's work on "shadow populations." Two long-time Faro residents reviewed every property in town and contacted bed-and-breakfasts, guesthouses, operators of corporate housing, the former Faro Hotel, and contractors arranging worker accommodation; they also reviewed campground records. Population was then extrapolated using normal vacancy factors. The Town estimated its population at 614 as of December 31, 2023, rising to a 2024 average of 652 once additional worker housing came online. Council adopted 652 as Faro's 2024 reference population by resolution. Because it is a point-in-time count repeated only periodically, the Municipal Census figure may become less current than the regularly-updated StatsCan and YBS series.

These three figures answer different questions and are not directly comparable. StatsCan counts permanent residents within municipal limits on a single day every five years. YBS captures a broader geographic catchment using administrative records but excludes seasonal and transient workers. The Municipal Census deliberately captures the seasonal and shadow population that the other two sources do not. Where this OCP refers to a single population figure, the data source is identified inline. Council uses the Municipal Census figure as the most representative count of the total population Faro's services in fact serve, while recognising that StatsCan and YBS remain the official sources for inter-jurisdictional comparison and for population-based funding calculations such as the Comprehensive Municipal Grant.

*Note for Table 1: Faro population by data source. Each source captures a different population — StatsCan reports only permanent residents within the municipal boundary on Census Day; YBS captures a broader geographic area using administrative records; Faro's Municipal Census captures the seasonal and shadow population. Figures are therefore not directly comparable.*

| Indicator        | StatsCan 2016      | StatsCan 2021      | YBS Jun 2025                                  | Municipal Census 2024                           |
|------------------|--------------------|--------------------|-----------------------------------------------|-------------------------------------------------|
| Population       | 348                | 440                | 422                                           | 652 (Council-adopted)                           |
| Change vs. prior | —                  | +92 (+26.4%)       | −18 vs. 2021 StatsCan                         | +304 vs. 2016 (+87.4%)                          |
| Geographic scope | Municipal boundary | Municipal boundary | Municipality + ½-way to Carmacks & Ross River | Municipal boundary incl. shadow/seasonal pop.   |
| Reference date   | May 10, 2016       | May 11, 2021       | June 30, 2025                                 | 2024 avg. (Dec 2023 base + 2024 worker housing) |

## Household Income

Household income represents the total earnings and financial resources of all individuals residing in a single household over a year. While there is no “living wage” data for Faro, Yukon Anti-Poverty Coalition calculates this at \$18.28/hr or \$38,022 gross yearly income for Whitehorse in 2022 . Costs in Faro will certainly be a bit higher, but data shows that most residents in Faro are likely making ends meet, with the Median Household Income in Faro being \$78,500.

| Income     | Number of Households | Percentage of Total (%) |
|------------|----------------------|-------------------------|
| \$10-14k   | 5                    | 2%                      |
| \$15-19k   | 10                   | 5%                      |
| \$20-29k   | 20                   | 10%                     |
| \$30-39k   | 10                   | 5%                      |
| \$40-49k   | 10                   | 5%                      |
| \$50-59k   | 10                   | 5%                      |
| \$60-79k   | 40                   | 19%                     |
| \$80-99k   | 30                   | 15%                     |
| \$100-124k | 30                   | 15%                     |
| \$125-149k | 15                   | 7%                      |
| \$150+     | 25                   | 12%                     |

<sup>3</sup> Unless otherwise noted, demographic and socio-economic data in this Economic Indicators section are drawn from the 2021 Statistics Canada Census of Population (<https://www12.statcan.gc.ca/census-recensement/2021/dp-pd/prof/index.cfm?Lang=E>). Statistics Canada data refer only to residents within Faro's municipal boundary on Census Day (May 11, 2021). Population figures expressed as current-year estimates are drawn from the Yukon Bureau of Statistics quarterly Population Report, which includes populations within the municipality and the surrounding area up to halfway to the next municipal boundary (approximately halfway to Carmacks and halfway to Ross River for Faro). Population figures attributed to Faro's Municipal Census are drawn from the Town's 2024 Administrative Census, which captures the seasonal and



shadow population of Faro and was adopted by Council as the 2024 reference population at 652.

<sup>4</sup> [https://yapc.ca/assets/files/Living\\_Wage\\_in\\_Whitehorse\\_-\\_2020\\_-\\_2022.pdf](https://yapc.ca/assets/files/Living_Wage_in_Whitehorse_-_2020_-_2022.pdf)

<sup>5</sup> In 2024, the Town of Faro undertook a Municipal Census using a YBS-recommended methodology that accounts for the seasonal and shadow population of Faro. Council has adopted the Municipal Census figure (652 in 2024) as the Town's primary reference population because it better reflects the total population Faro's municipal services in fact serve. StatsCan and YBS figures are used where required for inter-jurisdictional reporting and for population-based funding calculations (such as the Comprehensive Municipal Grant); each captures a different population and the three are therefore not directly comparable.

## Labour Force by Occupation

Looking at labour force by a person's occupation shows the number of workers in Faro based on the type of job or profession they are engaged in. In other words, it shows the working population based on the kind of work they do. Faro has the highest number of jobs in the Trades and Transport sectors, followed by Education and Government, and Sales and Service.

| Sector                 | Number of Jobs | Percentage of Total (%) |
|------------------------|----------------|-------------------------|
| Management             | 20             | 9%                      |
| Business & Finance     | 20             | 9%                      |
| Sciences               | 15             | 7%                      |
| Health                 | 10             | 4%                      |
| Education & Government | 35             | 15%                     |
| Art & Sports           | 10             | 4%                      |
| Sales & Service        | 35             | 15%                     |
| Trades & Transport     | 50             | 22%                     |
| Natural Resources      | 10             | 4%                      |
| Manufacturing          | 25             | 11%                     |

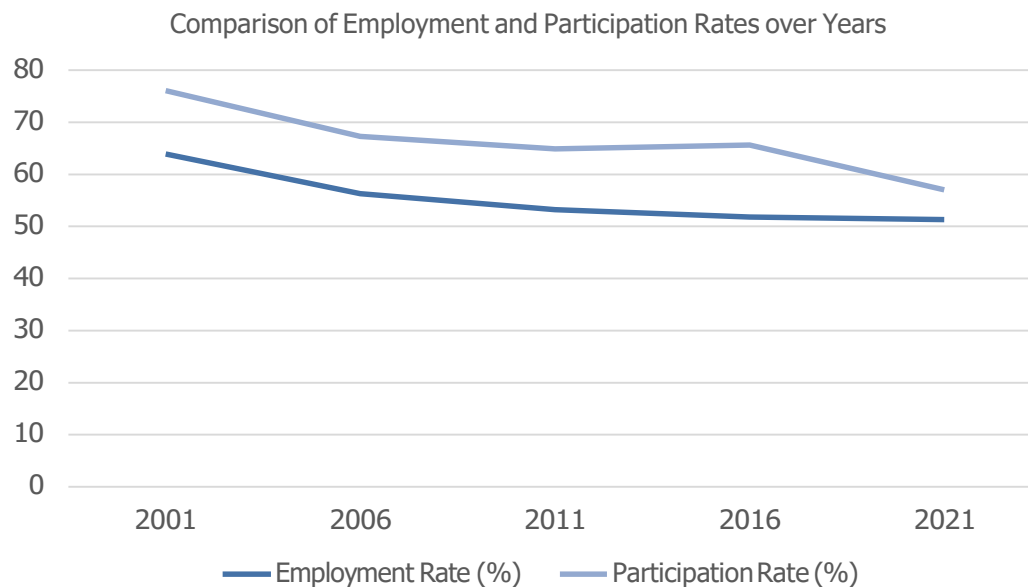
## Labour Force by Industry

Labour force by industry shows us the working population based on the industries in which they are employed. Unlike looking at the labour force by occupation, which shows the types of jobs or professions people perform, labour force by industry shows the sectors of the economy in which these jobs are located. Faro's top industries are Mining and Administration.

| Industry              | Number of Jobs | Percentage of Total (%) |
|-----------------------|----------------|-------------------------|
| Mining                | 25             | 12%                     |
| Utilities             | 10             | 4%                      |
| Construction          | 20             | 9%                      |
| Retail                | 10             | 5%                      |
| Information           | 10             | 5%                      |
| Professional Services | 20             | 9%                      |
| Administration        | 25             | 12%                     |
| Education             | 20             | 9%                      |
| Health Care           | 10             | 5%                      |
| Arts & Entertainment  | 10             | 5%                      |
| Accommodation         | 10             | 5%                      |
| Public Administration | 45             | 20%                     |

## Employment and Participation Rate

When we look at jobs and the economy in Faro, two important numbers help us understand the bigger picture: the employment rate and the participation rate. The employment rate tells us how many people have jobs, and the participation rate shows how many people are working or looking for work. As of 2021, Faro's employment rate is 51.4% and participation is 57.1%. These figures are representative of Faro's demographics, with many retirees residing in the community.



## Housing Indicators

Housing data are very important indicators for the community. If more people are buying homes or renting places in Faro, it usually means the town is growing. If fewer people are moving to Faro, it can indicate problems like not enough jobs or other local challenges. This data also helps Council decide if the town might need more roads or services in certain areas. Faro has a legacy of abandoned housing from the Faro Mine and Council acted on this issue in 2016-17, subsequently selling 125+ units into the market. The effect of the sale of these units is reflected in Faro's 8-year population growth of 69% and has influenced housing demand.

## Number of Dwellings by Structure<sup>6</sup>

Looking at the number of dwellings by structure type can help inform future planning and provide an overall snapshot of the community housing composition. For example, Faro has lots of single-family dwellings and no apartments, whereas a city like Whitehorse may have a lot of apartments and multi-family developments. This can help plan infrastructure, roads, services, etc.<sup>7</sup>

| Dwelling Type   | # of Structures | # of Dwellings | Percentage of Total |
|-----------------|-----------------|----------------|---------------------|
| Single detached | 149             | 149            | 34.6%               |
| Apartment       | 1               | 22             | 5.1%                |
| Semi-detached   | 19              | 38             | 8.8%                |
| Row house       | 38              | 180            | 41.8%               |
| Duplex          | 15              | 30             | 7.0%                |
| Moveable        | 12              | 12             | 2.8%                |
| Totals          | 234             | 431            | 100%                |

## Number of Private Dwellings 2001-21

Likewise, looking at the number of private dwellings in the community can inform future planning and give us a general idea of the housing composition in Faro. Private dwellings do not count things like care homes and other institutional settings where people may also live.

| Year         | # of Dwellings | Change (+/-)   |
|--------------|----------------|----------------|
| 2001 (Total) | 469            | -              |
| 2011 (Total) | 444            | (-4.10%) (-19) |
| 2021 (Total) | 423            | (-4.73%) (-21) |

## Home Ownership

Home ownership data shows us how many people own their homes versus how many rent. This metric can offer a few insights. For example, a community with a high percentage of rentals may be considered more transient. On the other hand, a community with no rentals may have an undersupply of housing. In Faro, approximately two-thirds of residents own their home.

| Status | Number | Percentage (%) |
|--------|--------|----------------|
| Owner  | 140    | 66%            |
| Renter | 70     | 33%            |

<sup>6</sup> Faro 2024 Municipal Census Data

<sup>7</sup> The Town of Faro supplied its own dwelling and building data, based on a physical count of properties carried out as part of the 2024 Municipal Census. Because StatsCan reports occupied private dwellings on Census Day within the municipal boundary, and YBS does not publish a separately-comparable dwelling series, the Municipal Census figures are used here as the most current and complete count of Faro's housing stock.

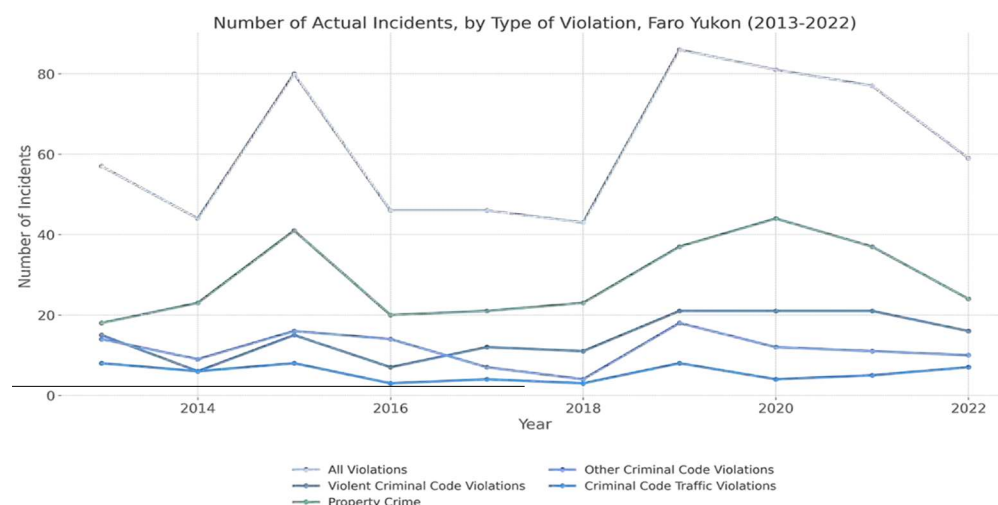
## Population Projections<sup>9</sup>

Population projections for Faro are not produced by Yukon Bureau of Statistics (YBS). However, the YBS Yukon-wide projection methodology can be applied to Faro to indicate a trajectory over the 10-year horizon of this OCP. YBS' February 2025 Population Projections for Yukon (2025–2045) show varying growth year-to-year but a most-likely scenario compound annual growth rate of approximately 1.7–2.0% for the territory as a whole over the next decade. Applying that growth rate to Faro's Council-adopted 2024 Municipal Census population of 652 yields the projections in the table below. These projections should be revisited once results from the 2026 Statistics Canada Census of Population are available (expected from 2027 onward) and recalibrated against the next Municipal Census.

| Year | Projected Population | Change | Change |
|------|----------------------|--------|--------|
| 2024 | 589                  | -      | -      |
| 2026 | 598                  | +9     | +9     |
| 2028 | 608                  | +10    | +19    |
| 2030 | 629                  | +21    | +40    |
| 2032 | 649                  | +20    | +60    |
| 2034 | 669                  | +20    | +80    |

## Crime Statistics

Crime statistics can indicate how safe Faro might be and what problems it might face. For example, if there are lots of thefts and property crime, it might mean people are struggling with money. If there's a lot of violence, it could mean there are bigger issues, like gangs. Faro has always had a low crime rate which is a source of pride for the community. Looking at how these numbers change over time can help us glean insights into the safety and health of Faro.



<sup>9</sup> Based on Faro 2024 Census Population & YBS Growth Rate for Yukon



# Chapter 4

## Land Use and Development





## Land Use and Development

Schedule A is the Land Use Plan for the Town of Faro. The land use designations presented in the plan provide a general indication and preferred location of intended future land uses for housing, commerce, parks, recreation, institutional uses, etc. The land use descriptions below do not represent a complete list of future intended uses. Furthermore, planning, management, and future consideration for development of designated lands are subject to the Town's policies and development permit guidelines. OCP Land Use Designations do not regulate actual densities on individual lots; this is the function of the Zoning Bylaw. Council may, at its discretion and subject to a public hearing, consider Zoning Bylaw amendments to permit density over and above that indicated in this section on a case-by-case basis where the proposed development is otherwise consistent with objectives and policies of the OCP.

## Residential (R)

Residential (R) land is within the main townsite of Faro, and currently comprises most of the dwelling units of the Town. R supports flexible residential land use policies, focusing on single or multi-family dwellings. Development may consist of detached dwellings, manufactured homes, duplexes, or triplexes, quadplexes (and higher), medium-density housing, apartments and condos, and affordable housing projects. Neighbourhood scale commercial uses, such as artisan studios and home-based businesses are encouraged. A mixture of housing types and tenures is also encouraged. Council may consider public-use parks and playgrounds as a primary use for a portion of the total lots. Notwithstanding the minimum lot size requirements that otherwise apply in the Residential (R) designation, Council supports the Zoning Bylaw permitting smaller lots within the Residential (R) designation specifically to accommodate mobile homes, modular homes, and manufactured homes. This is intended to expand the range of attainable housing types available in Faro and to provide clarity and consistency between this OCP and the Town's Zoning Bylaw. Lot size, siting, servicing, and design standards for mobile, modular, and manufactured homes shall be set out in the Zoning Bylaw.

## **Country Residential (CR)**

Country Residential (CR) lands are generally larger lots on the fringe of the townsite. Lots in CR are rural in nature, typically unserved by Town infrastructure, and may have ancillary agricultural uses or small-scale commercial that is suitable for large residential lots. These lands are generally considered unsuitable for intensive development such as apartments. Council may consider increased commercial activity that is consistent with the scale and character of the neighbourhood.

## **Future Country Residential (FCR)**

Future Country Residential (FCR) lands are lands the Town intends to develop for future Country Residential uses within the next ten years. FCR is a special designation in this OCP as detailed planning, including the location of public services, greenspace, and utilities, is not yet complete. In the interim, the Town may also consider resource activities such as small-scale forestry, mining and quarrying, and other activities of economic benefit that support the intended future residential use.



## Commercial (C)

Commercial (C) lands are located within the periphery of the core residential areas and service commercial uses. Commercial uses are generally cafes, professional uses, personal services, and studio space. However, because of other limited lands for commercial pursuits in Faro, Council will also consider uses that include educational facilities, light manufacturing (e.g., sign printing shop), and mixed-use developments.

## Industrial-Commercial (IC)

Industrial (IC) lands are intended to provide areas for industry such as small-scale manufacturing or warehousing, supply and logistics, equipment storage and repair, and environmental services such as waste collection. Industrial development should strive to minimize potential negative impacts on ecological systems and provide screening and buffering to protect aesthetic qualities of the community.

## Community Facility (CF)

Community Facility (CF) lands are areas for community services and facilities that are community oriented. These areas include town-owned utilities, infrastructure, public works buildings, firehalls and emergency services, town hall, schools, RCMP, federal and territorial properties, utilities. (e.g., Yukon Energy), etc. Community Facility lands should be developed in such a way as to serve the community and ensure the most effective use of the lands is promoted.

## Parks & Open Space (P)

Parks & Open Space (P) lands contain most of Faro's parks, playgrounds, outdoor spaces, and the Faro Golf Course. These lands are intended for active recreation and typically have built infrastructure for a specified activity (e.g., playground) to support recreation. Primary uses for these lands are playgrounds, parks, and recreational infrastructure.

