



AGENDA
Regular Council Meeting
September 1, 2026, at 7:00 p.m.
Council Chambers

- 1 CALL TO ORDER**
- 2 ROLL CALL**
- 3 DISCLOSURE OF PECUNIARY INTEREST**
- 4 DELEGATIONS AND PRESENTATIONS**
- 5 BUSINESS ARISING FROM DELEGATIONS AND PRESENTATIONS**
- 6 MINUTES**
 - 6.1 The review and passing of the Minutes of the previous Meetings.
 - 6.1.1 Minutes of the August 18, 2026, Regular Meeting of Council
- 7 REPORTS**
 - 7.1 Reports from Members of Council
 - 7.2 Finance Report
 - 7.3 Administrative Reports
 - 7.3.1 Chief Administrative Officer
 - 7.3.2 Manager of Operations
 - 7.3.3 Manager of Recreation and Culture
- 8 BYLAWS**
- 9 MOTIONS / ITEMS FOR DIRECTION**
 - 9.1 Lease Agreement Amendment - Arena Concession
 - 9.2 Recommendation to Council re: Arena Ice Plant and Ice Surface
 - 9.3 2027 Budget Process – Initial Council Input
 - 9.4 Ballfield Gazebo Demolition
- 10 PUBLIC QUESTION PERIOD**
- 11 IN-CAMERA MEETING**
 - 11.1 Planning Matter – in accordance with Municipal Act Section 213 (3)(e) re: Intergovernmental Relations
 - 11.2 Land Matter – in accordance with Municipal Act Section 213 (3)(e) re: Lease Agreement

12 IN-CAMERA MEETING REPORT

13 ADJOURNMENT



MINUTES
Regular Council Meeting
August 18, 2026, at 7:00 p.m.
Council Chambers

1 CALL TO ORDER

Mayor Bowers called the meeting to order at 7:00 p.m.

2 ROLL CALL

Mayor Jack Bowers, Councillor Gary Jones, Councillor Wendy Michell-Larocque, Councillor Michelle Vainio, Councillor Neil Yee, Chief Administrative Officer Kimberly Watson, Executive / Finance Assistant Trudy Amos and 7 members of the public (including 4 electronically).

3 DISCLOSURE OF PECUNIARY INTEREST

Mayor Bowers declared an interest in Item 9.6 due to a potential business involvement.

4 DELEGATIONS AND PRESENTATIONS

4.1 Sgt Cedric Proulx, RCMP Ross River/Faro Detachment Commander
Sgt Proulx was unable to attend the meeting.

5 BUSINESS ARISING FROM DELEGATIONS AND PRESENTATIONS

6 MINUTES

6.1 The review and passing of the Minutes of the previous Meetings.
6.1.1 Minutes of the July 28, 2026, Regular Meeting of Council
Resolution No. 26-296 Michell-Larocque, Vainio
RESOLVED THAT the Minutes of the July 28, 2026, Regular
Meeting of Council be adopted, as amended.

Carried

7 REPORTS

7.1 Reports from Members of Council
Councillor Yee

- Yukon Energy Community Meeting – July 29, 2026
 - Identified concerns with the presentation because the sound

baseline that has been considered appropriate was increased from 43 dBA to 48 dBA. That is not inline with the BC Standards which is what Yukon Energy has been following. The description of the stacking order that was presented to the public was misleading. Upon additional questioning, it was verified that all the rental generators in Faro will be operated prior to the quieter generators in Whitehorse, which is the same as they have been operated previously. Their commitments to installing an acoustic barrier and reducing the number of rental generators has not been completed. Additionally, their commitment to relocating three of the generators was ineffective. Provided a summary of the average noise levels presented, public comments from the meeting and expressed concerns with the impact of noise on local quality of life and adverse impacts to community wellness.

- Attended the Moosehide event in Dawson City
 - Great event with lots of activities and nice to see this community event bringing people together.
- Attended Ball Practice on a few occasions and was happy to see participation from Ross River at these events. Great to see this engagement.

Councillor Michell-Larocque

- Ball Practices are going well. The Ravens will be attending a tournament in Dawson City. There has also been increased participation from Faro Mine Site employees and Ross River which has been good.

Councillor Vainio

- Has been participating in activities at local facilities and has been really enjoying the golf course this season. Noted that it's been great to see so many visitors using local recreation facilities and to see the community's welcoming nature when interacting with local tourists.

Councillor Jones

- No report.

