



MINUTES
Town of Faro
Regular Meeting
August 1, 2017
Council Chambers – 7:00 P.M.

PRESENT:

Mayor	Jack Bowers
Councillors	Pat McCracken Lisa Snyder Diana Rogerson Debra Edwards

CAO	Ian Dunlop
MO	Trevor Piercey
RM	Roger Bower
AA	Kim Woods

PUBLIC PRESENT: 2

CALL TO ORDER Mayor Bowers called the meeting to order at 7:00 p. m.

AGENDA

Resolution 17-266 (Agenda 2.1) Edwards, Rogerson
The agenda for the August 1, 2017 meeting of Council be adopted with the amendment of
Agenda Item 3.2 Jordan Stackhouse, Community Advisor. Carried

Mayor Bowers declared a conflict of interest regarding Agenda Item 11.6 and filled out Code of Conduct for Mayor and Council Attachment A: Statement of Disclosure of Interest.

DELEGATIONS & HEARINGS

Resolution 17-267 (Agenda 3.1) Rogerson, Edwards
That Council do now move into committee of the whole to hear from the delegation. Carried

3.1 No report was given.
3.2 Jordan Stackhouse discussed setting a date for a visit by the Minister of Community Affairs, Gas Tax planning, Asset Management, Municipal training and Infrastructure.

Resolution 17-268 Snyder, Edwards
That Council do now move into regular meeting of Council. Carried

ADOPTION OF MINUTES

Resolution 17-269 (Agenda 5.1) Rogerson, Edwards
The minutes of the July 6, 2017 special meeting of Council be adopted as presented. Carried

Resolution 17-270 (Agenda 5.2) Edwards, McCracken
The minutes of the July 11, 2017 regular meeting of Council be adopted as presented. Carried

FINANCIAL

Resolution 17-271 (Agenda 7.1) Edwards, Snyder
THAT Council receive for information the Finance Officer's report, including the Payment Register Summary and acknowledge the Cheque Register for the period for July 7, 2017 to July 27, 2017; and,
THAT Council accept the DRAFT Budget Analysis for the period January to June 2017, for information.

Questions were asked regarding invoices, expense amounts, equipment purchase, equipment repair costs and rental costs. Carried

REPORTS

Mayor's Report Written report Mayor Bowers summarized his written report and answered questions.

Council Reports Verbal report Councillor Snyder requested that the Procedures Bylaw be discussed in the future to streamline meetings. Councillor Rogerson discussed the YESAB visit to Faro. Councillor Edwards discussed the conference call site, CAO Dunlop and Admin Assistant Woods attended regarding Marijuana and Municipalities.

CAO Report Verbal report CAO Dunlop gave a PowerPoint presentation and answered questions. Council directed CAO to report back on potential infrastructure project at the Aug. 22 meeting.

MO Report Written report Manager of Operations Trevor Piercey summarized his written report and answered questions.

RM Report Written Report Recreation Manager Roger Bower summarized his written report and answered questions.

BYLAWS

Resolution 17-272 (Agenda 9.1) Rogerson, Edwards
Minutes – August 1, 2017

BE IT RESOLVED that Bylaw #2017-06, A Bylaw to authorize the Sale of Real Property with Incentive Grants be given a first reading on this 1st day of August, 2017.

Carried
Councillor Rogerson read the bylaw. There was no discussion regarding this Bylaw because this was the first reading.

Resolution 17 - 273

Rogerson, Edwards
THAT Council do approve a Special Meeting to be held on August 8, 2017 at 6:30 p.m. in Council Chambers to discuss Bylaw #2017-06, A Bylaw to provide to authorize the Sale of Real Property with Incentive Grants.

Carried

NEW BUSINESS

Resolution 17-274 (Agenda 11.1)

THAT Council approves the Employee Cell Phone Use Policy #2017-04

Edwards, McCracken

Carried

Question was asked regarding excessive use.

Resolution 17-275

(Agenda 11.2)

WHEREAS the Great for Faro, Good for Tourism report received by Council in 2015 recommended the creation of a Tourism Committee; and,

Edwards, Snyder

WHEREAS Council approved the establishment of a Tourism/Events Advisory Committee and Terms of Reference at their regular meeting on February 2, 2016;

NOW THEREFORE BE IT RESOLVED

THAT Council approves the revised Tourism Advisory Committee Terms of Reference; and,

THAT Council hereby appoints the Tourism Advisory Committee members, as follows:

- One Council member - **Councillor Rogerson**;
- One staff representative from the Town of Faro, who will also serve as secretary and staff liaison to the committee and be a non-voting member - **Kim Woods**;
- One representative from a tourism operation - **June Hampton**
- One representative from the Town of Faro Recreation Department - **Roger Bower**;
- One representative from the Campbell Region Interpretive Centre - **Sabine Heigl**;
- One representative from each interested community group – None;
- One or more interested members of the public - **Debbie Carreau**; **Tina Freaque**;
- Representative (s) of the Yukon Government, or Town of Faro who will be non-voting members - **Jordan Stackhouse**, **Community Advisor**; **Ian Dunlop**, **Town of Faro CAO**; and,

THAT this appointment be for a term of three years commencing this day or until otherwise resolved by Council.