## Environmental Reserve (ER)

Environmental Reserve (ER) lands provide protected areas for sensitive environmental assets, ecology, and wildlife. These areas currently contain wetlands, wildlife habitat, and watersheds. These lands are not suited for intensive development and Council shall strictly limit development of these areas.

## Hinterland (H)

Hinterland (H) areas encompass natural landscapes that feature natural wilderness and diverse terrain. Hinterland areas are generally not suitable for development because of a lack of infrastructure and access. As Faro develops, future development may be considered for appropriate activities which are congruent with the natural landscape and compatible with surrounding land uses.



## Mixed Use (MU)

Mixed Use (MU) lands blend residential, commercial, and cultural uses to support cohesive and vibrant communities. Mixed-use areas contain a combination of residential and commercial uses that are designed to further Faro's economic development, enhance the quality of life for residents, and to create sustainable and walkable areas in the community.

## Community Use (CU)

Community Use (CU) areas are lands geared toward community use and access but do not contain built infrastructure or are located on non-titled land. The intent of CU lands is to provide access to the public for a variety of low intensity uses such as recreation, active transportation, and access to nature. CU lands are typically unsuitable for intensive development.

## Urban Reserve (UR)

Urban Reserve (UR) areas encompass lands selected for future development in the community. These are areas that will accommodate future residential, commercial, and mixed-use growth in Faro. Interim uses could include any activity compatible with future residential and commercial development (e.g., tree clearing).



# Town of Faro Community OCP Designations

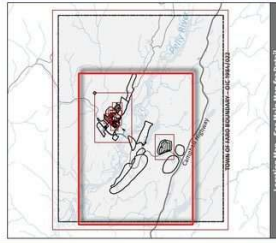
Scale 1:15000

## OCF Land Use Designations

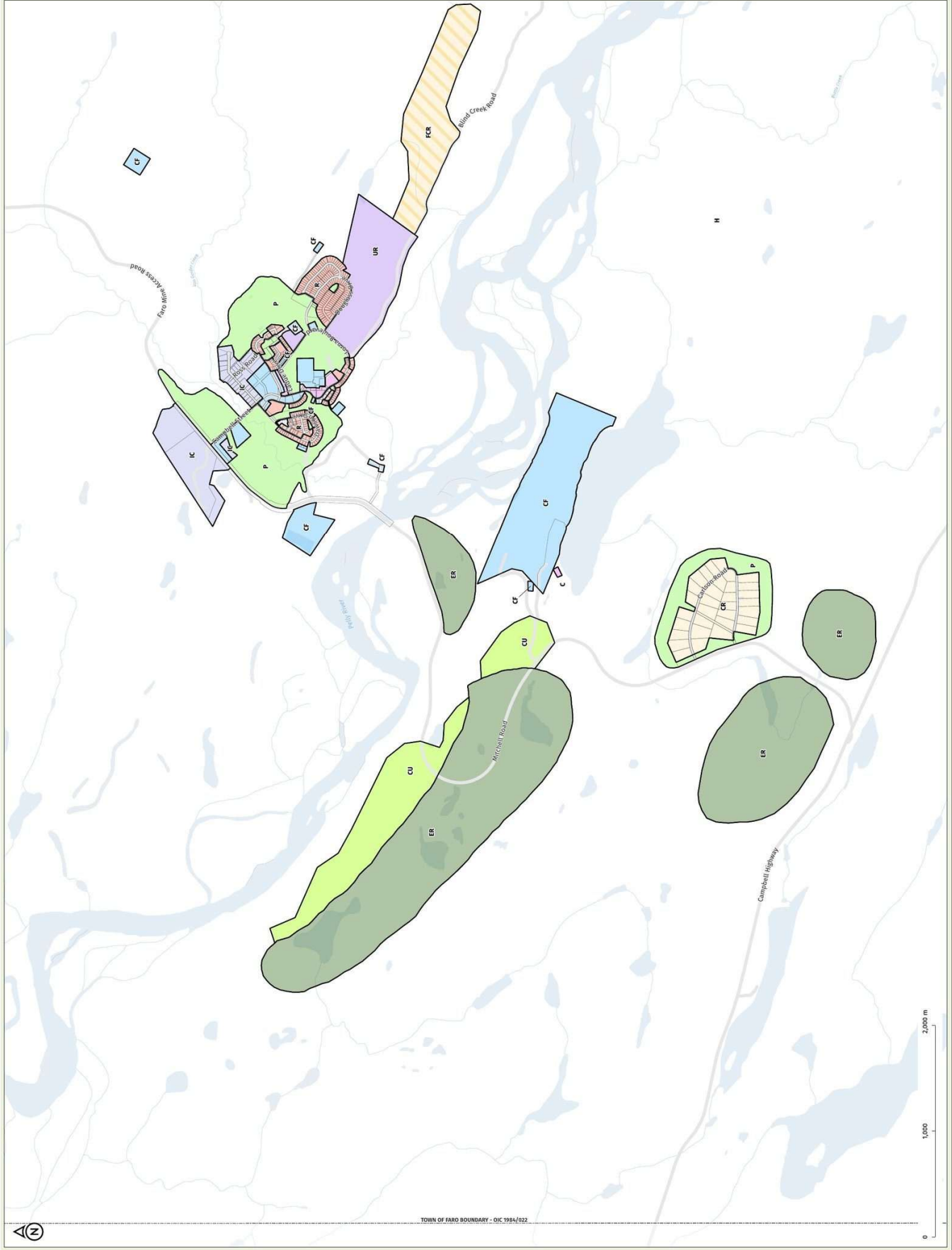
- R Residential
- CR Country Residential
- FCS Future Country Residential
- C Commercial
- IC Industrial-Commercial
- CF Community Facility
- CU Community Use
- P Parks & Open Space
- ER Environmental Reserve
- H Hinterland
- MU Mixed Use
- UR Urban Reserve

Schedule \_\_\_\_\_, Bylaw No. \_\_\_\_\_  
As Amended \_\_\_\_\_

ORIGINAL SIGNED BY \_\_\_\_\_  
DATE \_\_\_\_\_



Data sources:  
British Columbia Geographic Information Centre  
Map of British Columbia



The header features a solid olive green background on the left and a patterned olive green background on the right. The pattern consists of various geometric shapes and lines, including concentric circles, horizontal and vertical stripes, and stylized mountain peaks.

# Chapter 5

## Goals and Policies

# DISCOVERY STORE

GROCERIES, SNACKS, LOTTO

## FARO HARDWARE

BUILDING SUPPLIES

### HOURS

MON - SAT 10 TO 6

SUN & HOLIDAYS 12 TO 5





## 5.0 Environment and Climate Change

As Faro continues to grow, balancing growth with environmental protection will become increasingly important. The recent trends of climate change and environmental degradation have the potential to pose significant threats to the town's natural environment and is an important consideration when shaping the Town's OCP. Policies that prioritize the preservation and protection of Faro's natural environment are critical to protecting sensitive ecology, wildlife corridors, and recreational land in the town and the surrounding areas.

### 5.0.1 Areas of Focus

The areas of focus in this OCP for Environment and Climate Change are:

- Protecting Residents from Faro's Natural Risks & Hazards
- Protecting and Promoting Faro's Environmental and Natural Assets
- Ensuring Sustainable and Affordable Delivery of Services

### 5.0.2 Big Picture

Faro's natural environment is one of the most important areas of action for residents. Access and connection to nature is integral to Faro's way of life and so protecting the natural environment is top of mind for Faroites. In the last decade, the effects of a changing climate have become more noticeable. Examples include more surface melt water in the spring, and degradation of the banks of the Pelly River. Over the next decade, the Town wants infrastructure to be more resilient to the effects of climate change and to plan for new municipal projects and services with climate-resilience in mind.

## 5.0.3 Protecting Residents from Natural Risks & Hazards

### Policy Goals

- Recognize unique challenges of Faro's geography and environment.
- Promote the development of sustainable and climate-resilient infrastructure.
- Integrate wildfire risk and floodplain management into planning processes.
- Protect local biodiversity.

Recommendation 1: Consider more rigorous geotechnical evaluations on larger development and infrastructure projects to assess permafrost conditions.

Recommendation 2: Where required, identify municipal construction practices and standard operating procedures to account for freeze-thaw cycles and permafrost degradation.

Recommendation 3: Where required, update specific zones with unstable or unsuitable ground as limited development areas.

Recommendation 4: Consider strict land-use regulations adjacent to the Pelly River or other areas identified as high-risk floodplains.

Recommendation 5: Continue to update the Wildfire Protection Plan; revise Faro's Community Emergency Management Plan with this information.

Recommendation 6: Integrate FireSmart principles into municipal operations and land-use decisions, emphasizing resident education, vegetation management on public lands, and FireSmart design guidelines for new developments.

Recommendation 7: Ensure emergency response plans prioritize wildfire preparedness, including evacuation strategies and coordination with local (e.g., Faro Mine), territorial, and federal firefighting resources.

## 5.0.4 Protecting & Promoting Environmental Assets

### Policy Goals

- Support the sustainability and resilience of the town's environmental assets.
- Use Faro's natural environment to support the local economy and improve recreation opportunities.
- Preserve the significant cultural and ecological value of Faro's environment.

Recommendation 8: Continue zoning practices that ensure the safe and natural movement of wildlife and to minimize any wildlife habitat disruption within the municipal boundary.

Recommendation 9: Implement measures to mitigate human-wildlife conflicts, including implementing waste management practices that deter wildlife from populated areas, and incorporating wildlife-friendly design standards for new developments.

Recommendation 10: Look for opportunities to diversify and expand recreational opportunities within the town and surrounding natural areas, including investing in the development and maintenance of multi-use trails for hiking, cycling, and supporting spaces for visitors.

Recommendation 11: Determine the feasibility of incorporating natural assets like Johnson Lake, the Pelly River and vast surrounding wilderness into recreation and education opportunities for the community.

Recommendation 12: Create policies or bylaws to preserve indigenous sites of importance and historical landmarks related to the region's mining history. Focus on fostering a sense of community, enhancing educational opportunities, and promoting respectful tourism that values Faro's unique heritage and character.

Recommendation 13: Ensure that land-use planning, and development proposals duly consider and integrate measures to protect historical sites. This can include things like heritage impact assessments and adaptive construction practices to preserve historical and cultural assets.

## 5.0.5 Sustainable & Affordable Delivery of Services

### Policy Goals

- Continued provision of affordable services in the face of increasing costs from environmental pressures.
- Climate-resilient infrastructure that considers a changing environment.
- Leveraging partnerships, and grants, subsidies, and other funding opportunities for the sustainable provision of municipal services.

Recommendation 14: When possible, enact a policy that will require infrastructure projects of a certain scale to incorporate climate-resilient design principles. Measures here can include environmental impact assessments and utilizing materials and designs that can withstand extreme weather events and adapt to changing climate conditions.

Recommendation 15: Investigate the feasibility of adopting a budgeting and standards practice that would see retrofits of existing municipal infrastructure built to climate-resilient standards.

Recommendation 16: Continue retrofitting existing municipal buildings with energy-efficient technologies, such as LED lighting and improved insulation, to reduce energy

consumption and operational costs. Recommendation 17: Where possible, conduct feasibility studies and pilot projects, and engage in opportunities to integrate renewable energy sources, such as solar panels, on public buildings or public property.

Recommendation 18: Actively engage in partnerships with Government of Yukon, Ross River Dena Council, NGOs, and private sector entities to leverage funding, expertise, and resources for sustainable development and climate resilience initiatives.

Recommendation 19: Continuously lobby for increases to Faro's Comprehensive Municipal Grant (CMG), citing Faro's reliance on the CMG for core operational funding, increasing costs related to climate change, and the burden of building and replacing climate-resilient infrastructure.

Recommendation 20: Identify and apply for all grants and subsidies, and engage in funding opportunities (e.g., Regional Solid Waste) that assist with sustainable and affordable delivery of municipal services to Faro residents.



## 5.1 Economy and Employment

Economic vitality and employment opportunities within the Town of Faro are important factors that contribute to the overall well-being and sustainability of the community. Helping foster a diverse local economy is essential for retaining and attracting residents, supporting local businesses, and ensuring Faro's long-term prosperity.

### 5.1.1 Areas of Focus

The areas of focus in this OCP for Economy and Employment are:

- Supporting Community Economic Development & Tourism
- Ensuring Supply of Commercial & Industrial Lands for Development
- Promoting Mixed-Use Developments to Increase Housing and Business Options

### 5.1.2 Big Picture

The Town of Faro recognizes the imperative for expansion in both services and private enterprise. Despite the influx of new residents over the past five years, the anticipated corresponding growth in services has not been fully realized. Currently, Faro's municipal framework lacks a specific economic development role, yet the community expects the Town to facilitate economic development and tourism services. Reflecting this context, Faro's Official Community Plan (OCP) does not include plans to staff an economic development officer currently. Nonetheless, the Town is trying to be proactive in fostering commercial expansion by allocating land and ensuring appropriate zoning for new business ventures. This includes advocating for mixed-use developments and expressing a clear desire to establish a central commercial district in Faro.

## 5.1.3 Community Economic Development & Tourism

### Policy Goals

- Leverage local resources to help stimulate growth, create jobs, and enhance community well-being.
- Increase self-reliance for sustainable economic growth in Faro.
- Recognize unique challenges of Faro's rural and remote location.

Recommendation 21: Continue supporting the Tourism & Economic Development Advisory Committee's work and continue investing in the Campbell Region Interpretive Centre.

Recommendation 22: Investigate ways to further develop and promote cultural and heritage tourism in Faro. This includes supporting the preservation and showcasing of mining heritage, indigenous culture, local history, and arts.

Recommendation 23: Consider expanding the John Connolly RV Park & Campground to accommodate a growing demand from tourists, seasonal residents, and other visitors.

Recommendation 24: Continue to support events and festivals like the Crane and Sheep Festival, and Faro Golf Tournament. Consider expanding local events and festivals (e.g., Spring Carnival).

Recommendation 25: Develop strategies to ensure that core services such as fuel, lodging, and a grocery store are always available to Faro residents.

Recommendation 26: Consider financial support for local entrepreneurship, small businesses, and other initiatives that contribute to the local economy and create employment opportunities.

Recommendation 27: Actively seek and facilitate partnerships with funding agencies, such as YG Economic Development, Canadian Northern Economic Development Agency, and Business Development and Investment Corporation to leverage funding and expertise for local economic development projects.

Recommendation 28: Encourage volunteer-led community organizations receive a stable and predictable amount of funding that supports ongoing operations.

Recommendation 29: Where feasible, partner with and support local organizations like Yukon University to increase workforce development and training opportunities that will help residents participate in and contribute to the local economy.

Recommendation 30: Consider developing a Community Economic Development strategy to guide and coordinate efforts to revitalize Faro's local economy.

## 5.1.4 Supply of Commercial and Industrial Lands

### Policy Goals

- Ensure an adequate supply of commercial and industrial lands to support the growth of Faro's private sector.
- Concentrate commercial and industrial development in appropriately zoned areas.

Recommendation 31: Provide for a range of commercial and industrial lands by zoning land for various uses that meet the needs of residents and visitors, businesses, and the travelling public.

Recommendation 32: Initiate planning to create a long-term vision for the Downtown Commercial zone.

Recommendation 33: Encourage commercial and industrial development to locate in nodes or clusters; lands zoned as Downtown Commercial, Commercial, and Industrial are areas where nodes are especially desired.

Recommendation 34: Investigate the feasibility of using the Canada Community-Building Fund or other federal funding programs to remediate brownfield sites for commercial purposes.

Recommendation 35: Engage and partner with Land development branch to discuss opportunities to align commercial and residential development in Faro.

## 5.1.5 Promoting Mixed-Use Developments

### Policy Goals

- Create a vibrant Faro, increase walkability, and support local businesses and residents.
- Increase opportunities and options for private investment and development in Faro.

Recommendation 36: Allow mixed-use developments (i.e., commercial & residential together) in Downtown Commercial and Commercial zones, and other areas where Council may feel it's desirable.

Recommendation 37: Consider enacting design guidelines and standards, such as Smart Growth principles, for mixed-use and commercial developments to preserve the unique character and heritage of Faro.

## 5.2 Housing & Land Development

Housing policy in this OCP focuses on meeting the unique challenges faced by Faro residents. Faro's remote location, demographic shifts, recent population growth, and the drive for economic revitalization are all important factors here. A well-thought-out housing policy can help Faro attract new residents, support local economic development, and foster a sense of community.

### 5.2.1 Areas of Focus

The areas of focus in this OCP for Housing are:

- Managing Impacts of 87.4% Population Growth (2016-24)
- Increasing Long-Term Housing Affordability & Diversity for Residents
- Planning for the Future Development & Population of Faro

### 5.2.2 Big Picture

The most important factor for housing decisions in this OCP is the substantial 87.4% growth in population between 2016 and 2024. Faro's historical context, marked by the

Faro Mine operations and a one-time peak population of around 2,000, has left the town with infrastructure capacities—like water, sewers, and roads—that surpass the needs of its current population. However, this excess does not extend to housing. The unusual spike in population over the past 5 years can be attributed to the sale of abandoned properties once owned by Faro Real Estate. Between 2015 and 2020, about 120 potential housing units, most in various stages of disrepair and sold at low prices (often only for owed property taxes), attracted many newcomers, including young families. Looking forward over the next decade, Faro aims to continue revitalizing the remaining Faro Real Estate holdings, develop parcels for new buildings, and pave the way for mixed-use development projects, setting the stage for a well-planned, community-oriented future.

## 5.2.3 Managing Current Growth

### Policy Goals

- Ensure an adequate supply of residential lands for housing.
- Focus on infill and development of new housing in areas with existing and capable infrastructure.
- Preserve the character, history, and built environment of Faro.

Recommendation 38: Provide for a range of residential lands by zoning land for various residential uses that meet the needs of residents.

Recommendation 39: Consider establishing a Committee of Council that is tasked with long-term urban planning to help monitor and guide growth in Faro.

Recommendation 40: Prioritize the preservation of urban natural spaces, recreation areas, trails, and ensure the use of accurate zoning to protect the community from encroachment of any unintended uses.

Recommendation 41: Find ways to ensure that new housing is developed to minimize long-term operating costs and infrastructure investments from the Town of Faro.

Recommendation 42: Support the development of new land for housing where there are existing services and infrastructure; this includes Douglass Drive and Rose & Ladue Crescents.

Recommendation 43: Encourage any infill development to complement and enhance the existing neighbourhoods of Faro.

Recommendation 44: Consider financial incentives for the new construction or rehabilitation of desired housing forms (e.g., multi-family or mixed-use).