Mayor Bowers

- Meeting with Minister Kent to discuss Teacher Housing has been rescheduled to mid-September, as the School Council has identified this as a recruitment and retention barrier.
- Provided Council with a copy of the Raven News from April 1985 which may be of interest, including information on the Town's

financial statements and its debentures for the paved roads that were being funded by Town taxpayers at that time, not through grants from the Yukon Government.

7.2 Finance Report

Resolution No. 26-297

Vainio, Jones

RESOLVED THAT Council receive for information the Finance Manager's report, including the Budget to Actual Variance Analysis, Payment Register Summary and the Cheque Register (July 22 – August 4, 2026).

Carried

7.3 Administrative Reports

7.3.1 Chief Administrative Officer

7.3.2 Manager of Operations

7.3.3 Manager of Recreation and Culture

The CAO responded to questions from Council on the Reports.

8 BYLAWS

9 MOTIONS / ITEMS FOR DIRECTION

9.1 Mitchell Road Industrial Park – Street Names

Council discussed the name submitted and requested that Administration readvertise the need for Street Names and include the older submission names for the public's consideration. The results will be returned to Council for review.

9.2 Transfer Payment Agreement – ICIP Faro Water, Sewer and Road Upgrades Phase 3A (ICIP #123446) (Dawson Drive – Engineering)

Council discussed the Transfer Payment Agreement (TPA) and the Town's internal Expression of Interest (EOI) process for the selection of an engineer. Clarification was requested on the TPA's termination provision timeline and liability to the municipality. This TPA will be returned to Council for consideration once an engineer has been selected.

9.3 Pecuniary Interest Legal Opinion

Resolution No. 26-298

Vainio, Jones

RESOLVED THAT Council accepts the Recommendation to Council, dated August 12, 2026, re: Pecuniary Interest Legal Opinion; and FURTHER THAT the Legal Opinion be returned to Council at a future In-Camera Meeting.

Carried

9.4 Asset Disposals / Asset Sale

Resolution No. 26-299

Michell-Larocque, Yee

RESOLVED THAT Council hereby approves the disposal of assets identified in the Recommendation to Council, dated August 12, 2026, re: 2026 Asset Disposal List – Equipment.

Carried

9.5 Property Standards / Maintenance Bylaw - Process to update

Council discussed Administration's recommendation and options on the process to update the bylaw. Administration will provide an initial, informal opportunity for public input, and will subsequently provide a draft to Council for consideration. Once Council has agreed to the terms of a new, draft bylaw, a formalized public consultation process will take place.

Mayor Bowers recused himself from the meeting at this point.

9.6 Request to Waive Fee for Town of Faro Equipment Rental – Sarah and Hayden McHugh

Resolution No. 26-300

Jones, Yee

WHEREAS the Town of Faro's Fee Schedule sets a two-hour minimum charge for its equipment rentals; and,

WHEREAS Sarah and Hayden McHugh have requested that the cost for one-hour be waived;

NOW THEREFORE BE IT RESOLVED THAT Council authorizes the Manager of Finance to waive fees, for an amount not to exceed one hour of rental time, associated with the request submitted by Sarah and Hayden McHugh, subject to the actual time used for the rental.

Defeated

Mayor Bowers returned to the meeting at this point.

10 PUBLIC QUESTION PERIOD

Public Questions

Resolution No. 26-301

Vainio, Jones

RESOLVED THAT Council recess at 8:25 p.m. for five minutes and reconvene in-camera.

Carried

11 IN-CAMERA MEETING

11.1 Legal Matter – in accordance with Municipal Act Section 213 (3)(e) re: Arena Concession Lease Agreement

11.2 Planning Matter – in accordance with Municipal Act Section 213 (3)(e) re: Intergovernmental Relations

- 11.3 Employment Matter – in accordance with Municipal Act Section 213 (3)(d)
re: Employment Matter

Resolution No. 26-302

Jones, Vainio

RESOLVED THAT Council revert into the Regular Meeting of Council at 9:03 p.m.

Carried

12 IN-CAMERA MEETING REPORT

Council provided direction to the CAO on the Arena Concession Lease Agreement and an Intergovernmental Relations matter and received information about an Employment Matter.

13 ADJOURNMENT

Resolution No. 26-303

Vainio, Jones

RESOLVED THAT the August 18, 2026, Regular Meeting of Council be adjourned at 9:03 p.m.