Carried

Resolution 17-276

(Agenda 11.3)

WHEREAS Council has approved the Real Property Disposition Policy for Former Faro Real Estate Properties,

Rogerson, Edwards

NOW THEREFORE BE IT RESOLVED THAT pursuant to that policy and the bid process described therein, a Request for Bids is hereby issued for the properties on the attached list, as amended; and,

THAT the upset price for each property shall be the assessed value of the land only; and,

THAT a bid for an individual property must be accompanied by deposit equal to 10% of the upset price or \$500.00, whichever is greater; and,

THAT the closing date for the bid process shall be 1:00 pm (Pacific Time) on Wednesday, August 23, 2017; and,

THAT the Town, in good faith and subject to the advice of legal counsel, intends to enter into a sale agreement with the purchaser with conditions and a schedule requiring the purchaser to demolish or renovate the residential building on the property, or other such conditions to the satisfaction of the Town; and,

THAT the Town may offer a conditional grant to the purchaser equal to 80% of the property tax paid for that property by the Purchaser to the Town in the first year, 60% of the property tax paid in the second year, 40% of the property tax paid in the third year, and 20% of the property tax paid in the fourth year, subject to enactment of enabling legislation and approval of the terms of the sale agreement approved by Council, and inspection by the town of the work completed.

Carried

Resolution 17-277

(Agenda 11.4)

THAT Council do approve that all Town of Faro facilities, except emergency response, close at 2:00 p.m. on August 18, 2017, to enable staff to participate in the Staff Team Building Event.

Rogerson, Edwards

Carried

Resolution 17-278 (Agenda 11.5) Edwards, Snyder
WHEREAS Council approved the Real Property Disposition Policy for Former Faro Real Estate Properties ("the Policy") on July 11, 2017; and,

WHEREAS it is desirable to amend the Bid Process requirements to facilitate receiving monetary deposits electronically without disclosing the bid amount;

NOW THEREFORE BE IT RESOLVED THAT section 3.2.3 of the Policy be revised to require a deposit equal to 10% of the upset price, as follows:

"Each bid must be accompanied by a deposit in the form of cash, money order, bank draft, debit or e-transfer equalling the greater of \$500.00 or 10% of the upset price. Any other details of this requirement will be set in the Request for Bids."

Carried

Having declared a pecuniary interest on Agenda item 11.6, Mayor Bowers handed the Chair to Deputy Mayor Edwards and left the room.

Resolution 17-278 (Agenda 11.6)

Snyder, McCracken

WHEREAS with regard to the mothballing of the airport fueling facility last October, it is desirable to sell off the remaining inventory of aviation fuel (AVGAS 100LL);

NOW THEREFORE BE IT RESOLVED THAT the remaining inventory of aviation fuel be sold at the fuel sales rate of \$1.40 per litre plus \$20 service fee, pursuant to the Equipment Rental and Service Fees Policy #2017-03 adopted by Council on July 11, 2017.

Carried
Questions were asked about the hours which the Town would sell, and how to advertise. Deputy Mayor Edwards handed the chair back to Mayor Bowers.

Resolution 17-279

(Agenda 11.7)

Rogerson, McCracken

THAT Council to approve a Community Lottery Program Grant in the amount of \$1274.40 to the Faro Flying Dolphins as per the application.

Carried

CORRESPONDENCE FOR INFORMATION (OUT & IN)

12.1 Letter from matt Ball, Director, Agriculture Branch

12.2 Letter to Mr. Justice Ron Veale, Chair Yukon Electoral District Boundaries Commission

12.3 Letter from Yukon Energy - Donation for 2018 Crane & Sheep

12.4 Letter from Chief Electoral Officer Lori McKee - Electoral Boundaries Commission

12.5 Housing Sale Media Release

PUBLIC QUESTION PERIOD

Resolution 17-280 (Agenda 13.1)

Rogerson, Edwards

THAT Council do now move into committee of the whole for public question period.

Carried

Questions were asked about buildings being demolished and the rebuild process, and the storage of excess vehicle/equipment on bare lots.

Resolution 17-281

Snyder, McCracken

THAT Council do now revert into regular meeting of council.

Carried

Resolution 17-282

Edwards, Snyder

THAT Council do now recess and reconvene in-camera. (9:45 pm)

Carried

IN CAMERA

Land issue was discussed (Agenda 14.1)

Resolution 17-283

Rogerson, McCracken

THAT Council do now revert into regular meeting of council.

Carried

Resolution 17-284

Rogerson, Edwards

THAT Council do support the proceeding with the release of the RFP for the Faro Solar Complex Redevelopment Pre-Feasibility & Faro Commercial and Industrial Market Assessment.

Carried

ADJOURNMENT

Resolution 17-285

(Agenda 15)

Edwards, Snyder

That the August 1, 2017 regular meeting of Council be adjourned at 10:00 pm.

Carried

Approved at the Regular Meeting of Council held on August 22, 2017 by Resolution # 17-297


Jack Bowers, Mayor


Ian Dunlop, CAO