Recommendation 45: Continue to support the conversion of existing larger multi-unit dwellings (e.g., 5-plex) into other forms of habitable dwellings through incentives and permissive zoning.

## 5.2.4 Increase Housing Affordability & Diversity

### Policy Goals

- Promote a variety of housing types, such as single and multi-family homes, townhouses, and live-work spaces.
- Adopt zoning regulations that allow for a greater variety of housing types, reduce administrative burden, and improve development timelines.
- Seek funding and partnerships that encourage private development of housing.

Recommendation 46: Review regulations to encourage mixed-use developments, accessory dwelling units, and other forms of higher-density housing in strategic areas.

Recommendation 47: Revise the Zoning Bylaw to allow for a variety of permanent modular and manufactured homes in the appropriate residential areas of Faro.

Recommendation 48: Investigate modern zoning practices such as flexible zoning, zoning as-of-right, and other approaches that can speed up development timelines and reduce the administrative burden and cost of development.

Recommendation 49: Study the feasibility of turning suitable publicly owned or underutilized lands into affordable or public housing (e.g., Chateau Jomini).

Recommendation 50: Continue to enforce development agreements for the rehabilitation and conversion of the former Faro Real Estate properties to residential dwellings.

Recommendation 51: Where practical, engage in federal and territorial affordable housing funding programs like the Housing Accelerator Fund and Green Energy Retrofit program.

Recommendation 52: Consider financial incentives for the private sector like tax abatements and develop partnerships with organizations like CMHC and Yukon Housing for the development of affordable housing in Faro.

## 5.2.5 Planning for Future Development

### Policy Goals

- Ready Faro's housing for future population growth by 2033.
- Ensure a supply of appropriately zoned land to accommodate projected growth.
- Support options for a greater range and different types of housing

Recommendation 53: Engage in a planning exercise to determine the anticipated required future supply of appropriately zoned residential, commercial, and industrial lands.

Recommendation 54: Review and update the municipal census from time-to-time to determine the exact number of permanent and non-permanent residents in Faro: results can inform future land-use planning, municipal budgeting, and can impact Faro's Comprehensive Municipal Grant allocation.

Recommendation 55: Initiate land-use planning for the Downtown Commercial and Future Country Residential zones of Faro.

Recommendation 56: With support from partners like Yukon Housing and CMHC, move toward developing a forward-looking Housing Plan that speaks to population trends and creates strategies for meeting the housing needs of a growing Faro population with changing demographics, such as barrier-free and multi-family housing.

Recommendation 57: Consider developing a Municipal Servicing Strategy and Standard Operating Procedures to ensure that municipal services can scale with growth and continue to meet residents' needs effectively.

Recommendation 58: Review, and if required, reinforce community engagement processes to ensure Faro residents have opportunities to be heard in shaping the future of Faro.

## 5.3 Trails, Parks, and Recreation

Trails, parks, recreation, and the natural environment are indispensable to Faro residents. The trail network in Faro serves as important infrastructure for connectivity and engagement with the natural environment, helping promote an active lifestyle and providing access to nature for residents. Faro's parks and playgrounds are not only green spaces but community hubs that encourage social interaction for our children and promote cultural activities and community cohesion. Recreational facilities, both indoor and outdoor, support a balanced, inclusive lifestyle, which is important considering Faro's diverse climate and remote location.

### 5.3.1 Areas of Focus

The areas of focus in this OCP for Trails, Parks and Recreation are:

- Maintaining & Enhancing Faro's Trail Networks & Systems
- Providing Recreation Programming, Services & Facilities that Meet the Needs of Faro's Changing Demographic
- Incorporating Parks, Greenspace, and Other Natural & Outdoor Spaces into Local Recreation Offerings

### 5.3.2 Big Picture

With respect to trails, alternative and active forms of transportation are very important to the community. Local trails are used for walking, skiing, snowshoeing and for recreational vehicles like side-by-sides and snowmobiles. An accessible year-round trail network is valued community infrastructure for the Town. Parks play an important role for social and physical interaction and provide important play infrastructure for Faro's growing number of children. Recreation facilities and services make up a meaningful portion of the Town's budget and staff. Over the next decade, the Town wants to invest in the Faro Recreation Centre to extend its lifespan and ensure adequate indoor recreation spaces, find ways to better incorporate our natural assets (e.g., Fisheye Lake) into recreation programming, and enhance and expand our local trail network.

### 5.3.3 Maintaining & Enhancing Faro's Trails

#### Policy Goals

- Maintain and enhance the current trail network within Faro.
- Identify opportunities to expand the trail network within Faro.
- Contribute to ongoing development and maintenance of the Dena Cho Trail which connects the communities of Faro and Ross River.

Recommendation 59: Continue building an interconnected network of trails (i.e., Fox, Wolf, Bear & Eagle Trails) linking key points of interest and consider incorporating further diverse terrains to cater to different skill levels and recreational activities.

Recommendation 60: Study the feasibility of the Town of Faro undertaking a program to adapt trails for further seasonal use, ensuring they are accessible and safe year-round for motorized and non-motorized activities.

Recommendation 61: Investigate the feasibility of improving trail signage and markings on existing trails that highlight Faro's unique natural features and history.

Recommendation 62: Consider tasking an existing Committee or forming a new Committee dedicated to trail conservation and expansion, and stewardship of natural recreation resources.

Recommendation 63: In collaboration with local First Nations partners, actively support and develop the Dena Cho Trail as a key recreational and cultural asset, reflecting Faro's commitment to outdoor activities, heritage preservation, and community wellness.

### 5.3.4 Parks, Greenspace & Natural Spaces

#### Policy Goals

- Incorporate Faro's natural and environmental features into recreation programming.
- Advocate for the further development of surrounding parks and recreation areas by Government of Yukon.

Recommendation 64: Investigate the possibility of working with partners to develop Fisheye and Johnson Lakes as focal points for water-based and nature-oriented recreational activities. This can include establishing designated areas for kayaking, canoeing, and fishing, hiking and biking trails around the lake, and facilities like picnic areas, observation decks, and restrooms.

Recommendation 65: Periodically assess Faro's neighbourhoods to see if they are adequately served by recreation infrastructure such as parks and playgrounds. Consider the distribution of parks and playgrounds throughout the town, focusing on accessible recreation being equally available to residents.

### 5.3.5 Recreation Programming, Services & Facilities

#### Policy Goals

- Maintain a range of indoor and outdoor recreation spaces for public use.
- Engage in funding opportunities which support cost-effective delivery of recreation services to Faroites.
- Support community organizations that help deliver recreation services.

Recommendation 66: Develop a comprehensive Recreation Master Plan, with the objective of enhancing recreational opportunities and facilities to meet the evolving needs of the community.

Recommendation 67: Proactively engage established funding organizations such as the Recreation and Parks Association Yukon (RPAY), Sport Yukon, and Lotteries Yukon to maximize financial support received, ensuring the sustainability and growth of Faro's recreational offerings.

Recommendation 68: Continue to focus on Faro Recreation Centre as a key hub for recreational activities in the town; invest in facility upgrades where feasible.

Recommendation 69: Begin initial planning for a deep retrofit of the Faro Recreation Centre. This can include steps like a facility assessment, community engagement, and creating a retrofit plan.

### 5.4 Community Health, Safety and Wellbeing

Emphasis on community health, safety, and wellbeing is central to Faro's vision for a sustainable and inclusive future. This plan promotes a holistic approach to health, not only considering medical services, but also mental and social well-being, which the Town of Faro supports through its social and recreation programs. Safety is a multi-dimensional goal, focusing on public safety, emergency preparedness, and safe, resilient infrastructure. This area of the plan is closely tied to Faro's environmental stewardship, climate change, and infrastructure and servicing strategies.

#### 5.4.1 Areas of Focus

The areas of focus in this OCP for Community Health, Safety and Wellbeing are:

- Ensuring Appropriate Community Health & Safety Services Exist in Faro
- Ensuring Emergency Services & Plans are in Place & Functioning
- Planning, Building, and Maintaining Infrastructure that is Resilient to Emergencies & Disasters

## 5.4.2 Big Picture

Faro's crime rate and sense of community safety has fluctuated over time. In 2021, Faro was shaken by a very uncharacteristic event of violence, and since that time, the community has focused heavily on measures like safety and policing. Data shows that Faro's crime rate is on a downward trend and remains extremely low, even in the face of a growing population. The Town of Faro is largely responsible for important aspects of the community's health and safety outside of policing, including some emergency services and delivering safe public utilities such as water and sewer. Over the next decade, Faro wants to monitor natural threats of wildfire and flooding, ensure good planning and communication with our community and emergency service partners, and continue to mitigate risk related to disasters, emergencies, and climate change.

## 5.4.3 Community Health & Safety Services

### Policy Goals

- Ensuring that residents have easy and timely access to healthcare services, including primary care, mental health support, and emergency medical services.
- Working with RCMP and other local agencies to implement community safety and crime prevention strategies.

Recommendation 70: Lobby the Government of Yukon to expand its telehealth services and promote telehealth options to Faroites, allowing citizens to access medical advice from a nationwide pool of professionals.

Recommendation 71: Work with the Government of Yukon to restore a full complement of mental health services to Faro and Ross River, including full-time social workers and mental health staff.

Recommendation 72: Initiate planning discussions with the Government of Yukon on facilities and services for aging in place in Faro, considering the growing senior citizen demographic.

Recommendation 73: Through monthly reports, regular communication, and partnerships continue working with the RCMP and other local and territorial crime prevention resources to ensure Faro maintains its low crime rate.

Recommendation 74: Continuously advocate to Government of Yukon and work with partners like RCMP and Department of Justice to ensure 24/7 police presence in Faro and that officers continue to be stationed in Faro.

Recommendation 75: Consider developing a comprehensive long-term Community Safety Plan that integrates things like environmental risk factors, policing and public safety strategies, emergency response, and public awareness and communications initiatives.

Recommendation 76: Partner with organizations like Yukon University and other organizations to increase the frequency and availability of regular first aid and CPR training programs for residents (e.g., St. John's Ambulance).

## 5.4.4 Emergency Services & Planning

### Policy Goals

- Ensuring that emergency plans are up to date and that residents know the important points (e.g., muster points and egresses)
- Ensuring rapid, efficient, and coordinated response to emergencies of all scales and types
- Maintaining a high level of emergency preparedness within the community

Recommendation 77: Update Faro's Community Emergency Response Plan a minimum of every two years, focusing especially on potential scenarios involving wildfire and flooding events.

Recommendation 78: Work with the Government of Yukon's Emergency Measures Organization to develop a coordinated regional emergency response plan.

Recommendation 79: Request to Parsons, Inc., and the Government of Canada, that Faro be included in emergency planning and exercises for the Faro Mine Remediation Project.

Recommendation 80: Ensure the Faro Volunteer Fire Department has adequate financial and human resources to remain fully staffed and prepared to respond to local and regional emergencies.

Recommendation 81: Engage Government of Yukon to create an updated shared service agreement for emergency response services outside of the municipal boundary. Consider costs like increased insurance premiums, firefighter response rates of pay, and the wear and tear on Town equipment.

Recommendation 82: Lobby Government of Yukon to ensure the Wildland Fire Management branch has current response plans for Faro and that activities like controlled burns and fire smarting are occurring in the area.

## 5.4.5 Resilient Infrastructure

### Policy Goals

- Enhancing Faro's resilience against natural disasters, climate change impacts, and other emergency situations through robust infrastructure and planning.

Recommendation 83: Consider conducting an Infrastructure Resilience Audit to evaluate critical infrastructure for vulnerabilities to natural disasters and other emergencies; include necessary improvements into capital programs based on factors of risk and likelihood.

## 5.5 Infrastructure & Servicing

Municipal infrastructure and services are essential to community growth, enhancing residents' quality of life, and ensuring environmental sustainability. Key infrastructure such as roads and sewers not only underpin the town's economic activity, but also ensure the well-being of Faro's residents through access to affordable essential services. Importantly, in Faro's unique northern environment, infrastructure must consider resiliency and adaptability to the challenges posed by climate change. Effective management of infrastructure growth—particularly in terms of how and where—is closely tied to the cost-effective delivery of services. Therefore, any potential expansion of Faro's infrastructure requires thoughtful consideration. Any future decisions regarding infrastructure should prioritize financial sustainability and consider Faro's growing population and the increasing costs related to climate change.

### 5.5.1 Areas of Focus

The areas of focus in this OCP for Infrastructure & Servicing are:

- Managing Stormwater to Minimize Flooding & Protect Water Quality
- Building & Maintaining Roads That Support Safe & Efficient Transportation
- Providing Safe, Reliable & Affordable Potable Water for All Residents
- Managing Solid Waste Sustainability & Cost-Effectively
- Managing Wastewater to Protect Public Health & the Environment
- Investing in the Town's Water Resources for Sustainable Services
- Promoting Waste Reduction & Recycling

### 5.5.2 Big Picture

Faro's infrastructure is large enough to accommodate a population of 2,000 people, meaning capacity and growing infrastructure is not top of mind for the Town. Where the Town is focusing in this OCP is the affordable and sustainable delivery of high-quality services. Having infrastructure that is 'overbuilt' means that it is a dynamic challenge to maintain infrastructure and keep the cost of service affordable for residents. Over the next decade, the Town wants to focus on increasing the resilience of its infrastructure from natural disasters and climate change, find ways to increase the affordability of delivering services, invest in areas where future development may occur, and most importantly, support our existing residents and businesses with affordable, quality services.

## 5.5.3 Stormwater Management

### Policy Goals

- Develop and maintain sustainable stormwater management systems
- Enhance stormwater systems to be resilient against climate change impacts

Recommendation 84: Consider amending the Town's development policies to require stormwater management plans for projects of a certain size and scale.

Recommendation 85: Ensure stormwater management systems are monitored to determine capacity and need for future expansion.

Recommendation 86: Monitor snowpack and incidences of increased snowfall and spring melt resulting in greater volumes of surface melt water. If required, invest in strategies to improve drainage.

Recommendation 87: Complete Phases 3-5 Underground Infrastructure Replacement project servicing the Lower Bench, Industrial, & Ladue areas by 2030.

## 5.5.4 Wastewater & Sewers

### Policy Goals

- Invest in sustainable sewer infrastructure that is designed to accommodate current and projected future needs
- Ensure affordability of water and sewer rates for Faro residents
- Educate the public about the impacts of their wastewater practices and promote environmentally friendly habits

Recommendation 88: Develop standard operating procedures, servicing standards, and training & certification protocols for the Town's wastewater systems to ensure projects are built and replaced to required and exact specifications.

Recommendation 89: Review the Town's Fees and Charges Bylaw yearly to ensure appropriate cost recoveries of water and sewer services and infrastructure.

## 5.5.4 Potable Water

### Policy Goals

- Maintain the highest standards of water quality for all residents
- Develop and manage water sources sustainably to ensure a reliable supply of potable water
- Invest in the resilience of water infrastructure to protect against climate change, contamination, system failures, and natural disasters

Recommendation 90: Drill and develop a new drinking water well to replace current well; ensure the new well is in a suitable location and meets requirements for a growing population.

Recommendation 91: Consider developing a source and ground-water assessment and protection plan, focusing on protection of groundwater, risk mitigation from flooding, and long-term preservation of water quality. Include initiatives to measure flows and temperatures throughout the year to monitor the impacts of climate change.

Recommendation 92: As the population increases and more homes are connected to the water system over time, revise water system operations and procedures to ensure the efficient use of water resources.

## 5.5.5 Roads & Transportation Networks

### Policy Goals

- Develop and maintain durable and reliable road systems
- Ensure that all areas within Faro are accessible and well-connected
- Ensure that transportation infrastructure is capable of supporting emergency response

Recommendation 93: Work with Government of Yukon to complete chip sealing and paving projects as Phases 3-5 of the Underground Infrastructure Replacement project are completed.

Recommendation 94: Consider adopting a policy that would not allow for the 'downgrading' of infrastructure in any area of Faro, particularly roads and sidewalks. This would apply to any private or public entity undertaking these works in the Faro municipal boundary.

Recommendation 95: Investigate the need to complete long-term transportation planning for Faro. Neither public or private transportation are currently available in Faro, but needs may change based on shifting demographics and increasing population. A potential plan could focus on multimodal and active transportation methods for citizens and connection of different transportation networks (i.e., walking & cycling).

## 5.5.6 Solid Waste

### Policy Goals

- Engage in partnerships to leverage expertise and financial resources in managing solid waste
- Ensure that landfill and waste collection operations are efficient, environmentally compliant, and cost-effective
- Develop and maintain sustainable solid waste management facilities that can adapt to the community's changing needs

Recommendation 96: Continue working toward the Regional Landfill Agreement with the Government of Yukon which can provide funds to offset operating costs.

Recommendation 97: Review and update the Town of Faro's Solid Waste Management Plan on a regular basis, focusing on strategies to improve and better the site to extend its useful life.

Recommendation 98: Work with the Government of Yukon to implement more hazardous waste days to prevent environmental contamination and health hazards to residents.

Recommendation 99: Investigate opportunities for partnerships with Ross River Dena Council and the Faro Mine Remediation Project to handle and receive solid waste.

## 5.5.7 Recycling & Waste Diversion

### Policy Goals

- Encourage waste reduction through community education programs
- Ensure adequate recycling programs and work toward composting facilities
- Develop long-term goals for reducing Faro's overall waste (i.e., Zero Waste)

Recommendation 100: Work with Government of Yukon's Community Services and Environment departments to distribute educational materials to Faro residents about waste reduction and diversion.

Recommendation 101: Continue to support and work with Government of Yukon and Association of Yukon Communities in developing Extended Producer Responsibility regulations.

Recommendation 102: Consider developing a longer-term community-wide sustainability plan that integrates waste management, recycling, energy, and emissions strategies, and focuses on ways the community can reduce its overall environmental footprint.



# Chapter 6

## Implementation & Monitoring



Police  
Canada  
Canada





## 6.0 Implementation

The Official Community Plan is designed to be a roadmap for the Town of Faro, outlining its aspirations and directing actions in the years to come. It is intended to work in concert with other Town policy documents, creating a cohesive and comprehensive strategy for the community to achieve its social, economic, and environmental objectives.

The OCP's successful implementation hinges on its incorporation into the Town's broader strategic and operational plans, including budgeting, work scheduling, and governance frameworks. Integration throughout the organization will ensure that the policies proposed in the plan are reflected in measurable outcomes, evaluated consistently, and ensure that Faro's work moves the community closer toward the long-term vision this plan proposes.