Carried

Approved at the Regular Meeting
Council held on September 1, 2026, by
Resolution # 26-___

Jack Bowers, Mayor

Kimberly Watson, CAO



TOWN OF FARO MEMORANDUM

To: Mayor & Council
From: Akram Shah, Manager of Finance
Re: Finance Report to Council – September 1, 2026, Regular Meeting

Payroll:

07/22/2026	- 55,303.86	Covering Period 07/06 – 07/17
08/05/2026	52,640.55	Covering Period 07/20 – 07/31

Payment Register Summary Aug 5, 2026 – Aug 18, 2026

Administration	- 11,980.99
Environmental Services	- 0.00
Fire Dept and Protective Services	- 0.00
Professional Fees & Remittance	- 34,552.00
Public Works and Gardening	- 18,361.90
Recreation and CRIC	- 2,258.57
Utilities	- 0.00

Total	- 67,153.46
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TOWN OF FARO MEMORANDUM

To: Mayor & Council
From: Kimberly Ballance, CAO
Re: CAO's Report to Council – September 1, 2026, Regular Meeting

August 27, 2026

Official Community Plan Public Hearing

- Public Hearing has been set for September 29 at 6 pm in Council Chambers.
- Notices will be published in the Yukon News, municipal website, Facebook page and posted in Town.
- The first draft of the OCP is currently posted on the Bylaws page of the website.

Zoning Bylaw

- Third reading, redlined drafts of the Zoning Bylaw have been provided to Council. Minor mapping corrections are required and, once completed, the drafts will also be posted for public review on the Bylaws page of the website.

Pelly River Bridge Inspection

- The Yukon Government has completed an inspection of the Pelly River Bridge. An engineering review of the inspection report will be completed later this year to determine future repairs / maintenance, but no immediate concerns have been raised about the overall bridge condition or erosion in its vicinity.

Solid Waste Facility

- Corrections to Solid Waste Permit terms and amendments requested by Administration are underway. Administration is seeking to address changes to operational requirements resulting from cessation of commercial cardboard recycling, realignment of operations and permit terms, and modification of seasonal hours of operation.
- Working on a cost analysis of operating and long-term liability expenses to provide recommendations to Council on updated Waste Collection and Disposal Site fees for residents and non-residents.

2027 Budget Preparation

- Budget preparation is underway; incomplete 2026 projects are being assessed for completion or extension into the 2027 fiscal year.
- Appraisal report has been completed for facilities, contents/furnishings and mobile equipment which will be used for 2027 insurance valuations.

- Preliminary Council input is requested and included as a separate item on the Agenda.

Source Water Protection Plan (Aquifer Protection Plan)

- Draft review underway.

Upper Bench Dust Control

- Completed on Tuesday August 25, 2026.

Action Items:

- Develop drafts of the following for Council's consideration:
 - Zoning Bylaw – 3rd reading draft has been distributed to Council. ZB and OCP are planned for coordinated adoption.
 - Code of Conduct for Employees– Union has reviewed without any changes being recommended; Employee review to follow.
 - Code of Conduct for Council – draft has been reviewed by a known 3rd party investigator with some procedural changes recommended for addressing frivolous and vexatious requests; alternate 3rd party investigators are also being identified for a future public procurement process.
 - Communications Policy – Draft underway. Differentiating rules for Council and Staff due to differences in their representative and administrative functions, respectively.
 - Municipal Vehicle Use Policy – draft underway
 - Snow Plowing Policy – draft underway; awaiting receipt of input from Public Works Department
 - Arrears Collection Bylaw – initially intended to be a policy but legislatively required to be adopted by bylaw. Existing procedures reviewed with finance staff and transitional rules discussed to bring procedures in line with best practices.
 - Maintenance Bylaw – process for update has been reviewed by Council
 - Fit for Work Policy – new (and repeal current Alcohol and Drug Use Policy)
 - CAO Bylaw – new
 - Solid Waste Bylaw – review
 - Traffic / Speed Bylaw – review
 - Snowmobiles, Motorcycles, Vehicles Bylaw – review
 - Mobile Home Park - update
 - Firearms bylaw - review
 - Fire Department Enactment – review
 - Water and Wastewater Bylaw (2025 adoption) – amendment
 - Cemetery Bylaw – update
 - Animal Control Bylaw – update



TOWN OF FARO MEMORANDUM

To: Mayor & Council
From: Danny Granberg, Manager of Operations
Re: Operations Report to Council – Sept 1, 2026, Regular Meeting

