



**Town of Faro
Regular Meeting Minutes
July 22, 2025, at 7:00 p.m.
Council Chambers**

PRESENT:

Mayor	Jack Bowers	Chief Adm Officer	Kimberly Ballance
Councillors	Gary Jones	A/Ops Manager	Mark Vainio
	Michelle Vainio	A/Executive Assistant	Trudy Amos

Delegation:

Public Present: 8 Public on Zoom: 2

1. CALL TO ORDER

Mayor Bowers called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

Resolution 25-248

Vainio, Jones

THAT the agenda for the July 22, 2025, Meeting of Council be adopted as presented.

Carried

3. DELEGATION

None.

4. BUSINESS ARISING FROM DELEGATION

None.

5. ADOPTION OF MINUTES

Resolution 25-249

Vainio, Jones

THAT the minutes of the June 03, 2025, Regular Meeting of Council be adopted as presented.

Carried

Resolution 25-250

Jones, Vainio

THAT the minutes of the July 08, 2025, Regular Meeting of Council be adopted as presented.

Carried

6. BUSINESS ARISING FROM MINUTES

None.

7. FINANCIAL

Resolution 25-251

Jones, Vainio

THAT Council receive for information the Finance Officer's report, including the Payment Register Summary, and acknowledge the Cheque Register for the period July 03-16, 2025.

Carried

8. REPORTS

Mayor's Report

Mayor Bowers summarized his written Report.

Council Reports

Councillor Jones gave a verbal report.

Provided a summary of the Special Meeting held on July 19, 2025, with a CIMCO representative about a potential project for the supply and installation of a new ice plant for the Faro Arena.

The Golf tournament was a great time, 48 teams played.

Thank you to the many volunteers and the Town employees.

Councillor Vainio gave a verbal report.

People from all over attended the Golf Tournament. There were initially 56 teams signed up for the tournament without advertising. People come because they feel welcome in Faro.

The Gardening Department has been doing a great job.

Administration's Reports

Chief Administrative Officer

CAO Kimberly Ballance summarized her written report and responded to questions by Council.

Operations Manager

Acting Manager Vainio summarized his written Report and responded to questions by Council.

Advised that Public Works will be installing a new Hydrant on Ladue Crescent to improve coverage.

Will be working to update the mapping of infrastructure to improve the Maintenance & Upgrading Plan for the community.

Will need to purchase a new 2-post vehicle lift for the Public Works Shop in order to facilitate moving out of the old shop. Requested approval by Council for this purchase to proceed immediately.

The Electrical work on the generator continues at the Water Treatment Plant.

Committee Meeting Minutes and Reports

Resolution 25-253

Vainio, Jones

THAT Council receive for information the minutes of the Joint Health & Safety Committee meeting for June 18, 2025.

Carried

9. BYLAWS

Nothing Presented.

10. UNFINISHED BUSINESS

Resolution 25-254

Vainio, Jones

THAT Council approves the execution of the employment agreement between the Town of Faro and Kimberly Ballance.

Carried

Resolution 25-255

Vainio, Jones

WHEREAS Municipal Act section 183 states that the Council must establish the position of Chief Administrative Officer and must appoint a person or persons to the position, and,

WHEREAS Town of Faro Bylaw 2012-01, Municipal Act section 184 (1), and the Employment Agreement approved by resolution number 25-254 establish the position and duties of the Chief Administrative Officer;

NOW THEREFORE, BE IT RESOLVED THAT The Council of the Town of Faro appoints Kimberly Ballance to the position of Chief Administrative Officer, effective July 14, 2025.

Carried

Resolution 25-256

Vainio, Jones

THAT Council grant a leave of absence for Councillor Wendy Michell-Larocque for the regular Meeting held on July 22, 2025.

Carried

11. NEW BUSINESS

Resolution 25-257

Jones, Vainio

THAT Council acknowledges the current development on Lot 434, and the lack of development along the property line immediately against Lot 176; therefore, Council approves the development application for Lot 176, as proposed, and provides a relaxation of the side-yard setback requirement from 2 meters to approximately 1 meter between Lot 176 and Lot 434.

Carried

Resolution 25-258

Vainio, Jones

THAT Council approves rescheduling of the August 12, 2025, Regular Meeting to August 19, 2025.

Carried

Resolution 25-259

Vainio, Jones

THAT Council grant a leave of absence for Councillor Neil Yee for the regular Council Meeting held on July 22, 2025.

Carried

12. CORRESPONDENCE FOR INFORMATION (OUT & IN)

Nothing Presented.

Resolution 25-258

Vainio, Jones

THAT Council approves rescheduling of the August 12, 2025, Regular Meeting to August 19, 2025.

Carried

Resolution 25-259

Vainio, Jones

THAT Council grant a leave of absence for Councillor Neil Yee for the regular Council Meeting held on July 22, 2025.

Carried

12. CORRESPONDENCE FOR INFORMATION (OUT & IN)

Nothing Presented.

13. PUBLIC QUESTION PERIOD

Resolution 25-260

Jones, Vainio

THAT Council do now move into Committee of the Whole for public questions.

Carried

Resolution 25-261

Jones, Vainio

THAT Council do now revert into Regular Meeting of Council.

Carried

14. IN CAMERA

Resolution 25-262

Jones, Vainio

THAT Council do now recess for five minutes at 7:37 p.m. and reconvene *in-camera*.

Carried

In camera discussion

Resolution 25-263

Jones, Vainio

THAT Council do now revert into Regular Meeting of Council at 8:47 p.m.

Carried

15. ADJOURNMENT


Resolution 25-264

Vainio, Jones

THAT the 22nd day of July 2025, Regular Meeting of Council be adjourned at 8:47 p.m.

Carried

Approved at the Regular Meeting of Council held on August 19, 2025, by Resolution # 25-265



Jack Bowers, Mayor



Kimberly Ballance, CAO