## 6.1 Monitoring

Monitoring of the Official Community Plan is key to determining if the Town is hitting the mark with its vision, goals, and objectives through the established policies. Regular check-ins will allow the Town to tweak and refine its approach throughout the lifespan of the OCP, to ensure it aligns with the evolving needs of Faro's residents. Successful execution of the OCP will involve not just revisions to related plans and strategies but also a commitment to consistent monitoring and assessment.

To track the OCP's impact, we have provided a suite of community performance metrics that the Town can revisit on a yearly basis. In future years, the Town can compare progress against a baseline set in the initial year.



## 6.2 OCP Amendments & Review

As a 'living plan', the OCP is reviewed and updated every five to ten years and in accordance with the Municipal Act. Within 3 months of adopting this Official Community Plan, Council will establish a schedule for regular review of the OCP and the Town of Faro Zoning Bylaw. It is also expected that periodic OCP amendments will be advanced to proactively address or respond to changes experienced by the community, as well as regional and global trends or opportunities. Any minor or major plan amendments are subject to a formal Council review and approvals process which includes public consultation, a public hearing and required notifications. Ongoing public involvement in plan amendment review is essential to keep the OCP relevant, to promote shared responsibility for its successful implementation, and to ensure that plan amendments are of genuine value and positive impact to the community.

# FARO OFFICIAL COMMUNITY PLAN





# APPENDIX I

## *Land Use Designation Maps*

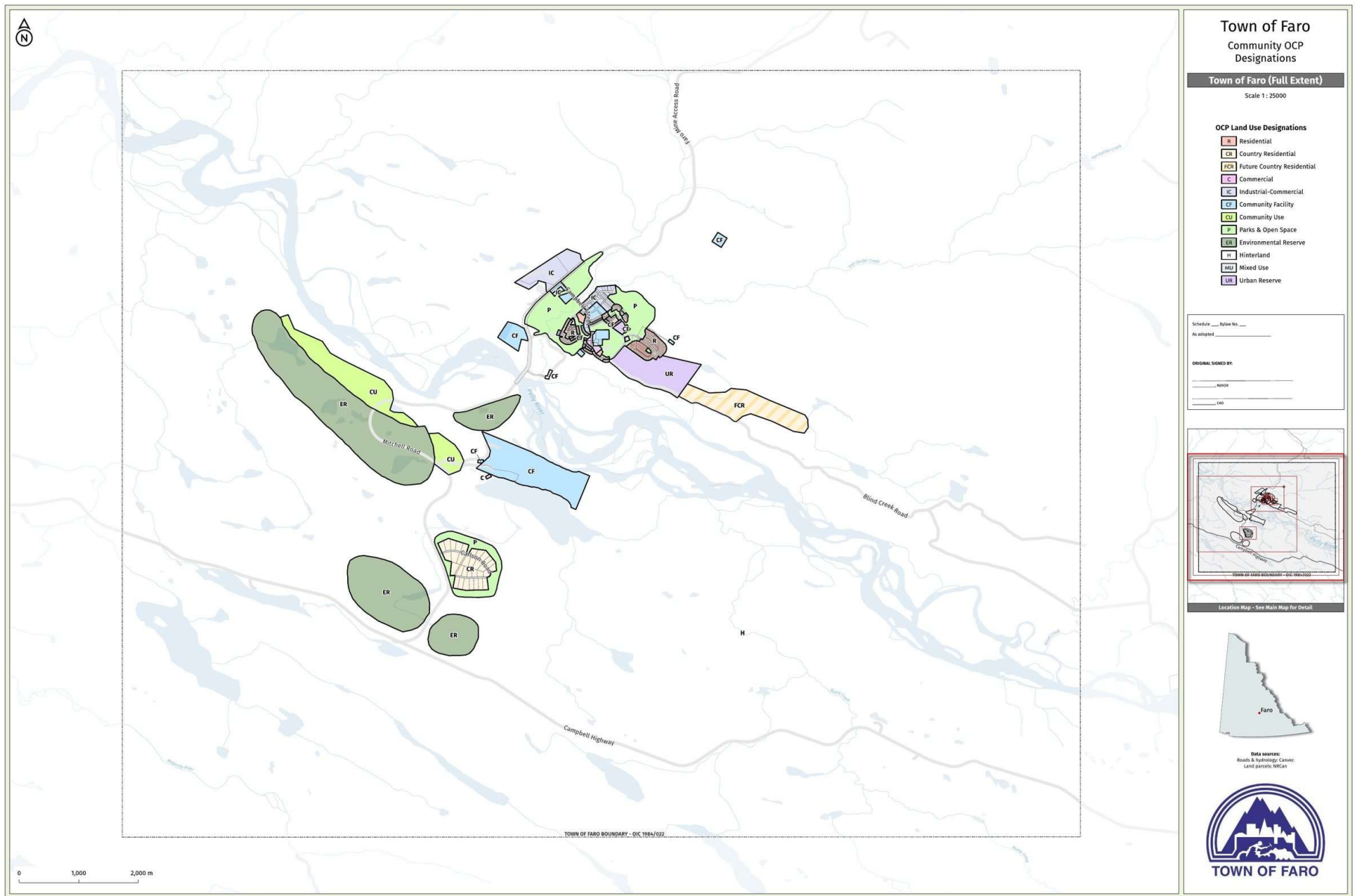
This Appendix forms part of the Faro Official Community Plan and contains the official OCP land-use designations for the Town of Faro at multiple scales, ranging from the full extent of the Town boundary down to individual subdivisions.

The maps in this Appendix are referenced throughout the body of the OCP. Designations shown on these maps are general policy guidance only; lot-by-lot land-use regulation is the function of the Zoning Bylaw. Where a discrepancy exists between these maps and the body text of the OCP, the body text governs.

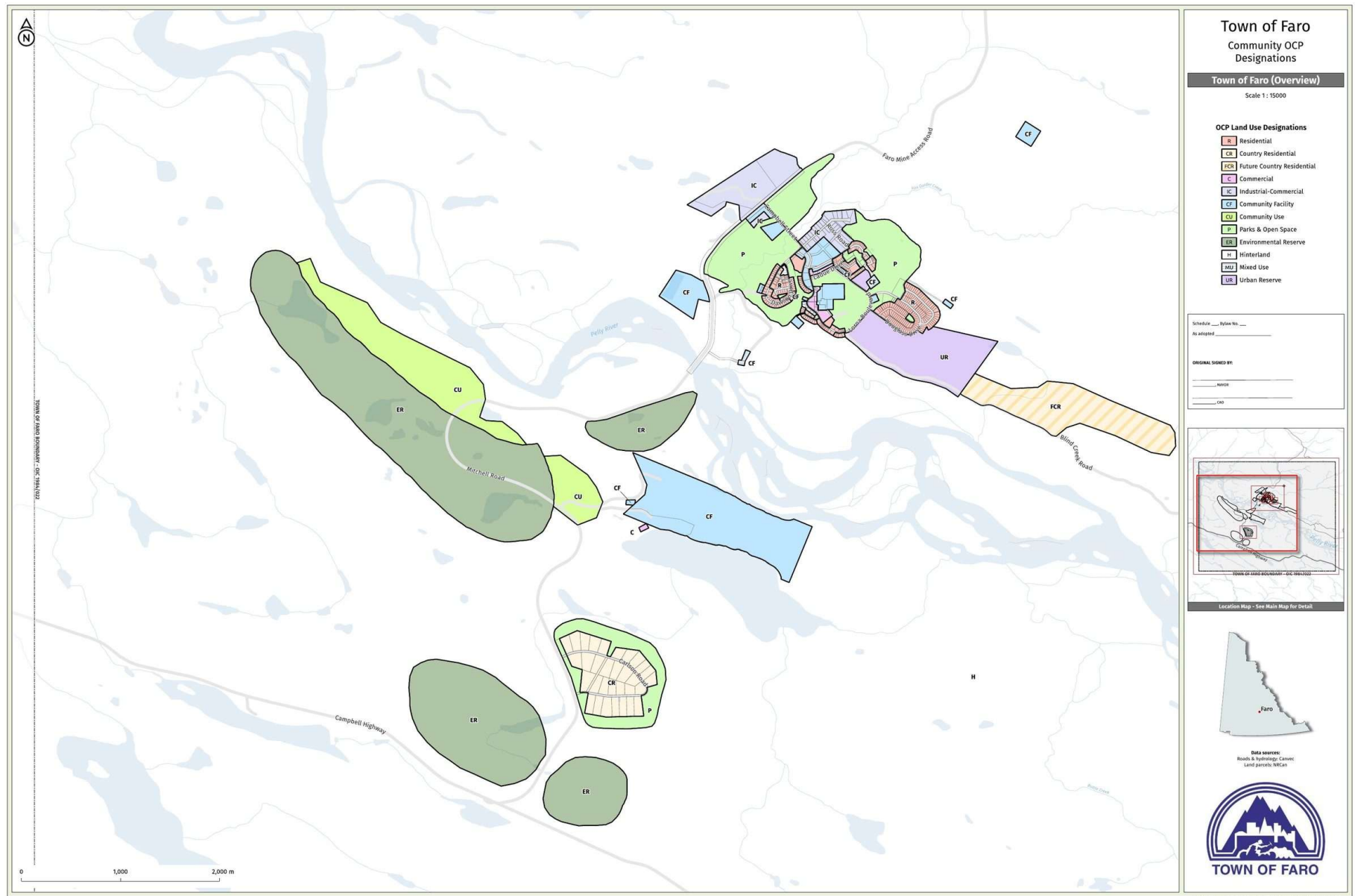
### **The map series consists of:**

- Map 1 — Town of Faro (Full Extent), Scale 1:25 000
- Map 2 — Town of Faro (Overview), Scale 1:15 000
- Map 3 — Faro Townsite, Scale 1:5 000
- Map 4 — Industrial Area, Scale 1:1 000
- Map 5 — The 79s, Scale 1:1 000
- Map 6 — Upper Bench, Scale 1:1 250
- Map 7 — Middle Bench, Scale 1:1 500
- Map 8 — Lower Bench, Scale 1:1 000
- Map 9 — Tintina Subdivision, Scale 1:2 500

*Data sources: Roads and hydrology from Canvec; land parcels from Natural Resources Canada (NRCan). Map series produced July 2, 2026.*



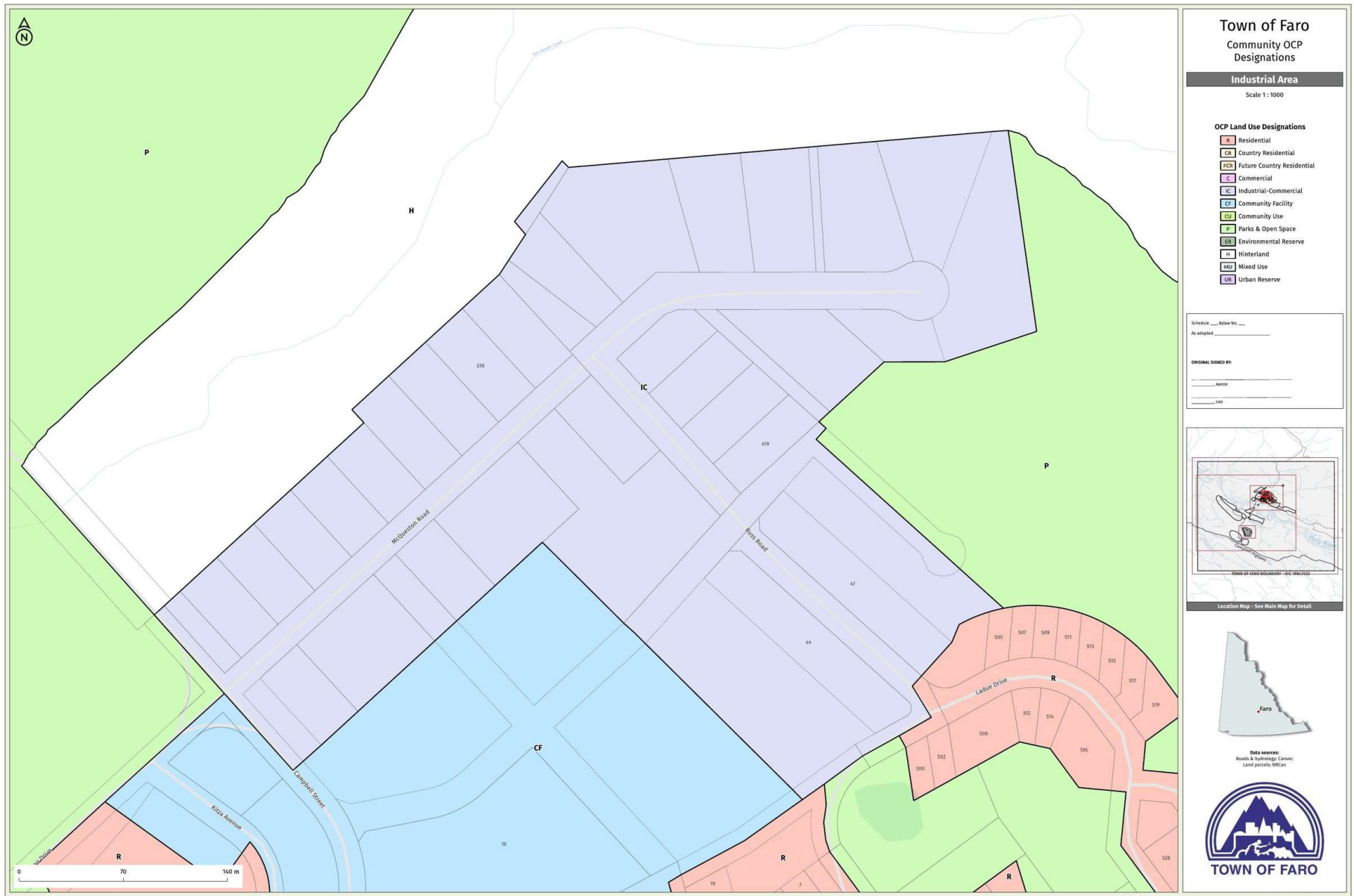
**Map 1 — Town of Faro (Full Extent)** (Scale 1:25 000)



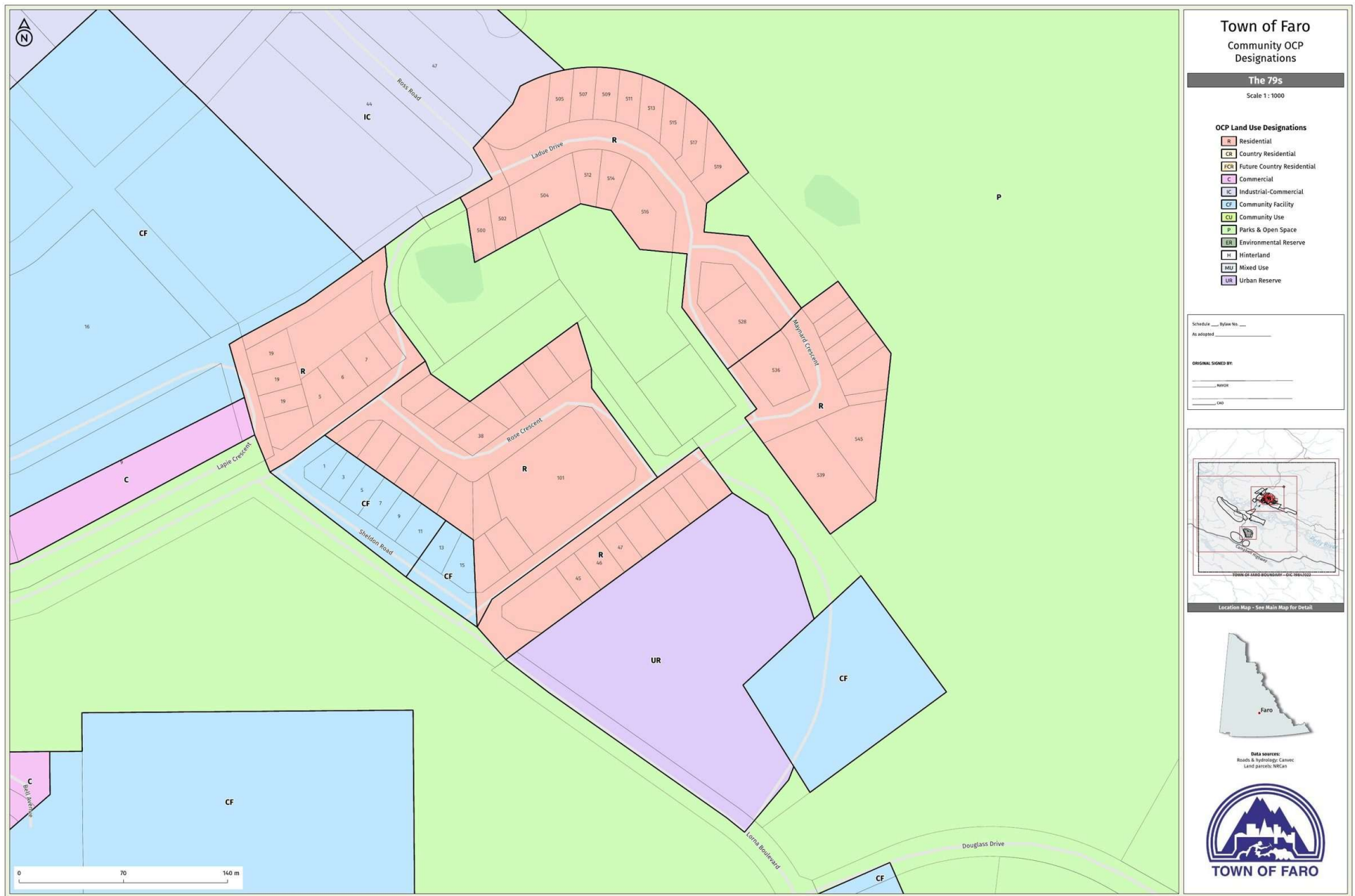
**Map 2 — Town of Faro (Overview)** (Scale 1:15 000)