Aug 27, 2026

Current Priorities

- Compiling engineering assessment projects to be recommended in 2027 budget
- Golf Course irrigation system leaks have been identified, and repairs / maintenance is ongoing. Drainage ditch maintenance underway on Golf Course hole #6, 7.
- Tent take-down at golf course driving range is scheduled.
- Construction waste clean-up ongoing at landfill; Contractor is hauling material from demolition work on Lapie Cres.
- Roof inspections, maintenance, repairs to Town Office, Recreation Center, CRIC, and Dawson Drive staff housing are underway.
- Reviewed Source Water Protection Plan draft and have a meeting set with CoreGeo to address concerns.
- Clinton Eagles Park - removal of playground is underway
- Arena water leaks; water has been shut off and repairs to start next week
- C.A.E. has completed a seismic inspection report on the Generator concrete pad; 2 construction issues remain.
- Sale of surplus assets preparation is underway. List and photos of items; consideration for asset viewing location(s) and timeline.
- Year-end Pool inspection has been completed; Will start draining the pool next week.
- Lagoon monitoring ongoing, brushing and slope maintenance to start next week
- EMS lease and morgue servicing issues have been discussed with YG representatives. Updated lease agreement terms have been initially discussed. Updated lease agreement will be drafted.

Gardening Department

- Care and Maintenance of plants and raised beds ongoing
- Mowing, brushing and weed whacking ongoing
- Sprinkler repairs and maintenance ongoing
- Summer student program is over Aug 28

Training

- Signed up for E-Safety First as a for online training.



TOWN OF FARO MEMORANDUM

To: Mayor & Council
From: Morgan Manuel, Manager of Recreation and Culture
Re: Sept 1, 2026 - Report to Council

August 27, 2026

Current Priorities

- Ball fields
 - Assessing fences on both fields to identify necessary repairs
 - Making a plan to deal with weed issue on the gravel field
- Pool Closing and Maintenance
 - Final walkthrough with Public Works completed – August 26
 - Structural Engineering assessment recommended for Pool Deck
 - Pool Liner, Drain Covers, Skimmer Covers due for replacement and will be included in 2027 Budget
 - PW will be emptying the pool in the coming weeks
- Kids Club
 - Starts September 1st
 - Anticipate up to 25 kids this year
 - Continuing with 3 days a week (Tues-Thurs)
- Hiring
 - Recreation Programmer, Full-Time – Completed interviews
 - Recreation Assistant, Casual – Setting up interviews

Planning Work

- Fall Programs
 - Setting a schedule for programs and activities
 - Play Group – Starts Sept 1st (Tuesday - Friday 10:30-12:00)
 - Carpet Bowling – Starts Oct 6th
 - Floor Hockey – Starts Oct 8th
 - Leather Workshop – Oct 17th (NHFS)
 - Family Pumpkin Carving – Oct 29th
 - Halloween Party – Oct 30th
- Council/RCMP BBQ/Meet and Greet
 - Sept 11 – 4:00-7:00
 - At the Rec Centre
- Parsons Community Event
 - Sept 16 – 3:30-6:30
 - Community BBQ and games in the gym

- Interactive Water Treatment Demonstration
- Yukon Government Community Meeting
 - Sept 17th – 11:00 – 12:00

Program / Event Evaluation

- Mini Art Retreat in partnership with ARAS (NHFS)
 - Saturday, August 15th at the Sheep Cabin
 - Town provided transportation using the bus
 - 6 participants
- Shanine
 - Last day is Friday, August 28th
 - We thank her for all her hard work and efforts over the past couple of years and wish her the best of luck at school as she pursues a Social Work Degree

Training

- All rec staff have completed WHMIS training
- MJ & Lenny are completing First Aid Aug 26/27
- MJ will be completing Food Safe in September
- Morgan is attending an NCCP CanSkate course in Whitehorse September 26/27

LEASE AGREEMENT AMENDMENT

Entered into this 1st day of September, 2026

Between

The Town of Faro

P.O. Box 580

Faro, Yukon

Y0B 1K0

(Referred to as the "Town")

AND

The Faro Pit

P.O. Box 413

Faro, Yukon

Y0B 1K0

(Referred to as the "Lessee")

WHEREAS the Lessee has requested an amendment to its Lease Agreement dated November 18, 2025;

NOW THEREFORE THAT THE Town and the Lessee hereby agree to the following amendments:

ADD:

13. TEMPORARY LEASE SUSPENSION

The Lease shall be temporarily suspended until October 31, 2026, with the following conditions:

- a. Cessation of Rent effective August 1, 2026, to the earlier of either the reopening of the Concession or October 31, 2026;
- b. Cessation of electricity billing following the discontinuation of the Lessee's electrical equipment and a final meter reading completed by the Town;
- c. The Lessee shall remove all garbage, recyclables, and perishables from the Premises, and leave the facility in a clean and sanitary condition;
- d. Cessation of the Lessee's access to the Premises effective _____. The Lessee will remove any equipment / supplies that they may require during the lease suspension period; and
- e. Return of the Lessee's keys for the Premises to the Town.

