



## TOWN OF FARO Policy 2024-12-001

### “Town of Faro Street Naming Policy”

#### 1. Purpose

The objective of this Policy is to stipulate the process used when naming streets within the Town of Faro, and to determine the proper definition, (i.e. Bay, Avenue, Drive, Street, Lane, etc.).

#### 2. Background

Street names are used daily by private citizens, utility companies, and 911 services. Street Names are vital to public safety as a linear reference to locate specific places, and therefore careful consideration must be given when naming streets within the Town of Faro.

All Streets within the municipal boundaries are currently named after individuals who have made (a) significant contribution(s) to the Town and/or Campbell Region. The Town would like to continue this tradition but understands the need to have specific parameters to ensure there is consensus towards the individual being honoured, now and in the future.

#### 3. Definitions

“Campbell Region”	The Town of Faro and area.
“Community”	The Town of Faro and area, the public claiming to live in Faro regardless of if they reside within the Town Boundaries.
“Faro”	The municipal boundaries for the Town of Faro.
“Highway”	A territorial road or street intended for vehicles.
“Resident”	A person who permanently resides within the boundaries of the Town of Faro.
“Roadway(s)”	A municipal road or street intended for vehicles.
“Street”	A municipal road or street intended for vehicles.
“Town”	The municipal boundaries for the Town of Faro.

#### 4. Policy

##### 4.1. All Streets will be named after individuals/groups who:

- 4.1.1. have provided "extraordinary public service or some exemplary contribution" to the public and the Town of Faro;
- 4.1.2. are deceased or is an elected official who is no longer in office; or

- 4.1.3. companies or groups who are no longer in business or no longer have business ties to Faro.

#### 4.2. Street Naming Guidelines

The following guidelines will be used when naming all new streets within the Town boundaries.

- 4.2.1. Street names should not duplicate, or closely approximate street names already assigned within a municipal jurisdiction. Using the same names with different spellings should not be considered unique names.  
**Example:** McDonald Court and MacDonald Court would be considered a duplicate.
- 4.2.2. Street names should be considered independently of road type suffix.  
**Example:** Maple Street and Maple Lane will not be considered different. The street name is "Maple"
- 4.2.3. Special characters such as apostrophes, hyphens, decimals, or periods should be avoided. These characters create problems for databases and signage used for 911 and mailing and are strongly discouraged.  
**Exception:** Special characters will be allowed in order to correctly spell any name written in Dene or Kaska. In the case of a Dene or Kaska name the roadway will have both the Dene or Kaska name and the English name for the purposes of 911 services.
- 4.2.4. Names that tend to be mispronounced or misspelled or are difficult to pronounce or spell should not be used.  
**Example:** Reign, Parmesan, or Aqueous
- 4.2.5. A street should only have one name and should have the same name throughout its entire length. If a street jogs sharply, avoid giving another name to the portion of the street running in a different direction.

#### 4.3. Street Suffixes

The Following Suffixes will be used for new roadways within Town Boundaries:

Avenue:	A Roadway that generally travels east-west.
Boulevard:	A Major roadway.
Circle:	A minor roadway that completes a loop upon itself.
Court:	A cul-de-sac.
Crescent:	A 'u'-shaped minor roadway accessible at either end from the same roadway with no other intersections with through streets.
Drive:	A collector roadway.
Gardens:	A minor roadway where vegetation is noticeable.
Gate:	A short minor roadway giving access to a subdivision.
Green:	A minor roadway adjacent to or embracing an open space.
Grove:	A minor roadway where trees or vegetation are noticeable.
Heights:	A minor roadway located on a hill or escarpment.
Hill:	A minor roadway located on lands with a noticeable slope.
Landing:	A minor roadway located on an escarpment overlooking a valley.
Lane:	A narrow minor roadway, not subject to the snow clearing policy.
Mount:	A minor roadway located on a hill or escarpment.
Park:	A minor roadway located adjacent to or embracing an open space area.
Passage:	A narrow roadway.

Path:	A pedestrian walkway.
Place:	A cul-de-sac or 'p'-shaped roadway.
Point:	A minor roadway near water or located on a promontory.
Road:	A roadway that may change direction.
Row:	A minor roadway.
Street:	A Roadway that generally travels north-south.
Trail:	A recreational path used by pedestrians, hikers, ATVs, Snowmobiles, and/or skiers.
View:	A minor roadway located on lands with a noticeable view.
Walk/Walkway:	A pedestrian walkway.
Way:	A roadway that may change direction.

## 5. Process

5.1. When a new laneway is needing a street name or a new development is under construction, Council will:

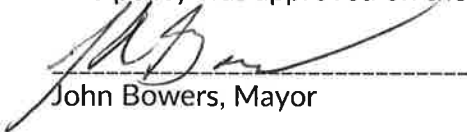
- 5.1.1. Give a minimum of two (2) weeks' notice to the Community that new street name(s) are needed;
- 5.1.2. Develop a Street Naming Committee, who will review any and all submissions and choose the new street name(s) for the development;
- 5.1.3. Applicants must submit "Schedule A" by the deadline posted on the notice in order for their proposed street name to be considered.
- 5.1.4. All submissions not accepted will be discarded. Applicants will have the opportunity to reapply with the same proposal in the future; and
- 5.1.5. If a member of the Street Naming Committee wishes to submit an application, they may do so.

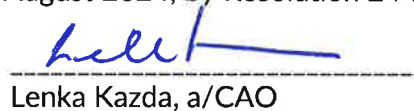
## 6. Disputes

6.1. If a street name within the Town Boundaries is derogatory or offensive a resident may make a complaint to Council in writing with 100 signatures; and Council will:

- 6.1.1. Complaints can be made on "grandfathered" street names.

This policy was approved on the 13<sup>th</sup> day of August 2024, by Resolution 24-297.

  
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 John Bowers, Mayor

  
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 Lenka Kazda, a/CAO



TOWN OF FARO

## Street Naming Policy "Schedule A" Street Naming Application Form

This form is to be used to when Council has advertised that new street name(s) are needed.

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Proposed Street Name: \_\_\_\_\_

This Street Name is named after: *(check one)*

- A deceased person who provided "extraordinary public service or some exemplary contribution" to the public and the Town of Faro
- An elected official who is no longer in office and who provided "extraordinary public service or some exemplary contribution" to the public and the Town of Faro
- A company that is no longer in business or no longer has business ties to Faro and that made an "extraordinary public service or some exemplary contribution" to the public and the Town of Faro

Please provide a description of "extraordinary public service or some exemplary contribution" to the public and the Town of Faro or Campbell Region.

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