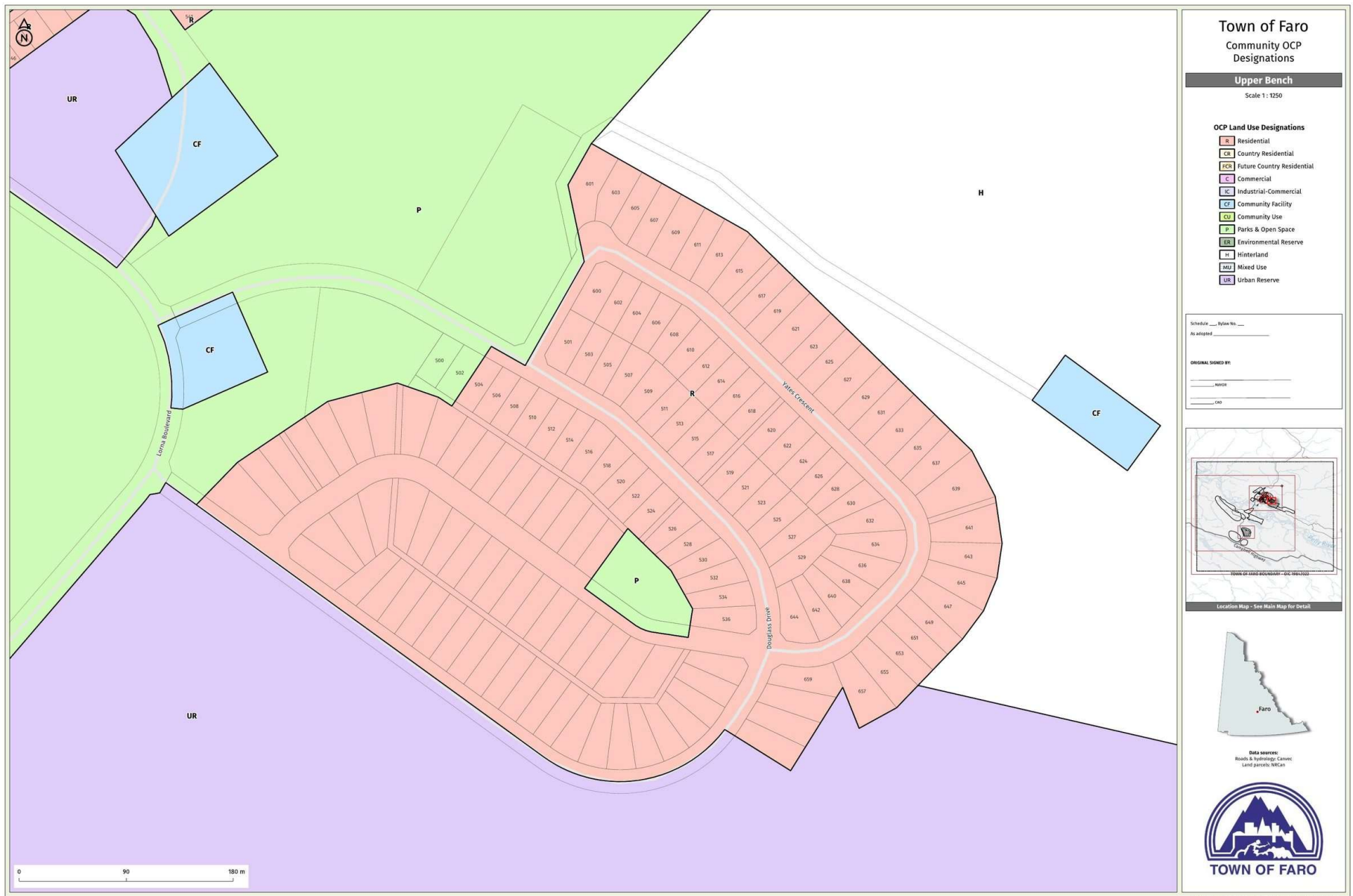
**Map 3 — Faro Townsite** (Scale 1:5 000)



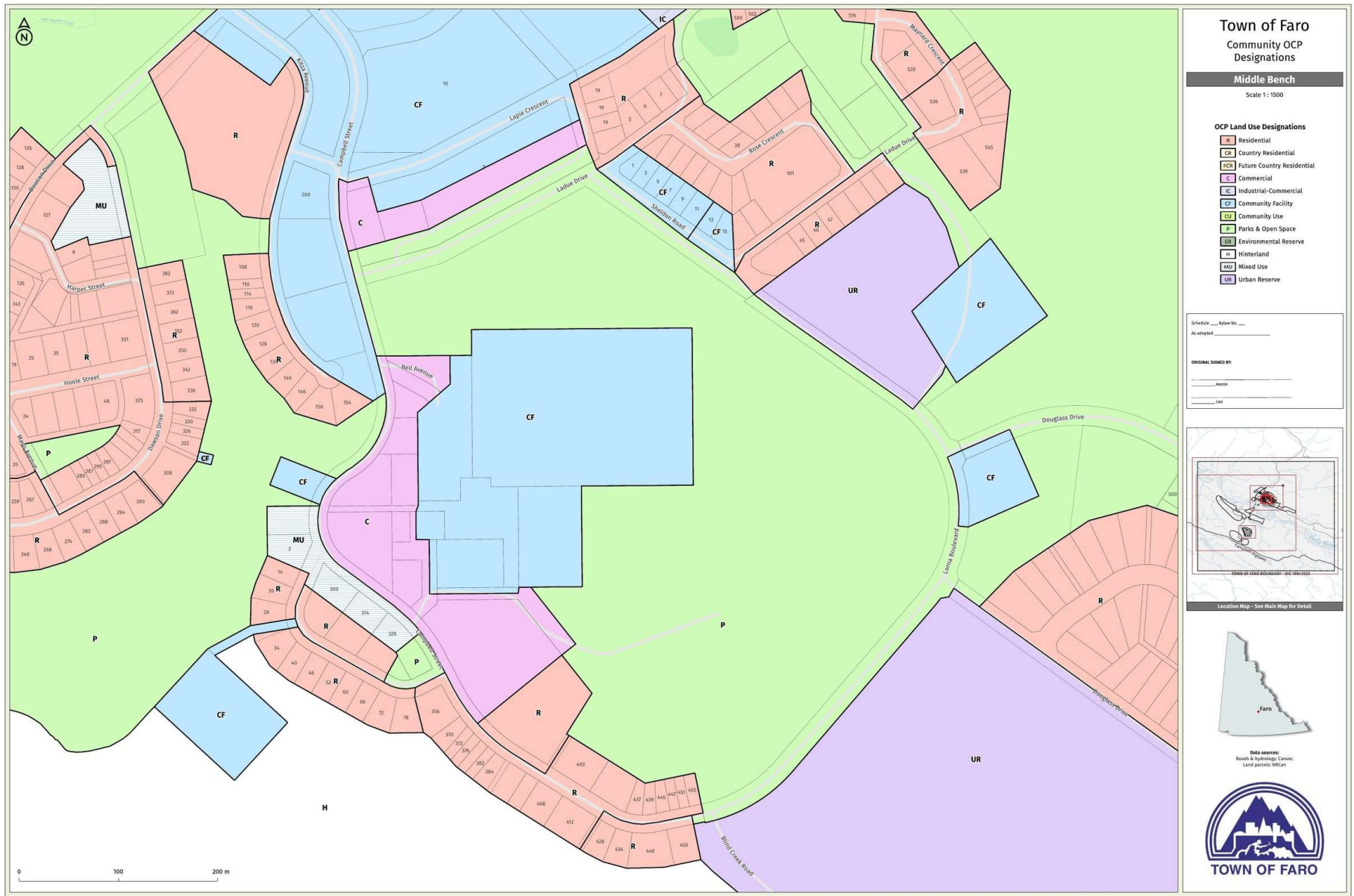
**Map 4 — Industrial Area** (Scale 1:1 000)



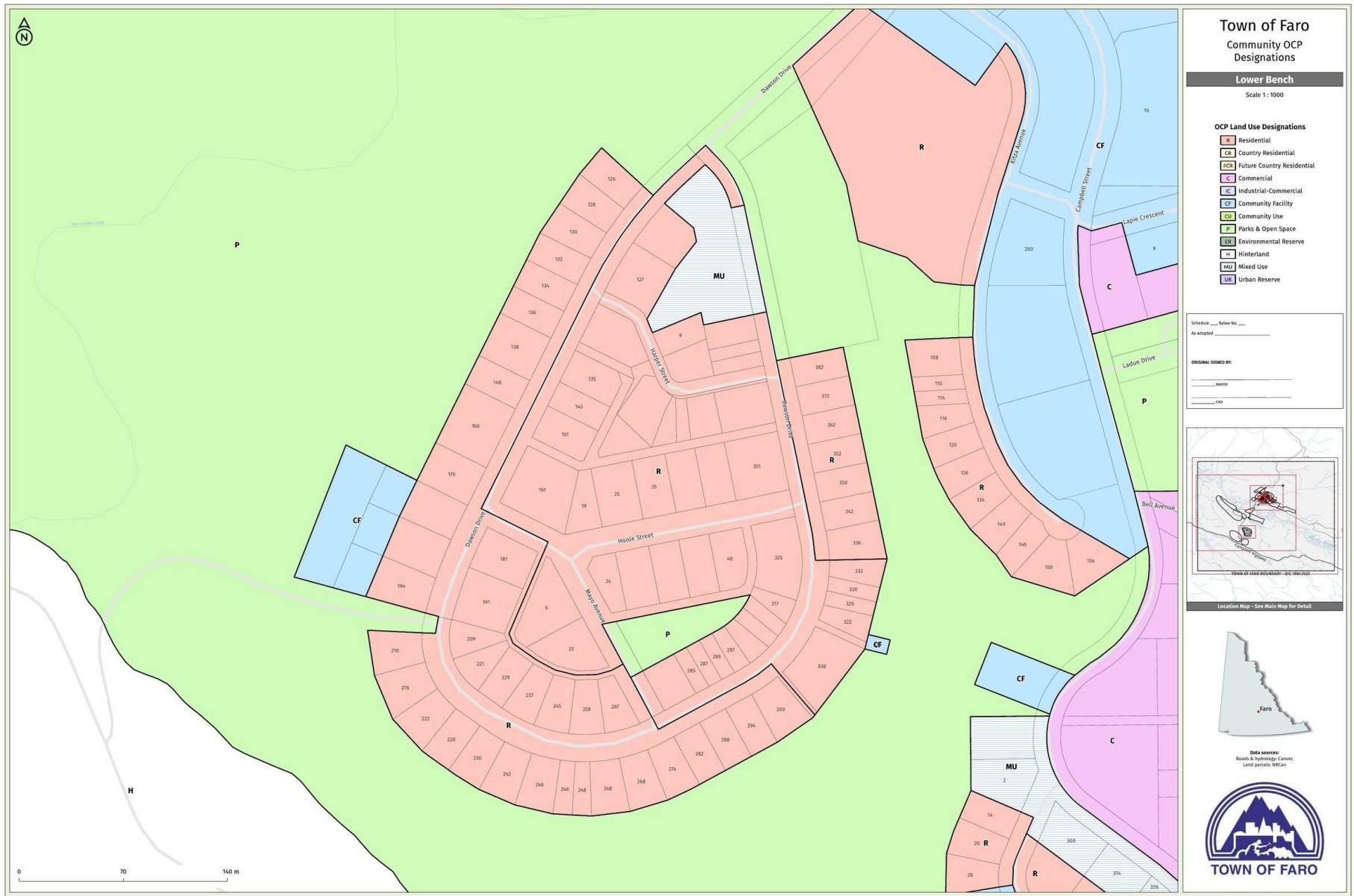
**Map 5 — The 79s** (Scale 1:1 000)



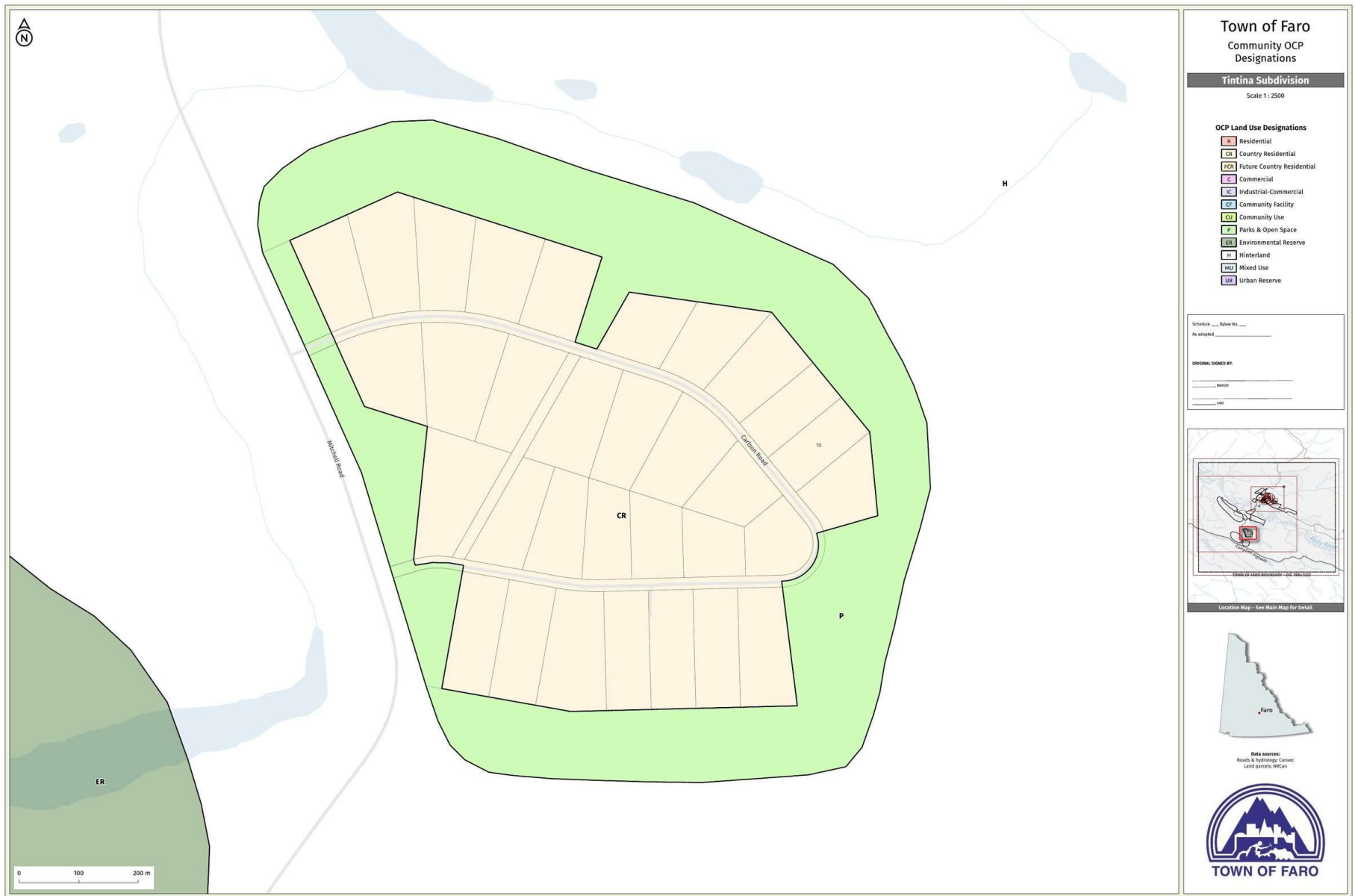
**Map 6 — Upper Bench** (Scale 1:1 250)



**Map 7 — Middle Bench** (Scale 1:1 500)



**Map 8 — Lower Bench** (Scale 1:1 000)



**Map 9 — Tintina Subdivision** (Scale 1:2 500)

# APPENDIX II

## *Faro Official Community Plan (OCP) — Summary of Community Engagement*

### **1. Overview of Engagement Process**

The process of developing the Faro Official Community Plan (OCP) has been influenced by a phased process of engagement to ensure a wide range of views and opinions are considered within the Faro community.

The engagement process included:

- Face-to-face interactions with residents (Sportsman's Lounge sessions and previous interactions)
- An online visioning survey with 16 responses
- Face-to-face interactions with residents and stakeholders, where about 20 individuals participated
- Ongoing dialogue with municipal staff and leadership

We framed our discussion with the following assumption in mind: all communities change (and some grow, as is the current case of Faro) due to internal and external factors. The OCP is the Town's best tool to shape HOW (not if) Faro wants to change (and probably continue to grow) in a way that reflects residents' values and aspirations in a way that builds resilience over the next decade.

Change and growth can be a polarizing conversation for any community. They raise questions such as: why is there a push for growth and development? Why can't we better live within our means? For others, change and growth are connected to attracting and retaining talent (like medical professionals) and encouraging families and entrepreneurs to choose Faro. Statistically and anecdotally, we know that the Town has grown significantly over the last several years (the census saw a 25% growth between 2016 and 2020, though the PostMaster suggested a leveling off in mailboxes which is interesting).

The basis for engagement was centered on the notion that change is inevitable, and the OCP is a tool for the Town of Faro to manage this inevitable change in a manner that aligns with its values and aspirations, so we requested citizen input on the following key draft policy directions:

- New and extended land zones,
- The ideas of a 'Main Street' core, including the removal of the SolarPlex and re-routing the road to support a small-town and friendly Main Street feel with new commercial opportunities,
- Improving housing availability by better bringing the old stock to market for livability, optimizing infill opportunities, developing new lots, and carefully considering the growth in demand for vacation homes,
- Ways to help the Town better support the community in influencing and benefiting from the remediation project, and,
- Thinking ahead to 2033, exploring a recreation facility master planning process for the replacement or renovation of the rec centre.

### **2. Community Context and Emerging Trends**

Residents have indicated that Faro is currently experiencing changes, especially in terms of its population and economic drivers.

Trends have been identified, including:

- Change in terms of younger families and returnees
- In-migration based on quality of life and affordability
- In-migration related to the mine remediation project (Parsons)
- In-migration of fly-in/fly-out workers
- Change in terms of Faro no longer being a retirement destination

However, there is a level of uncertainty regarding the sustainability and form of this growth. Residents have indicated that Faro is not currently set up for a fly-in/fly-out workforce and have raised concerns regarding its implications for Faro's future.

### **3. Core Theme: Managing Change and Growth**

One of the core themes evident within all levels of engagement was the balance between maintaining Faro's "character" and embracing the changes and growth that are required.

Residents have two overall perspectives on this theme:

- Cautious approach: A desire to preserve Faro's small-town, family-oriented lifestyle and avoid becoming a "transient industrial camp."
- Proactive approach: An acknowledgment of the need for growth to support existing levels of service, attract professionals, etc.

There is overall agreement on several aspects of this theme:

- Growth needs to be intentional and value-based
- OCP needs to guide how Faro changes, not if it changes
- Goal is to preserve "Faro feel" while building a new future

### **4. Housing and Land Use**

Housing was identified as one of the biggest issues facing Faro.