The Lessee shall review this condition with the Town at least 30 days prior to its expiry.

In recognition of the covenants herein contained, the parties do thereby affix their signatures.

For The Faro Pit

For the Town of Faro

Ryan Stewart, Owner

Jack Bowers, Mayor

Date of Signature

Date of Signature



Recommendation to Council

Re: Arena Ice Plant and Ice Surface

Date: August 26, 2026

Recommendation

That Council directs Administration to update previous engineering assessments as required to provide current cost estimates and quantitative information on:

- Ice Plant Capital Cost Estimate:
 - Artificial ice plant (ammonia) for the Arena which would not to be connected to the old curling ice surface
 - Include full replacement of the brine header and connection to exterior ice plant building
 - Site preparation for the ice plant building
 - Health and Safety requirements for Ammonia Plant (deluge shower/eyewash, ammonia sensors/monitoring)
- Ice Surface Recommendation(s) and Capital Cost Estimate
 - Concrete vs Sand pad – both capital and long-term operational costs
 - Including assessment of new thermistor data (which demonstrates that the permafrost has thawed at those 2 locations)
 - Brine Line maintenance or replacement
 - Ice surface air temperature and humidity control recommendations
- Artificial Ice Plant & Facility Operating Costs
 - Electricity
 - Maintenance schedule (compressors, condenser etc.)
 - Staff training
 - Emergency Response personnel training

Background

The purpose of this recommendation is to focus the scope of work for the reinstallation of artificial ice so that capital and operating cost estimates can be returned for Council's consideration. The decision to proceed with an updated analysis would not bind Council to proceeding with an Ice Plant, rather it would provide necessary information to Council so it can make an informed decision.

Should Council wish to add / remove a consideration it would be best included at the outset of the report so a single, consolidated report can be returned to Council.

This recommendation considered information contained in the following reports:

- Report on Arena Artificial Ice System and Arena Entrance Vestibule (April 2020)
 - By Northern Climate Engineering Ltd, with subconsultant reports from Streamline Architects Ltd. (architectural), Dorward Engineering Services Ltd. (electrical) and N.A. Jacobsen P. Eng (Structural / Civil)
- Faro Ice Rink Design Services Foundation and Piping Replacement Preliminary Design Report (April 2021)
 - By Associated Engineering with subconsultant report from Tetra Tech
- Geotechnical Evaluation for Arena Rink Slab (December 2021)
 - By Tetra Tech
- Faro Arena Ground Temperature Monitoring data for 2021-2026 (August 2026)
 - Collected by Tetra Tech

This recommendation also considers projects currently budgeted for the Arena and Health and Safety matters raised by Administration.

Submitted by: Kimberly Ballance, CAO



ACCEPTING PUBLIC BIDS FOR Demolition / Deconstruction of the Ballfield Gazebo – Faro, Yukon

The Town of Faro has received several requests from members of the public for materials from the Ballfield Gazebo. In the interest of fairness, the Town of Faro is accepting public bids for the demolition of the ballfield gazebo, including the reclamation of its materials.

Bidders must:

- Completely demolish / deconstruct the gazebo in a safe manner in accordance with the process outlined in their bid;
- Be responsible for the disposal of any waste, and upon completion, leave the site in a clean and clear condition leaving only the concrete pad;
- Complete the work within a prescribed timeline; and
- Maintain the site in a safe condition at all times during the demolition.

Submissions must include the following:

1. A statement agreeing to the terms of this Public Bid process
2. An explanation of how they intend to complete the demolition:
 - Who will complete the demolition?
 - What equipment will be used? (small equipment vs. heavy equipment)
3. A proposed timeline for completion of the work.
4. An explanation of how the project will be completed safely.

Submissions clearly marked, “Bid – Ballfield Gazebo Demolition” will be received by email to Chief Administrative Officer, Kimberly Watson at cao-faro@faroyukon.ca until:

11:00 a.m. local time on Monday September 14, 2026

The Town of Faro reserves the right to reject any or all bids, to waive, irregularities and informalities therein, and to award any contract in the best interests of the municipality in its sole unfettered discretion.

The Town of Faro

Kimberly Watson, Chief Administrative Officer
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