#### **Challenges:**

- Housing supply is limited, particularly for families and seniors
- Housing stock is aging and in need of significant renovation
- "Artificial" housing shortage due to housing held for contractors or for future construction
- Lack of diversity in housing types, such as accessible housing and single-level living

#### **Opportunities and Directions:**

- Housing needs a housing strategy with clearly stated goals
- Encourage infill development
- New lot development, including country residential
- Renovation of existing housing stock
- Support for aging in place
- Addressing the desire for vacation homes and how this impacts residents

There is an overall need to break down the perception that new development and renovation of existing housing stock are mutually exclusive.

## 5. Economic Development and Commercial Services

Residents have identified this theme as a challenge and an opportunity.

### Key Barriers:

- Availability of commercial and industrial space
- Trades and services
- Perception that Faro is not a very business-friendly location
- Local benefit from the remediation project is very low

### Desired Services and Amenities:

- Coffee shop and gathering areas
- Hairdresser and other personal services
- Food retail and food security
- Expansion of small-scale local businesses

There is significant interest in:

- Developing a commercial plan related to land use
- Supporting home-based and small-scale businesses
- Concepts such as the development of a Community Hub (e.g., the Carcross Commons model)

Food security and local food systems have been identified as an unresolved need, and previous studies have not been fully implemented.

## 6. Relationship with the Mine (Remediation Project)

The Faro Mine Remediation Project is the major force in the community.

### Concerns:

- Little local benefit from the project, despite high levels of activity
- High dependence on the fly-in, fly-out workforce
- Lack of transparency and communication
- Perception that the project is driven by external parties (federal government, Parsons)

### Opportunities:

- Position Faro as the center of excellence in the remediation project
- Strengthen relationships with project stakeholders
- Develop mechanisms to increase local benefit and participation

Residents expressed the need to ensure the mine is a force for good in the community, not a force for disruption.

## 7. Community Design and “Main Street” Vision

There is significant support for the creation of a more defined and vibrant community center.

### Key ideas:

- Developing the concept of a “Main Street” to encourage gathering and activity
- Improving walkability, safety, and flow of the core commercial area

- Integrating commercial, recreation, and community areas

The Solar Complex site was a main focus:

- Strong division of opinion on whether to renovate, demolish, or replace the Solar Complex
- Strong consensus on the importance of a clear and transparent decision-making process by Council
- Recognition that doing nothing means a missed opportunity

However, residents also emphasized that any changes must:

- Improve safety, especially for children with a nearby school
- Be based on a transparent and open planning and community engagement process

## 8. Recreation, Culture, and Quality of Life

Quality of life in Faro is a key strength and a defining aspect of our community.

### Our key assets:

- Extensive trail system
- Golf course and recreation facilities
- Lakes and outdoor spaces such as Fisheye Lake
- Strong arts and cultural interest, such as Arts Centre concept

### Our opportunities:

- Enhance wayfinding and awareness of recreation opportunities
- Enhance multi-use community spaces
- Develop new recreation opportunities related to tourism
- Enhance and support events and volunteer-based initiatives

We also have interest in:

- Enhancing Arts Centre concept
- Enhancing tourism connections, such as Dena Cho Trail
- Enhancing public access to our natural areas

## 9. Tourism: Opportunity with Caution

Tourism has both positive and negative attributes associated with it.

### Our opportunities:

- Leverage our existing recreation opportunities such as trails, golf, and lakes
- Enhance our marketing and regional awareness
- Develop unique and different recreation opportunities such as mining tours

### Our concerns:

- Fear of over-tourism and loss of community character and feel
- Desire to protect our safety and our right to privacy
- Questioning whether Faro is a desirable tourist location

However, we are open to supporting and developing tourism if it benefits our community and aligns

with our values.

## **10. Governance, Trust, and Transparency**

Another common thread was the importance of enhancing governance and trust.

### **Issues:**

- Lack of understanding about decision-making process
- Lack of understanding about communication and transparency
- Lack of public participation

### **Suggestions:**

- Explain how decisions are made
- Explain how residents can be involved
- Improve Council's process and accessibility
- Consider alternative governance options (e.g., development corporations)
- Strengthen relationships with regional partners, including Ross River Dena Council

Residents recognized that capacity was an issue, but trust was a major factor in future success.

## **11. Community Identity and Vision for the Future**

The common theme from all engagement activities was a shared vision.

### **Community's Core Identity:**

- Family-friendly community
- Safe and connected community
- Strong sense of community
- Connection to nature / outdoor living

### **Community's Vision for the Future (2032/2033):**

- New housing and development
- Renewed commercial spaces
- Population growth with strong community cohesion
- Walkability and public spaces
- High quality of life maintained

### **Community's Aspirations for Faro's Future:**

- Grow and prosper sustainably
- Maintain small-town feel
- Be more resilient and self-contained

## **12. Key Takeaways**

On the idea of a 'Main Street' core, we heard support for being more deliberate about the heart of Faro. To have more flow, less in-and-out, and to create a feeling of gathering and mingling (more than just a place to park). We heard about the importance of maintaining safety, especially for kids, and

ensuring that any planning process is transparent and involves citizens.

The Solar Complex was of course a focal point of the conversation. One resident wisely pointed out that there were two paradigms: those who knew what it was in its heyday, and those who only know it as it stands abandoned. Some would like to see the facility renovated, some removed completely, while others would like to see some form of replacement to support commercial spaces. There was concern about costs and to what extent residents should / could shoulder the cost, while others were concerned if removed, there would just be a hole. There is a strong desire for a decision backed by a solid process that is transparent, that shares the facts about what is being considered along with options, and that spells out the clarity of how and when citizens will be involved, and how decisions will be made. Ultimately, there is recognition that the status quo in 2033 — the next time the OCP will be reviewed — would be a lost opportunity.

When it came to remediation, residents shared frustration that the Town did not seem to be part of Canada's consideration. There was a sense that Parsons was using Faro as a resource, and that there needed to be better reciprocity. One resident even suggested, what if Faro could become a center of excellence for remediation projects? There was also discussion on how the Town could better use Zoning as a tool to protect 'essential services' so that, for example, a hotel would not be lost if deemed not in the community interest.

On the topic of housing, there was broad interest in supporting aging in place, meaning there was a need for more single-level bungalows, ideally on a flat grade. There was also discussion about new lots, both infill and country residential, and the symbolism of the first 'new' house to be built and its demonstration of confidence in and commitment to Faro's future. Lastly, there was support that the Town be more purposeful on how it navigates the growth in demand for vacation homes. Like many communities, vacation homes can bring benefits to a community but need to be balanced with the needs of more full-time residents.

On the topic of lot development, there was interest in commercial in the core (as discussed) as well as industrial lot options, for example behind the mobile homes.

When it came to recreation, there was no support to significantly renovate or replace the existing rec center. However, there was agreement to conduct some initial planning work given the age of the facility and the OCP's time horizon. On a cultural note, there is still interest in supporting an Arts Centre concept. Looking outside, there was also interest in continuing support for the Dena Cho trail that connects Ross River to Faro, both as a tourism asset but also as a physical connection to our friends and neighbours in Ross River. Lastly, there was interest to better integrate the ball diamond into a 'central core' planning, as well as some light planning and possible infrastructure development to improve enjoyment opportunities at Fisheye Lake.

Several residents saw the OCP as a way to solidify the Town's relationship with the Ross River Dena Council. Specifically, to build more dedicated communication channels, and to explore culture exchanges with the Dena Cho trail and sports (like hockey).

A few participants felt that community safety could use some attention and responded positively to the idea of approaching the RCMP to explore the development of a Community Safety Plan.

Finally, several residents felt that, in the spirit of improvement with a recognition of capacity constraints, that the Town could improve the transparency of decision-making processes to improve community buy-in of public processes, Town decisions, and general trust-building. This is always a challenge for a small organization given very material capacity constraints; and, this is an opportunity to strengthen the relationship between the Town and residents.

In sum, the engagement process led to several overarching conclusions:

- Faro is at a critical moment in time
- Growth and external influences pose risk and opportunity
- Residents are passionate about their community
- High level of pride and willingness to work constructively together
- Housing, economic development, and governance are priority areas
- The OCP process has been recognized as a critical tool
- It's essential that the OCP process translates community values into clear direction
- Balance: The future of Faro will be about striking a balance between growth and preservation, opportunity and risk, external influences and local control.



## **FUNDING AGREEMENT (TRANSFER PAYMENT)**

Government Agreement Number: T00031988      YG internal file number: CDF-2-1182  
Funding type: Project      Within a funding program? Yes  
Name of funding program: Community Development Fund

### **An agreement between:**

**Government of Yukon**, hereinafter referred to as '**YG**'  
Department of Economic Development, Tourism and Culture  
303 Alexander Street, Whitehorse, YT, Y1A 2L5  
Attention: Ashton Manyika  
Phone: 867-471-0854

### **And**

**Town of Faro**, hereinafter referred to as '**Recipient**'  
Box 580, Faro, YT, Y0B 1K0  
Attention: Kimberly Ballance  
Phone: 867-994-2728

being collectively the parties (the '**Parties**') to this Transfer Payment Agreement (the '**Agreement**').

### **Whereas:**

**A. The Recipient has submitted a proposal for financial assistance for:**

Funding purpose: Faro Weight Room Upgrades  
Location: Faro

**B. YG wishes to provide the Recipient with financial assistance to support the funding purpose.  
Now therefore the Parties agree as follows:**

This Agreement to commence on June 8th, 2026 and terminate on December 31st, 2026.  
The maximum amount payable by YG under this Agreement shall not exceed: \$73,800.00



**Notices to recipient:**

1. This Agreement is subject to the standard terms and conditions on page 2 of this Agreement, and to the terms set out in the standard schedules (A, B and C) appended to this Agreement, and to any other appendices, attachments or schedules that may be appended to this Agreement.
2. The maximum dollar amount stated above will prevail over any dollar amounts noted in other schedules, appendices or attachments.
3. The Recipient's performance under this Agreement may be used by YG in evaluating future requests for funding.

**IN WITNESS WHEREOF the Parties have executed this Agreement by their duly authorized representatives.**

**The Recipient agrees to use the funding provided for the specified purpose, and in accordance with the terms and conditions set out in this Agreement, including all schedules and appendices (if any).**

Signature of recipient or officer

Date

Name of recipient or officer (print)

Position

**YG – Certified pursuant to section 23 (contracting authority) of the *Financial Administration Act*.**

Signature of public officer

Date

Name of public officer (print)

Position



## **Standard terms and conditions**

### **The Parties to this Agreement covenant and agree as follows:**

- 1.0 YG shall provide the Recipient with financial assistance (the 'Funds' or 'Funding') as set out in the attached schedules in an amount not to exceed the maximum as noted on page 1 of this Agreement for the Funding Purpose identified on page 1 and more specifically described in schedule A.
- 2.0 The Recipient shall use the Funds to carry out the Funding Purpose in a manner acceptable to YG, and, in respect of the Funds, the Recipient:
  - 2.1 shall follow the budget outlined in schedule B and shall use the Funding solely for the Funding Purpose;
  - 2.2 shall return any Funds not required for the Funding Purpose to YG;
  - 2.3 shall maintain proper and accurate accounts and records and the original cancelled cheques and invoices relating to the use of the Funds and the expenses incurred by it for the Funding Purpose, which accounts and records shall be subject to audit by an officer or agent of YG at any time up to and including one year from the date of termination of this Agreement;
  - 2.4 shall permit an officer or agent of YG to inspect the Recipient's performance under this Agreement and/or its use of the Funding at any reasonable time up to and including one year from the date of termination of this Agreement, which inspection may occur at the premises of the Recipient;
  - 2.5 shall advise YG, if for any reason, the Recipient is unable to meet its commitments under this Agreement, as set out in schedules A and B and as approved by YG;
  - 2.6 warrants that it has declared all amounts owing by it to YG and that it is not in default of any payment schedule in respect of any amounts owing by it to YG;
  - 2.7 agrees that any monies due to the Recipient under this Agreement may be withheld by YG and applied against any amounts owing to YG by the Recipient; and
  - 2.8 shall publicly acknowledge the assistance of YG under this Agreement whenever possible, and shall allow YG to make public announcements relating to the Funding.
- 3.0 The Recipient shall report to YG as required by schedule A (and schedules B and C, or as per any other attached appendices).



- 4.0 Legal relationship: The Recipient agrees that it is not, and will not hold itself out to be, an agent of YG, and that the Recipient will indemnify YG against any liability, claim or loss that may arise as a result of what the Recipient does in performing the Recipient's obligations under this Agreement.
- 5.0 Conflict of interest: The Recipient agrees that no current or former public office holder or public servant who is, or who may be perceived to be, in a conflict of interest situation relating to the Funding shall derive any direct benefit from this Agreement, unless any such benefit is available to the public at large. Furthermore, the Recipient will provide written statements from any YG employee, any elected official or any cabinet or caucus employee on its board, or otherwise involved with the Recipient that any such person has considered and appropriately addressed any perceived or real conflict(s) of interest.
- 6.0 Termination:
  - 6.1 Either Party may terminate this Agreement without cause by giving the other Party 30 days written notice of its intention to do so.
  - 6.2 Failure by the Recipient to comply with the provisions of this Agreement entitles YG to demand the return from the Recipient of some or all of the Funding, and the Recipient agrees that it will repay any amount so demanded by YG within 30 calendar days of receiving any such demand in writing.
- 7.0 Written communication: All notices and communications in connection with this Agreement shall be sent to the addresses on page 1 of this Agreement.
- 8.0 Legal compliance: The Recipient will comply with all applicable laws as amended from time to time, and will fully cooperate with YG in its compliance with the law, including but not limited to providing proof of compliance with any law.
- 9.0 Disclosure of information: The Recipient acknowledges that the *Access to information and Privacy Act*, SY 2018 c.9 and regulations, as amended from time to time, applies to this Agreement, and agrees that YG may disclose any information related to this Agreement in accordance with the law.



## **Schedule A**

### **Funding Purpose**

#### **A1.0 Deliverables and Work Plan**

The Town of Faro will upgrade its weight room through the procurement, delivery, and installation of commercial-grade fitness equipment. The project will include a formal procurement process, installation, staff training on maintenance and repair, and a public re-opening of the facility. The project will be completed over seven months, with the goal of replacing outdated residential-grade equipment.

Project Deliverables:

- Photos of the newly installed fitness equipment.

A1.1 The Recipient shall carry out the Funding Purpose in accordance with the work plan as initially approved in writing by YG.

A1.2 The Recipient may, with the prior written approval of YG, revise the work plan from time to time so as to meet the deliverables required under A1.0. For greater certainty, such revision does not constitute an amendment for the purposes of this Agreement.

#### **A2.0 Reporting**

A2.1 The Recipient shall provide a final project report upon completion no later than December 31st, 2026.

A2.2 The final report must include:

- a. A financial statement of the Faro Weight Room Upgrades expenditures approved and signed by the Recipient attesting to the validity of the financial statements submitted;
- b. Copies of paid invoices for all eligible budget items, according to this agreement;
- c. A completed Project Evaluation and Final Report Form;
- d. Proof of Government of Yukon/ recognition, and;
- e. All deliverables as outlined in A1.0.



### **A3.0 Intellectual Property Rights**

- A3.1 Any material produced by the Recipient in carrying out its obligations under this Agreement shall vest in and remain the property of the Recipient, unless otherwise agreed in writing. The Recipient shall inform YG as to what material, if any, has been produced under this Agreement.
- A3.2 No copyright in any material produced by the Recipient in carrying out its obligations under this Agreement shall vest in or become the property of YG, unless otherwise agreed in writing.



## Schedule B

### Budget

#### B1.0 Budget and Expenses

B1.1 The Recipient shall carry out the Funding Purpose in accordance with the Budget as approved in writing by YG as below:

| Budget Item   | Community Development<br>Fund Contribution | Proponent Cash<br>Contribution | Proponent In-Kind<br>Contribution | Other         | Budget<br>Subtotal |
|---------------|--------------------------------------------|--------------------------------|-----------------------------------|---------------|--------------------|
| Capital/Asset | \$73,800.00                                | \$8,200.00                     | \$0.00                            | \$0.00        | \$82,000.00        |
|               | <b>\$73,800.00</b>                         | <b>\$8,200.00</b>              | <b>\$0.00</b>                     | <b>\$0.00</b> | <b>\$82,000.00</b> |

#### Fiscal Year Allocations:

2026-27 \$73,800.00

- B1.2 Eligible expenses for the purposes of this Agreement shall be those expenses directly related to the Funding Purpose and set out in the approved Budget.
- B1.3 The Recipient may, with the prior written approval of YG, reallocate dollar amounts between eligible expenses within the approved Budget. For greater certainty, such reallocation does not constitute an amendment for the purposes of this Agreement.
- B1.4 The following activities are not eligible for Funds:
- Any expenses incurred on the project prior to June 8th, 2026.
  - Any expenses not listed and/or described in B1.1.



## **Schedule C**

### **Terms of Payment**

#### **C1.0 Funds**

C1.1 YG shall provide the Recipient with Funds for the Funding Purpose in an amount not to exceed 90% of the eligible expenses in the Budget to a maximum of \$73,800.00

C1.2 All dates and dollar amounts contained in C2.0 are provisional (based upon work plans, schedules and budgets), and may be altered, adjusted or deleted at the sole discretion of YG.

#### **C2.0 Payment Deliverable(s)** (includes Milestones and/or other Triggering Events)

YG shall pay to the Recipient the Funds as follows:

C2.1 First payment of \$55,350.00 to the Recipient on submission of:

- a. the signed Transfer Payment Agreement,
- b. a project work plan with timelines, and
- c. an estimated cash-flow for the first four months substantiating need.

\*Subsequent payments in 2026/27 shall not bring the total amount paid to the proponent to more than 90% of the total approved amount.

C2.2 Final payment to the recipient of \$18,450.00 on or before December 31, 2026 will be paid on receipt of:

- a. all deliverables and final reports as outlined in Schedule A.

**Payment will only be made if the required deliverables have been received and deemed appropriate and acceptable by YG.**



## DONATION POLICY

(2026-XX-P)

Approved by Resolution No: 26-XXX

July 7, 2026

Next Review - 2030

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### A. PURPOSE

- To outline the procedures for Administration to provide donations to eligible recipients in a timely manner

### B. DEFINITIONS

**Chief Administrative Officer (CAO)** – shall mean the person appointed to this position by Council, or their delegate.

**Council** – shall mean the Council of the Town of Faro.

**Municipal Association** – shall mean the Association of Yukon Communities (AYC) or Federation of Canadian Municipalities (FCM).

**Service Organization** – shall mean a voluntary, non-profit organization where members meet regularly to perform community-oriented, charitable, or youth-focused services that engage members of the community. These may include registered societies or non-registered community organizations.

### C. PROPERTY / FACILITY USE

1. Municipal Associations and Service Organizations may use Town of Faro property / facilities at a reduced charge as set out in the Fee Schedule.
2. Service Organizations that request a fee be waived shall submit their request to Council for approval by Resolution or through the development of a Memorandum of Understanding.

### D. DONATIONS – PROMOTIONAL ITEMS

1. Requests for donation of Town of Faro promotional items by a Municipal Association or Service Organization will be submitted to the CAO for approval. Approval will be evaluated based on:
  - a. Benefit to the community / region

- b. Quantity of donations received in the calendar year

#### **E. DONATIONS - CASH**

1. Requests for donations of cash will be approved by Council either as set out in the municipal budget or by Resolution. Approval will be evaluated based on:
  - a. Benefit to the community / region
  - b. Quantity of donations received in the calendar year

#### **F. REPORTING**

1. The CAO will maintain a record of donations provided and will make it available to Council upon request.



## ROAD NAMING POLICY

(2026-10-P)

Approved by Resolution No: 26-XXX

July 7, 2026

Next Review - 2030

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### A. PURPOSE

- To set out the process for naming roads within the Town of Faro
- To ensure that road names are defined by the Town and can be reliably used by residents, businesses, utility companies, other orders of government and emergency services.

### B. DEFINITIONS

**Chief Administrative Officer (CAO)** – shall mean the person appointed to this position by Council, or their delegate.

**Council** – shall mean the Council of the Town of Faro.

**Road** – shall mean land that:

- is used as a highway, roadway, or street for the passage of cars, trucks and other vehicles which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles; and,
- is surveyed or declared by the Town of Faro to be a highway, roadway, or street.

### C. GENERAL PROVISIONS

1. All roads will be named by Council by bylaw.
2. Council will consider the following best practices prior to approving a Road Name.
  - a. Street names should not be duplicated or be overly similar to street names already assigned (e.g. McDonald Road vs MacDonald Street). Using the same names with different spellings will not be considered unique names.
  - b. Special characters should be avoided to prevent issued in emergency services databases (e.g. apostrophes, hyphens). Special characters to correctly spell any name written in Dene or Kaska will be permitted.

- c. A street should only have one name and should have the same name throughout its entire length.

#### **D. PROCESS**

1. When a new road name is required, the Town will advertise for submissions from the public.
2. Many roads within the municipal boundary have been named after individuals who have made a significant contribution to the Town of Faro or the region. While the Town would like to continue this tradition, it is not a requirement.
3. Individuals submitting suggestions for a road name will complete and submit the Application Form in Schedule A to this policy.
4. Road names will be presented to Council at a public meeting for consideration.

#### **E. ROAD RENAMING**

1. Individuals who would like to request that Council rename a road, shall bring forward a request to Council for its consideration.
2. Council shall consider the costs associated with road renaming, including signage, mapping, and any resident costs associated with address updates prior to initiating a road renaming process.
3. If Council deems the request reasonable, the standard process for naming a road will be followed, however the process will allow for the public to dispute the renaming.

**Town of Faro Road Naming Policy  
Application Form  
Schedule A**

Applicant Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Proposed Road Name: \_\_\_\_\_

This Road Name is proposed to be named after: *(check one)*

- ☐ A deceased person who made a significant contribution to the community and/or the Town of Faro
- ☐ An elected official who is no longer in office or an employee of the Town of Faro and who made a significant contribution to the community and/or the Town of Faro
- ☐ A company that is no longer in business or no longer has ties to Faro and that made a significant contribution to the community and/or the Town of Faro
- ☐ Other (describe):

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Please describe the significant contribution to the community and/or the Town of Faro. Provide as much detail as possible (add additional page if needed).

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Recommendation to Council

**Re:** Removal of Caveat for Lot 32

**Date:** June 17, 2026

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### **Recommendation:**

That Council authorize the CAO to remove the Caveat for Lot 32.

### **Background:**

In 2017, the Town implemented a Caveat as part of the Sale Agreement for Lot 32, which required:

*The Purchaser is required to improve the Land by commencing renovations in the minimum amount of \$40,000 towards the eligible expenses specified in Schedule A on all buildings and structures on the Land in accordance with the Agreement within three (3) years of the Closing Date (the "Building Requirement").*

Note: The three-year timeline was extended by Council for this agreement term due to the COVID-19 pandemic.

The Town received proof of renovation costs in 2022 which exceed the \$40,000 requirement; however the caveat remains on title. The property owner is now interested in selling the property and is seeking to have it removed.

Submitted by: Kimberly Ballance, CAO



## RECREATION RULES POLICY

(2026-07-P)

Approved by Res No: 26-185 on May 5, 2026

Amended by Res No: 26-??? on July 7, 2026

Next Review - 2030

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### A. PURPOSE

- To ensure the safe and proper use of Town of Faro Recreation Facilities and its equipment by people using the facilities
- To set out procedures for renting space in Town of Faro Recreation Facilities
- To outline responsibilities of people using the facilities and provide guidelines for staff when people are in non-compliance

### B. DEFINITIONS

**Chief Administrative Officer (CAO)** – shall mean the person appointed to this position by Council, or their delegate.

**Employee** – shall mean an employee of the Town of Faro

**Manager** – shall mean the person hired as the Manager of Finance, Manager of Operations, or Manager of Recreation and Culture.

**Recreation Facility** – shall mean a facility owned, leased or operated by the Town of Faro which includes, but is not limited to, the Recreation Centre, Weight Room, Squash Court, Pool, Arena, Ball Diamonds, John Connolly RV Park, Ski Chalet, Arboretum, Fingers Site, Sheep Cabin, Fish Eye Day Use Area, and Playgrounds.

**Special Circumstances** – shall mean a situation or the threat of an impending situation, which may affect the environment, the life, safety, health and/or welfare of the general public or the property of the residents of the Town of Faro, or to prevent serious damage, disruption of work, or to restore or to maintain essential service to a minimum level.

**Volunteer** – shall mean a person engaging in volunteer activities on behalf of, and sanctioned by, the Town of Faro

### **C. AUTHORITY**

1. Employees have the responsibility and authority to ensure that rules are being followed and may take action to enforce the rules outlined in this Policy.
2. When a person or persons is in violation of the rules, the Manager / CAO will impose discipline in accordance with the Disciplinary Procedures outlined in this Policy.
3. The CAO is authorized to make rules and/or procedures to protect the health and safety of employee and patrons that are not otherwise addressed by this policy. The CAO will bring forward a policy amendment in these situations as soon as practical. Temporary rules put in place for special events or emergency/exceptional circumstances will not require a policy amendment.

### **D. GENERAL RULES FOR ALL FACILITIES**

1. The Town of Faro offer several fees and membership options for accessing and renting Recreation facilities. These are specified in the Town's Fee Schedule.
2. General Rules apply to all Recreation Facilities.
  - a. The Town of Faro assumes no responsibility for loss or damage to personal property.
  - b. Parents / Guardians are responsible for their children's conduct and any damage caused by them.
  - c. No smoking / vaping is permitted in any Recreation Facility building or within 5 meters of a facility entranceway or outdoor eating/drinking area.
  - d. No alcoholic beverages in indoor facilities (except where a valid liquor licence is in place).
  - e. No physical or verbal abuse of players, patrons, officials, volunteers or employees.
  - f. Patrons are responsible for maintaining facilities in a respectful manner, including cleaning up after themselves, and throwing any trash in the receptacles provided.
  - g. Persons in violation of the rules will be subject to the Disciplinary Procedures identified and may be removed from the premises by police if deemed necessary.

### **E. FACILITY RENTAL RULES AND IN-KIND DONATIONS**

1. Recreation Facility rentals will be arranged and booked through the Manager of Recreation & Culture or designated employees using the standard procedures. Rentals will be pre-paid or invoiced at the discretion of the Manager of Recreation & Culture.
2. Requests for an in-kind donation will require Council approval through a resolution or the execution of a Memorandum of Understanding.

## **F. RECREATION CENTRE RULES**

1. Children under 10 years of age must be supervised by an adult at all times, unless explicitly permitted by a specific program.

## **G. WEIGHT ROOM RULES**

1. The Weight Room will be open to users who have a current Fob or pay the daily drop-in fee.
2. All persons purchasing a Membership must also purchase a Fob. This Fob shall only be used by the person to whom the membership was issued. Users with a Fob must swipe the card to gain access to the Recreation Centre and again to access the Weight Room.
3. Users should not prop the Weight Room door open or allow anyone into the gym if they have not paid for a Membership or the daily Drop-In Fee.
4. Drop in users are required to use the Weight room during Recreation hours.
5. All equipment in the Weight Room is the property of the Town of Faro.
6. The Town of Faro is not liable for injuries that occur in the Weight Room.
7. Members must sign a prescribed Weight Room Waiver Form. The prescribed Weight Room Waiver Form must be provided to a designated Employee at the time of application for a membership.
8. Access to the Weight Room is available 24 hours a day (18 years +) with a Membership Fob.
9. Minors between the ages of 16 and 18 years old are only permitted to use the facility either with adult supervision or during times when staff are present at the Recreation Centre (i.e. during regular operating hours).
10. Children and Youth, 15 years of age or younger, are not allowed in the Weight Room.
11. A parent / guardian or teacher must sign the prescribed Weight Room Waiver Form for a member under 19 years old, in front of an employee.
12. No food or beverages in the Weight Room (except for water).
13. All weights must be returned to proper racks when finished.
14. Users are responsible for wiping down equipment after each use.
15. Clean indoor shoes must be worn while using the facility.
16. The CAO is authorized to review and permit weight room programming for children or youth 15 years of age or younger, if the program meets the requirements of the Town of Faro. Each program will be evaluated on a case-by-case basis and must be adequately supervised with qualified instructors. An evaluation of risk management principles will be applied (i.e. proof of insurance for the program, waivers, timing and/or equipment restrictions may be enacted).

## **H. SQUASH COURT RULES**

1. Children under 15 years of age must be supervised by an adult at all times.
2. No food or drink on the court surface (except for water).

## **I. POOL RULES**

1. Patrons are required to follow rules posted in the Pool Area.
2. The Manager of Recreation and Culture is authorized to post additional rules that are intended to protect the health and safety of patrons but may not amend or eliminate the rules identified in this Policy.
3. Children under 10 years of age must be supervised by an adult at all times.
4. No diving
5. No horseplay in the pool area.
6. No running on the pool deck.
7. No shoes allowed in the pool area.
8. No food or drink permitted in the pool area (except for water).
9. All swimmers must shower prior to entering the pool.

## **J. ARENA RULES**

1. Children under 10 years of age must be supervised by an adult at all times.
2. No food or drink on the ice surface.
3. No horseplay on the ice surface.
4. No objects that may interfere with the safety of other skaters are allowed on the ice surface.
5. No sitting on the boards.
6. Carrying children on the ice surface is not permitted.
7. All participants must be wearing skates while on the ice surface. An exception will be made for Broomball or other Recreation programming.
8. The use of helmets is strongly recommended for Public Skating.
9. The use of CSA approved hockey helmets is mandatory for all participants during Drop-In Hockey.

## **K. BALL DIAMONDS RULES**

1. Bases and equipment must be returned to the storage shed after each use to protect equipment from the elements.
2. **Camping is not permitted at the Ball Diamonds except during the week of the Annual Ball Tournament or approved by the CAO due to a Special Circumstance or for overflow camping if the John Connolly sites are full.**

## **L. JOHN CONNOLLY RV PARK RULES**

1. Office Hours will be posted at the Campbell Region Interpretive Centre (CRIC) and the site will generally operate from May to September (subject to weather).
2. Campers are required to register prior to entering the RV Park and provide photo identification as part of the registration process. Failure to provide photo identification may result in denied occupancy.
3. Check in time is 12 pm (noon).
4. Check out time is 11 am.
5. The RV Park is generally unsupervised. The Town of Faro accepts no liability for personal injury by campers or their visitors, property damage, theft and/or vandalism while using the park.
6. Registered campers are responsible for the behaviour of people visiting their site, and ensuring visitors adherence to the RV Park Rules
7. Adult supervision is required for campers under 19 years of age
8. Only inverter-type generators or generators deemed sufficiently quiet by employees may be used in the park.
9. Quiet Hours are 11 pm to 7 am. This includes noise created by generators, which should normally be shut off during these hours.
10. Dogs are permitted in the park subject to the following:
  - a. Pet owners must maintain control of their dog at all times.
  - b. Pet owners must keep their dog on a leash when walking around the RV Park.
  - c. Pet owners must clean up after their dog and dispose of pet excrement in the receptacles provided.
  - d. Adherence to the Town of Faro's Animal Control Bylaw is required.
11. Campfires must be attended at all times, must only be lit in the provided fire pit location, and be a reasonable size/height to ensure fire safety during various weather conditions. Fire pits shall not be moved to alternate locations
12. Firewood is provided and is not to be removed from the RV Park.
13. A trailer dumping station is provided for use of registered campers, and Employees will provide instruction on its proper use.
14. Campers are not permitted to cut or damage trees in the Park.
15. Campers are not permitted to feed wildlife within the park (e.g. foxes, bears, squirrels, birds). Concerns about wildlife can be reported to the Employees at the CRIC. Outside of the CRIC's Regular Operating Hours, concerns about wildlife should be reported to the Yukon TIPP Line (800.661.0525) or the RCMP.
16. Campers are responsible for leaving campsites in a clean condition.
17. Campers are permitted to stay in the campground for a maximum of 21 days. If a camper wishes to stay longer, staff will make a determination on whether

that request can be accommodated and may require a camper to relocate to an alternate space on Lapie Crescent or Sheldon Avenue.

18. Campers may use licenced and insured vehicles in the Park provided they are being operated by a licensed driver. Vehicles are only allowed on roadways, and must be parked in a manner that does not obstruct or interfere with other campers or campsites.
19. Potable water is available at hookup sites and can also be obtained at the public washroom facilities.
20. Public washroom facilities are available for registered campers and people with a shower pass. The door code for these facilities will be provided at registration and campers / pass card holders shall not be provide the code to others.

#### **M. DAY USE AREAS - SHEEP LOOKOUT, FINGERS SITE, ARBOREUM AND FISHEYE LAKE**

1. **Camping is not permitted at the Town of Faro's Day Use Areas, unless authorized by Council by Resolution, or approved by the CAO due to a Special Circumstance.**

#### **N. SKI CHALET**

1. **Camping is permitted at the Ski Chalet when rented through the Town's standard facility booking process.**

#### **O. DISCIPLINARY PROCEDURES**

1. The Manager of Recreation & Culture and employees shall review all incidents that occur within the various facilities. Employees shall report incidents of rule violations to the Manager of Recreation & Culture.
2. The Manager of Recreation & Culture will impose disciplinary measures as deemed appropriate. In the absence of the Manager, such incidents may be dealt with by the CAO or a designated employee.
3. Where disciplinary action is imposed by the Manager of Recreation & Culture or designate, he or she shall:
  - a. Maintain a written record of all minor and major disciplinary actions imposed (i.e. a copy of a letter sent to the patron in non-compliance); and,
  - b. Advise employees who work within the facility or facilities that are impacted by the disciplinary action, while maintaining confidentiality to the greatest extent possible.
4. Disciplinary measures will be applied as circumstances warrant, and may include the following:
  - a. A warning letter is sent to the person or persons in question, or the parent or guardian if the person or persons are under 19 years of age, outlining that further disciplinary action may result if such incidents

continue.

- b. Suspension of the person's or persons' membership or privileges to access the specific facility for no more than 30 days. There will be no refund on any part of a paid membership. A letter is also sent to inform the person or persons of the disciplinary action taken.
- c. Long term suspension of membership privileges may result if the rules continue to be abused. There will be no refund on any part of a paid membership. A letter is also sent to inform the person or persons of the disciplinary action taken.
- d. Referral of the incident to the RCMP if deemed necessary, along with a copy of any letters sent to the person or persons in question.

## Town of Faro - Fees & Charges Bylaw - Bylaw 2023-04 - Schedule "A"

Approved Schedule as updated on  
With Resolution # 26-

| Department     | Fee Type                | Description                                         | Additional Details      | Unit | New Fee | Fee       | GST applicable | Effective Date for Fee |
|----------------|-------------------------|-----------------------------------------------------|-------------------------|------|---------|-----------|----------------|------------------------|
| Administration | Business License        | Notice of Change                                    |                         |      |         | \$ 30.00  | GST Exempt     | 2025-01-01             |
| Administration | Business License        | Request an Appeal                                   |                         |      |         | \$ 70.00  | GST Exempt     | 2025-01-01             |
| Administration | Business License        | Class 1                                             | Resident                |      |         | \$ 10.00  | GST Exempt     | 2025-01-01             |
| Administration | Business License        | Class 1                                             | Non-Resident            |      |         | \$ 20.00  | GST Exempt     | 2025-01-01             |
| Administration | Business License        | Class 2                                             | Resident                |      |         | \$ 40.00  | GST Exempt     | 2025-01-01             |
| Administration | Business License        | Class 2                                             | Non-Resident            |      |         | \$ 70.00  | GST Exempt     | 2025-01-01             |
| Administration | Business License        | Class 3                                             | Resident                |      |         | \$ 80.00  | GST Exempt     | 2025-01-01             |
| Administration | Business License        | Class 3                                             | Non-Resident            |      |         | \$ 140.00 | GST Exempt     | 2025-01-01             |
| Administration | Business License        | Class 4                                             | Hawker-Pedlar           |      |         | \$ 140.00 | GST Exempt     | 2025-01-01             |
| Administration | Business License        | Class 5                                             | Resident                |      |         | \$ 160.00 | GST Exempt     | 2025-01-01             |
| Administration | Business License        | Class 5                                             | Non-Resident            |      |         | \$ 280.00 | GST Exempt     | 2025-01-01             |
|                |                         |                                                     |                         |      |         |           |                |                        |
| Administration | Property Taxes          | Annual Property Taxes are levied by separate Bylaws |                         |      |         |           |                | Due July 1st           |
|                |                         |                                                     |                         |      |         |           |                |                        |
| Administration | Photocopying / Scanning | Minimum Charge                                      |                         |      |         | \$ 5.00   | GST EXTRA      | 2024-05-01             |
| Administration | Scanning                | per page (letter/legal)                             |                         | page |         | \$ 0.20   | GST EXTRA      | 2026-07-01             |
| Administration | Photocopying            | Black                                               |                         | page |         | \$ 0.25   | GST EXTRA      | 2024-05-01             |
| Administration | Photocopying            | Black                                               | customer supplied paper | page |         | \$ 0.20   | GST EXTRA      | 2024-05-01             |
| Administration | Photocopying            | Colour                                              |                         | page |         | \$ 0.50   | GST EXTRA      | 2024-05-01             |
| Administration | Photocopying            | Colour                                              | customer supplied paper | page |         | \$ 0.45   | GST EXTRA      | 2024-05-01             |
| Administration | Fax                     |                                                     |                         |      |         | \$ 5.00   | GST EXTRA      | 2024-05-01             |

## Town of Faro - Fees & Charges Bylaw - Bylaw 2023-04 - Schedule "A"

Approved Schedule as updated on  
With Resolution # 26-

| Department     | Fee Type                                                           | Description                                      | Additional Details | Unit                   | New Fee   | Fee                  | GST applicable | Effective Date for Fee |
|----------------|--------------------------------------------------------------------|--------------------------------------------------|--------------------|------------------------|-----------|----------------------|----------------|------------------------|
| Administration | Search Time / Document Preparation (i.e. S. 236 (2) Municipal Act) |                                                  |                    | per each 15/min period |           | \$ 12.50             | GST EXTRA      | 2026-07-01             |
| Administration | Tax Certificate                                                    |                                                  |                    |                        |           | \$ 25.00             | GST Exempt     | 2023-07-01             |
| Administration | Penalty on any invoices not paid within 90 days                    | as per Resolution #24-319                        |                    |                        |           | 10.00%               |                | 2024-09-17             |
| Administration | Facility Rental                                                    | Municipal Office Boardroom during business hours | Resident           | per hour               |           | \$ 35.00             | GST Extra      | 2025-09-02             |
| Administration | Facility Rental                                                    | Municipal Office Boardroom during business hours | Non-Resident       | per hour               |           | \$ 65.00             | GST Extra      | 2025-09-03             |
| Administration | Facility Rental                                                    | Council Chambers                                 | Service Canada     | per contract           |           | \$ 573.93            | GST Extra      | 2026-04-01             |
| Administration | Facility Rental                                                    | Council Chambers                                 | Court Services     | per contract           |           | \$ 486.39            | GST Extra      | 2026-04-01             |
|                |                                                                    |                                                  |                    |                        |           |                      |                |                        |
| Administration | Community Development - Advertising                                | Focused on Faro                                  | One Page           |                        |           | \$ 500.00            | GST Extra      | 2024-01-01             |
| Administration | Community Development - Advertising                                | Focused on Faro                                  | Half Page          |                        |           | \$ 300.00            | GST Extra      | 2024-01-01             |
| Administration | Community Development - Advertising                                | Focused on Faro                                  | 1/3 Page           |                        |           | \$ 200.00            | GST Extra      | 2024-01-01             |
| Administration | Community Development - Advertising                                | Focused on Faro                                  | 1/6 Page           |                        |           | \$ 100.00            | GST Extra      | 2024-01-01             |
| Administration | Community Development - Advertising                                | Focused on Faro - Local Societies and Groups     | 1/6 Page           |                        |           | n/c                  |                |                        |
| Administration | Community Development - Advertising                                | Faro Guide                                       | Full Page          |                        | \$ 700.00 | <del>\$ 650.00</del> | GST Extra      | 2026-07-07             |
| Administration | Community Development - Advertising                                | Faro Guide                                       | Half Page          |                        | \$ 450.00 | <del>\$ 420.00</del> | GST Extra      | 2026-07-07             |
| Administration | Community Development - Advertising                                | Faro Guide                                       | Third Page         |                        | \$ 330.00 | <del>\$ 315.00</del> | GST Extra      | 2026-07-07             |

## Town of Faro - Fees & Charges Bylaw - Bylaw 2023-04 - Schedule "A"

*Approved Schedule as updated on  
With Resolution # 26-*

| Department     | Fee Type                            | Description | Additional Details | Unit | New Fee     | Fee                    | GST applicable | Effective Date for Fee |
|----------------|-------------------------------------|-------------|--------------------|------|-------------|------------------------|----------------|------------------------|
| Administration | Community Development - Advertising | Faro Guide  | Quarter Page       |      | \$ 275.00   | <del>\$ 255.00</del>   | GST Extra      | 2026-07-07             |
| Administration | Community Development - Advertising | Faro Guide  | Back Cover         |      | \$ 2,100.00 | <del>\$ 2,000.00</del> | GST Extra      | 2026-07-07             |
| Administration | Community Development - Advertising | Faro Guide  | Inside Cover       |      | \$ 1,400.00 | <del>\$ 1,300.00</del> | GST Extra      | 2026-07-07             |

## Town of Faro - Fees & Charges Bylaw - Bylaw 2023-04 - Schedule "A"

Approved Schedule as updated on July 7, 2026

With Resolution # 26-186

| Department      | Fee Type                | Description                                             | Additional Details        | Unit      | Fee         | GST applicable | Effective Date for Fee |
|-----------------|-------------------------|---------------------------------------------------------|---------------------------|-----------|-------------|----------------|------------------------|
| Recreation Fees | Recreation - Campground | Camp Site w 20 / 30 Amp & Water                         | John Connelly RV Park     | per Night | \$ 45.00    | GST Included   | 2026-01-01             |
| Recreation Fees | Recreation - Campground | Camp Site w 20 / 30 Amp & Water                         | John Connelly RV Park     | per Week  | \$ 275.00   | GST Included   | 2024-05-01             |
| Recreation Fees | Recreation - Campground | Camp Site w 20 / 30 Amp & Water                         | John Connelly RV Park     | per Month | \$ 875.00   | GST Included   | 2024-05-01             |
| Recreation Fees | Recreation - Campground | Camp Site w 50 Amp Full Service                         | Lapie Crescent Sites      | per Night | \$ 60.00    | GST Included   | 2026-01-01             |
| Recreation Fees | Recreation - Campground | Camp Site w 50 Amp Full Service                         | Lapie Crescent Sites      | per Week  | \$ 400.00   | GST Included   | 2024-05-01             |
| Recreation Fees | Recreation - Campground | Camp Site w 50 Amp Full Service                         | Lapie Crescent Sites      | per Month | \$ 1,200.00 | GST Included   | 2024-05-01             |
| Recreation Fees | Recreation - Campground | Camp/Tent w/o hook-up                                   |                           | per Night | \$ 25.00    | GST Included   | 2024-05-01             |
| Recreation Fees | Recreation - Campground | Camp/Tent w/o hook-up                                   |                           | per Week  | \$ 150.00   | GST Included   | 2024-05-01             |
| Recreation Fees | Recreation - Campground | Camp/Tent w/o hook-up                                   | w additional tent on site | per Night | \$ 13.00    | GST Included   | 2024-05-01             |
| Recreation Fees | Recreation - Campground | Camp/Tent w/o hook-up                                   | w additional tent on site | per Week  | \$ 79.00    | GST Included   | 2024-05-01             |
| Recreation Fees | Recreation - Campground | Tenting in Over-Flow Area                               |                           | per Night | \$ 16.00    | GST Included   | 2024-05-01             |
| Recreation Fees | Recreation - Campground | RV in Over-Flow Area                                    |                           | per Night | \$ 30.00    | GST Included   | 2024-05-01             |
| Recreation Fees | Recreation - Campground | Unserviced Over-Flow Areas, designated Spec Town Events | (depending upon Approval) | per Night | \$ 13.00    | GST Included   | 2024-05-01             |
| Recreation Fees | Recreation - Campground | Over-Flow Areas, designated Special Town Events         | Determined by Council     |           |             | GST Included   | 2024-05-01             |
| Recreation Fees | Recreation - Campground | Dump Station Use Only                                   | for Non-Resident          |           | \$ 10.00    | GST Exempt     | 2024-05-01             |
| Recreation Fees | Recreation - Campground | Dump Station Use Only                                   | for Resident              |           | No Charge   | GST Exempt     | 2024-05-01             |
| Recreation Fees | Recreation - Campground | Shower Only                                             |                           |           | \$ 5.00     | GST Included   | 2026-01-01             |
| Recreation Fees | Recreation - Campground | Monthly Shower Pass                                     | <del>for Resident</del>   |           | \$ 45.00    | GST Included   | 2026-07-07             |
| Recreation Fees | Recreation - Campground | Laundry                                                 | Washer                    |           | \$ 3.00     | GST Included   | 2024-05-01             |
| Recreation Fees | Recreation - Campground | Laundry                                                 | Dryer                     |           | \$ 2.00     | GST Included   | 2024-05-01             |



# TOWN OF FARO BYLAW 2026-XX

## A Bylaw to create a Code of Conduct for Employees

**WHEREAS** Local Government needs to be open, transparent and accountable and must have ethical standards that foster public trust and mutual respect with the public; and,

**WHEREAS** Employees must adhere to high standards of ethical conduct to create and maintain public trust and respect for local government; and,

**WHEREAS** a Code of Conduct for Employees ensures that Employees share a common understanding of the conduct that is expected;

**NOW THEREFORE** the Council of the Town of Faro hereby **ENACTS AS FOLLOWS:**

### 1.0 Citation of Bylaw

This bylaw may be cited as the **Code of Conduct for Employees**.

### 2.0 Definitions

In this Bylaw, the following terms shall have the meanings shown:

**Chief Administrative Officer (CAO)** – shall mean the person appointed to this position by Council, or their delegate.

**Confidential Information** - shall mean information that is of an inherently confidential nature, whether or not it is labelled as confidential, such as:

- Information presented at an In-Camera Meeting.
- Personal data about employees, Members of Council, or others.
- Records related to internal policies and practices, which if disclosed, may prejudice the effective performance or security of a municipal operation.
- Records of a financial nature reflecting information given or accumulated in confidence.
- Files prepared in connection with litigation and adjudicative proceedings, and bylaw enforcement proceedings.
- Reports of consultants, policy drafts and internal communications, which, if disclosed, may prejudice the effective operation of the municipality.

**Council** – shall mean the Council of the Town of Faro

**Employee** – shall mean a person employed by the Town of Faro in one of its areas of Operations, and shall exclude Members of Council.

**In-Camera** - shall mean meetings closed to the public, as defined by the Municipal Act.

**Manager** – shall mean the person hired as the Manager of Finance, Manager of Operations, or Manager of Recreation and Culture.

**Public Comment** - shall mean disclosures made in public, public speech, lecture, radio or television broadcast, in the press, in writing, on social media, and electronically to persons who are not employees or officers of the Corporation.

### **3. Purpose and Application**

3.1 The purpose of this Bylaw is to protect the public's interest. In circumstances where provisions in the code reveal a gap, ambiguity or inconsistency, the protection of the public interest will guide the application of the Code of Conduct.

3.2 The Code of Conduct will:

- Encourage high ethical standards for Employees.
- The Code of Conduct will provide a common understanding of the fundamental rights, privileges, and obligations of Employees.
- The Code of Conduct will provide a way for Employees to obtain authorization for some contemplated conduct in circumstances where they are uncertain as to the ethical appropriateness of that conduct.
- Sets out the means of correcting unethical conduct.

3.3 Where there is conflict between the Code of Conduct, articles of the Collective Agreement or Federal or Territorial Statute, the Collective Agreement or Federal or Territorial Statute will supersede the section of the Code that is in conflict.

### **4. Responsibilities of Employees**

4.1 **Integrity** - Ultimately, ethical behaviour relies on the diligence of the individual. However, since a breach of ethics impacts not only that individual but also the Town of Faro, a Code of Conduct is the means by which the municipality acknowledges its responsibility in this area.

Without restricting the scope of this rule, the following shall be considered breaches of the Code of Conduct:

- i. Conduct in one's employment activities which renders the Employee unable to perform his or her duties satisfactorily. The moral and ethical standards that an Employee must adhere to will vary with the Employee's relationship with the other Employees, the Town, and the public.
  - ii. To solicit patronage from Members of Council to further his/her personal interests or the interests of others.
  - iii. To knowingly breach the law in the performance of his/her duties or to request others to do so.
- 4.2 **Impartiality** – Every municipal employee must perform their duties in an impartial matter. Without restricting the scope of this rule the following shall be considered breaches of the Code of Conduct:
  - i. No employee shall grant any special consideration, treatment or advantage in matters related to their employment to any citizen, employee or Member of Council beyond that which is available to any other citizen.
- 4.3 **Outside Employment or Activities** – Every municipal employee must perform their duties to an acceptable level. Without restricting the scope of this rule, the following shall be considered breaches of the Code of Conduct:
  - i. Where outside employment or activities reduce to an unacceptable level, the interest or energy an employee devotes to their duties.
  - ii. Where the outside employment or activity is performed in such a way as to give the impression that the employee is acting in an official municipal capacity or holding themselves as representing an official Town point of view.
  - iii. Where an employee uses their position to solicit business on their own account during their working hours for the Town.
- 4.4 **Financial Transactions** - Every municipal employee must adhere to Town's by-laws, policies and internal procedures regarding any municipal financial transactions. Without restricting the scope of this rule, the following shall be considered breaches of the Code of Conduct:
  - i. Where an employee is in a position where they derive any direct benefits or interest from any municipal contract or business on which the employee can influence decisions.
  - ii. To buy surplus municipal property where the employee decides the process for disposal. This restriction is not intended to prohibit any employee from

surplus municipal property that is offered for sale in compliance with the Town's policies or procedures.

- iii. Where an employee is responsible for making purchases or purchasing decisions, the employee shall comply with best practices and procedures identified in the Town's Purchasing Policy. Splitting a bid to circumvent the Purchasing Policy, providing additional information to a single bidder to improve their bid, bid-rigging, bribery, and collusion are unethical and deemed to be infractions under this Code.

**4.5 Confidential Information** – Every Employee must hold in strict confidence all Confidential Information acquired in the course of their employment with the Town. Without restricting the scope of this rule, the following shall be considered breaches of the Code of Conduct:

- i. To use confidential information which is not available to the general public and to which the Employee has access by reason of their position with the Town to further their personal interests or the interests of others.
- ii. To disclose to unauthorized persons confidential information to which the employee has access because of their employment with the Town.

**4.5 Gifts, Benefits and Hospitality** -The inherent downside of accepting gifts and benefits from external parties is that regardless of the intent, the person providing the gift has something to gain from the Town. Gifts and other benefits are the most obvious means of wielding some kind of influence regardless of how innocuous the gesture may appear on the surface. Without restricting the scope of this rule the following shall be considered breaches of the Code of Conduct:

- i. Employees must refrain from accepting personal gifts and benefits from firms and individuals.
- ii. Employees must not place themselves in a position where they are under an obligation to favour an individual or business.
- iii. There is a role for “moderate hospitality”. Employees may consult with their Manager to determine whether or not a specific gesture constitutes moderate hospitality. Generally, accepting a small gift with a value of less than \$250 shall not constitute a breach of this policy.

**4.6 Respectful Conduct** - Every Employee must act respectfully to other Members of Council, Town of Faro employees, and members of the Public during hours of work or while volunteering on behalf of the Town. Without restricting the scope of this rule the following shall be considered breaches of the Code of Conduct:

- i. Employees shall not speak or act in an ill-mannered or unprofessional manner about or towards Members of Council, Town of Faro employees, and members of the Public
- ii. Employees shall comply with the Town's Violence, Discrimination and Harassment Policy as amended from time to time.
- iii. Employees are prohibited from audio/video recording other individuals in the workplace without the individual's knowledge and consent.
- iv. Employees shall maintain civility and decorum in the workplace and in all interactions with their coworkers and supervisors.
- v. Employees shall follow direction from their Manager / supervisor and recognize the right of the Town to manage its operations and direct the workforce. This does not prohibit employees from discussing operational matters with their Manager / supervisor to identify efficient and good quality solutions.

**4.7 Use of Municipal Property** – Employees will comply with the Town's standard processes for use of Municipal Property for personal purposes. Without restricting the scope of this rule, the following shall be considered breaches of the Code of Conduct:

- i. Employees shall not use the Town's property, equipment, supplies or services for personal activities unless they comply with approved policies and procedures. Examples can include:
  - a. renting space in a municipal facility will comply with the Town's standard processes.
  - b. use of municipal equipment being chargeable as a taxable benefit when approved by the Manager / CAO.
- ii. Employees shall not be authorized to waive fees for use of the Town's property, equipment, supplies or services.

**4.8 Communications** – The Town of Faro's Communications and Social Media Policy identifies the manner in which Council has authorized municipal communications. Without restricting the scope of this rule, the following shall be considered breaches of the Code of Conduct:

- i. Employees who have been authorized to speak on behalf of the Town of Faro shall not misrepresent the official position of the Town in public communications, if they individually disagree with Council's position.
- ii. Employees shall not make statements with the intent to mislead Council, other employees or members of the public.
- iii. Employees shall not encourage disobedience of Town policies or bylaws in responding to a member of the public, as this undermines public confidence in the Town and in the rule of law.

## **5. Procedures**

- 5.1 Municipal employees are encouraged to seek clarification from the CAO if they are uncertain as to the appropriateness of their existing or contemplated conduct.
- 5.2. Complaints or inquiries concerning the ethical conduct of any municipal employee shall be made in writing to the CAO on the form in Schedule A.
  - i. Complaints / inquiries concerning the CAO shall be submitted to the Mayor and shall be included on the next in-camera meeting.
- 5.3. All such complaints or inquiries will be treated as confidential.
- 5.4 A copy or summary of any written complaint received is to be sent to the employee with a request to provide a written answer to the complaint.
- 5.5 The CAO shall investigate:
  - ii. All complaints or inquiries concerning the ethical conduct of a municipal employee;
  - iii. On his/her own initiative, the conduct of a municipal employee where he/she determines an investigation is warranted.
- 5.6 The CAO shall summarize the findings of the investigation in written or oral form and determine the appropriate course of action to be taken.
- 5.7 The employee against whom the complaint is directed or who is enquiring as to the appropriateness of his/her conduct shall have the opportunity to meet with the CAO prior to a decision being made.
- 5.8 Where the CAO determines the employee's conduct does breach the Code of Conduct, he/she may:

- i. Instruct the employee to divest himself/herself of the outside interest;
- ii. Take disciplinary action in the form of:
  - An oral or written reprimand
  - Suspension with pay
  - Suspension without pay
  - Dismissal
  - Any other action deemed appropriate.

5.9 Where it is determined that the conduct does breach the Code of Conduct, the complainant and the employee shall be so advised in writing.

## 6.0 Effective Date

6.1 This Bylaw shall come into effect upon Third Reading.

READ A FIRST TIME this

READ A SECOND TIME this

READ A THIRD TIME and finally passed this

-----  
Jack Bower, Mayor

(seal)

-----  
Kimberly Ballance, CAO

